



1. Governance

Recommendation:

- Note the information contained in this report

1.1 Apologies for Absence

1.2 Declaration of Interest

In accordance with the Members Code of Conduct, Part 2 Members Interests, Members must remove themselves from the discussion or determination of matters in which they have a financial interest.

In matters where Members have a non-financial interest, they should not participate in the discussion or determination of a matter where the interest might suggest a danger of bias.

1.3 Public Forum

1.4 Minutes of the Meeting held 2 June 2025

MEMBER	12.6. 2023	6.11. 2023	5.2. 2024	3.6. 2024	11.11. 2024	3.2. 2025	2.6. 2025
David Barratt DB	√	A	A	√	Resigned		
Adrian Black AB	√	√	√	√	√	√	√
Chris Black CB	A	√	√	√	√	√	A
John Davison JD					New √	√	A
Tony Ellerby TE	A	√	√	A	A	√	√
Ian Fleetwood IF	-	√	√	√	√	√	√
David Forington DF	√	√	√	√	√	√	√
Will Forington WF		New √	√	A	√	√	√
Trevor Foster TF	√	√	A	-	√	√	√
Samuel Godfrey SG	√	√	-	√	√	√	√
Benjamin Jackson BJ	√	√	A	√	A	√	√
Robert Kissaglis RK	A	√	A	-	√	√	A
Janet Longcake JL	A	√	-	√	√	√	-
Phil Marris PMA						New √	√
Paul Metheringham PM	√	√	√	√	√	√	√
Lesley Rollings LR	√	√	√	-	√	√	A
Ralph Ogg - Vice Chair	√	√	√	√	A	A	-
Neil Poole - Chair	√	√	√	√	√	√	√
Helen Rowson HR	A	A	√	√	-	√	A
George Strawson GS		New √	√	√	√	A	A
Gwylim G Williams GW	A	√	√	-	-	A	√

In attendance on behalf of JBA Consulting, Clerk, Engineer and Environmental Officer:

Craig Benson (Clerk)	Clerk
Paul Jones (Engineer)	Eng
Adam Branston (Asset Manager)	AM
David Blake (Finance Officer)	FO
Janette Parker (Rating Officer)	RTO
Tim Bailey (Environment Officer)	EO

In attendance on behalf of Lee Dickens Ltd

Mr A Needham
Mr D Bullock



Telemetry Presentation

- 2025.31** A presentation was given by Lee Dickens Ltd on the new telemetry system, the equipment installed and the interface available to Board Employees and Officers. They concluded by advising that the majority of the installation was now complete with just final commissioning to resolve with the Board Employee Callum Fox. Discussions took place with the Chair thanking them for attending and they left the meeting.

Apologies for Absence

- 2025.32** Apologies were received from Mr. C. Black, Mr. R. Kissaglis, Mrs L Rollings, Mr. G. Strawson, Mr. J. Davison and Mrs H. Rowson.

Declarations of Interest

- 2025.33** Clerk declared an interest in Item 4.1.5.
- 2025.34** Chair advised with regard the Members Booklets issued and good governance that Councils at each Annual General Meeting had an item relating to Code of Conduct which was a reminder if their own personal circumstances had changed to update the relevant documents and asked Members to consider their own circumstances and advise of any changes under the Declarations of Interest. WF then declared an interest in the Ravensfleet scheme.

Minutes of the Meeting held 3 February 2025

- 2025.35** All Members agreed that they were a true and accurate record.

Matters Arising

- 2025.36** None.

CLERKS REