MINUTES OF SELBY AREA IDB MEETING
HELD ON THURSDAY 27th NOVEMBER 2025
AT 12 PARK STREET, SELBY

1	**Present**	Mr J Dennis (Chairman), Mr C Clark, Mr C Fenteman, Mr J Cattanach, Mr J Mackman, Mr C Pearson, Mr D Platt, Mr P Roberts, Mr R Shepherd, Mr J Thirsk, Mr C Tindall In attendance Mr N Everard (Clerk of the Board), Mr P Jones (Consulting Engineer) Mr I Chapman (Operations Manager)
2	**Apologies**	Mr M Bramley, Mrs G Ivey, Mr M Jordan, Mr A McCloy
3	**Chair** **Vice Chair**	Following the election of the new Board, Mr J Dennis was elected Chair and Mr C Clark elected Vice Chair.
4	**Finance Committee**	The Board appointed the Chair, Vice Chair, Mr J Cattanach Mr J Mackman and Mr C Pearson.
5	**Welcome / Vote of thanks**	The Chairman welcomed the newly elected and appointed members and gave vote of thanks to retiring members.
6	**Declaration of Interest**	Mr J Cattanach declared his interest as a member of the Ouse and Derwent IDB, Mr C Clark in respect of Holmes Dyke and Mr C Pearson in respect of the Town Dykes.
7	**Minutes**	The Minutes of the Meeting held on 19th June 2025 were approved and signed and there were no matters arising.
8	**Operations Manager's Report**	The Operations Manager reported that maintenance was progressing satisfactorily. There were presently 6 excavators working in the area with Board's Atlas excavator working in the Newland / Drax area and then moving on to the canal and river trust soak dyke at Brayton. The 8 tonne Hitachi excavator working on the Ash Road drain at Sherburn in Elmet then moving to Brotherton. The 2.5 tonne Wacker Neuson excavator was going to work on the water course in the middle of Sherburn today with the wheeled Wacker Neuson excavator finishing working on a water course within Drax Power Station. There is an 8 tonne Tracked Excavator on self-drive working near Wistow with another hired in machine with operator working in the Burn Area. The wheeled JCB Hydradig will be off hired at the end of the month with the operator retiring after 3 years with the Board on a short term contract basis. Once ground conditions improve further dyke maintenance will be required along roadsides and fields with root crops. Pumping stations are operating to full capacity. The weed screens at Roscarrs and Fleet pumping stations are currently awaiting repair.

The new operative has settled in well and has been a positive addition to the team.

Town dyke regrade was completed in early July and the landowner accepted that spoil excavated which will be levelled on his land after harvest and there is some final completion to be done.

All the water course maintenance works under the public sector cooperation agreement had been completed, the last being a desilting operation at Selby Dam pumping station which was due to the river leaking past the flap valves and filling the water course with silt.

9 **Health & Safety Report**

The Health and Safety Advisor updated members on the investigation of a recent incident involving the operator that was retiring.

10 **Consulting Engineers Report**

1.1 **New IDB Fund**

A Mobile Pump Demo Day was organised between the Shire Group, CHC and Hidrostal for all IDBs and Hidrostal will also organise further visits to each IDB after receipt of mobile pump equipment to assist with queries on equipment setup and ensure all items received.

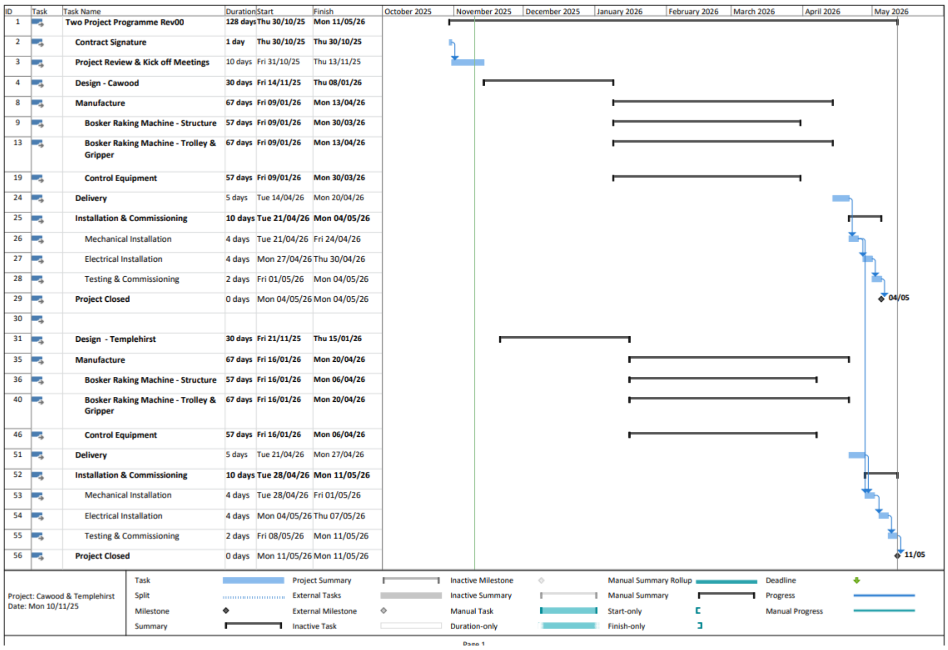
1no. 6” mobile Betsy pump trailer mounted, 1no. 1,000 litre bunded fuel tank (trailer mounted), 40m suction hose, 75m layflat hose bauer, 30m high pressure hose, bauer strainers, 90˚ bends, 45˚ bends, tracking & telemtry installed, fuel lines; 8” hoses to suit an exisitng pump with stillages; 3” & 4” hoses to suit existing pumps and trailer have been received with security lighting; mobile welfare; and rotating grab in progress.

A full list of equipment to be transferred from Ancholme IDB to Selby AIDB has been provided for insurance purposes.

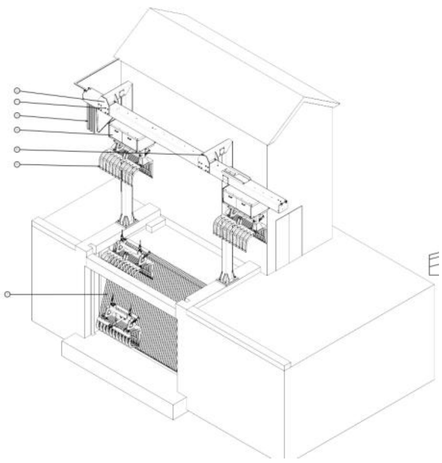
Bishop Dyke Pump Station, Cawood

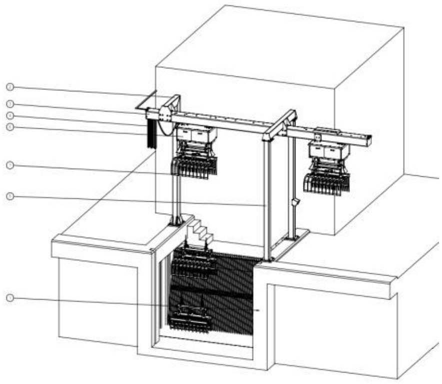
The EA has invited the Chairman, Vice Chairman, Finance Committee members and Officers to attend the newly refurbished station which has been handed over from Yorkshire Water to the Environment Agency.

Temple Hirst & Cawood Marshes PS (Weedscreen Cleaners):



ID	Task	Task Name	Duration	Start	Finish
1		**Two Project Programme Rev00**	**128 days**	**Thu 30/10/25**	**Mon 11/05/26**
2		**Contract Signature**	**1 day**	**Thu 30/10/25**	**Thu 30/10/25**
3		**Project Review & Kick off Meetings**	10 days	Fri 31/10/25	Thu 13/11/25
4		**Design - Cawood**	**30 days**	**Fri 14/11/25**	**Thu 08/01/26**
8		**Manufacture**	**67 days**	**Fri 09/01/26**	**Mon 13/04/26**
9		**Bosker Raking Machine - Structure**	**57 days**	**Fri 09/01/26**	**Mon 30/03/26**
13		**Bosker Raking Machine - Trolley & Gripper**	**67 days**	**Fri 09/01/26**	**Mon 13/04/26**
19		**Control Equipment**	**57 days**	**Fri 09/01/26**	**Mon 30/03/26**
24		**Delivery**	5 days	Tue 14/04/26	Mon 20/04/26
25		**Installation & Commissioning**	**10 days**	**Tue 21/04/26**	**Mon 04/05/26**
26		Mechanical Installation	4 days	Tue 21/04/26	Fri 24/04/26
27		Electrical Installation	4 days	Mon 27/04/26	Thu 30/04/26
28		Testing & Commissioning	2 days	Fri 01/05/26	Mon 04/05/26
29		**Project Closed**	0 days	Mon 04/05/26	Mon 04/05/26
30					
31		**Design - Templehirst**	**30 days**	**Fri 21/11/25**	**Thu 15/01/26**
35		**Manufacture**	**67 days**	**Fri 16/01/26**	**Mon 20/04/26**
36		**Bosker Raking Machine - Structure**	**57 days**	**Fri 16/01/26**	**Mon 06/04/26**
40		**Bosker Raking Machine - Trolley & Gripper**	**67 days**	**Fri 16/01/26**	**Mon 20/04/26**
46		**Control Equipment**	**57 days**	**Fri 16/01/26**	**Mon 06/04/26**
51		**Delivery**	5 days	Tue 21/04/26	Mon 27/04/26
52		**Installation & Commissioning**	**10 days**	**Tue 28/04/26**	**Mon 11/05/26**
53		Mechanical Installation	4 days	Tue 28/04/26	Fri 01/05/26
54		Electrical Installation	4 days	Mon 04/05/26	Thu 07/05/26
55		Testing & Commissioning	2 days	Fri 08/05/26	Mon 11/05/26
56		**Project Closed**	0 days	Mon 11/05/26	Mon 11/05/26





Telemetry Replacement: CCTV was installed inside the control houses of Cawood Marshes PS, Great Clough PS, Coates Marsh PS and Hirst Marsh PS to assist with operational monitoring over the winter period and the Suppliers anticipate the following programme moving forwards:

May-June (First of Type Installs & Review)

01 Cawood Marshes PS

02 Great Clough PS

July

O3 Wistow Road Pumping Station

O4 Roscarrs Pumping Station

August

O5a Lendall Pumping Station

O5b Lendall Pumping Station

September

O6 Little Airmyn Pumping Station

O7 Ings Clough Pumping Station

October

O8 Belfitt Pumping Station

O9 Coates Marsh Pumping Station

November

O10 Hirst Marsh Pumping Station

O11 Temple Hirst Pumping Station

December

O12 Chapel Haddlesey Pumping Station

January 2027

O13 Paperhouse Pumping Station

O14 Fleet Drain Pumping Station

February 2027

O15 Mearley Clough Pumping Station

O20 Qualters Pumping Station

1.2 Biodiversity Action Plan

Further to acceptance of the BAP at the last meeting BAP Implementation Costs are to be considered by the Finance committee moving forwards in 2026/27.

1.5 Planning Applications

Planning applications have been reviewed on a weekly basis and 25 have received comment on between October and December 2025 on behalf of the Board.

Applications may not result in a need for IDB consent, but should an applicant wish to discharge to a watercourse or work within 7 metres of a watercourse they are informed of the Boards Consent requirements.

1.6 Land Drainage Act 1991 Section 23 and 66 Consent

3no. consents have been issued on behalf of the Board between November and December 2025 on behalf of the Board.

11	**Risk Management Strategy**	The Clerk reported that subject to the usual insurance and health and safety reviews there was amendment to the policy.
12	**Direct Labour**	The Clerk reported
13	**New Vehicle**	To enable the new employee to tow trailers, equipment etc alternative pickup vehicles had been considered. Due to limited supply the Operations Manager secured quotations for a used Ford Ranger pickup as follows: Lloyds Land Rover York £ Perry's Doncaster £ Van National £ The Car Co £ Walkers of Selby £ The Finance Committee had approved the purchase of the vehicle from Walkers of Selby and the Board ratified the decision.
14	**Proposal to Acquire Yard/ Offices**	The Clerk confirmed that the offer of £ had been accepted and a draft contract had been signed and monies transferred to the solicitors client account. An exchange / completion date was awaited.
15	**Audit**	The Clerk reported on the Audit report from external auditors with reference to the publication of minutes on the Boards website and rate arrears. The Clerk was authorised to publish signed minutes and not draft minutes on the Boards website on the basis that this was a recommendation and not a legal requirement. The Clerk will prepare a schedule of rate arrears which have been delayed due to the installation of the new DRS365 system.
16	**Insurances**	The Clerk reported that the broker are looking into public station the Insurance broker are looking into pumping station building cost cover. The previous policy to provide an extra layer of public liability cover required under sector co-operation agreement had now been secured within the existing policy.
17	**Consulting Engineers Contract**	The Board approved the Finance Committee's recommendation for an increase of % increase with effect from 1st April 2025.
18	**Clerks Remuneration**	The Board approved the Finance Committees recommendation for an increase in % with effect from 1st April 2025. The Clerk had advised the Finance Committee that the Clerkship service provided by Hunter Gee Holroyd was no longer economic and

that under the existing agreement one years notice was provided to cease the service. The Clerk will ensure smooth transition to a new provider and will report to the Finance Committee on alternatives.

19	**Accounts for Payment**	The Board approved the Accounts for Payment schedule numbers 30, 31, 32, 33, 34 and 35 in the sums of £1,579,933.49, £132,583.30, £97,298.29, £202,889.79, 519,121.92 and £188,401.28 respectively.
20	**Next Meeting**	The next meeting of the Board will be held on 29th January 2026.

Mr J R Dennis……Chairman

29th January 2026……...Date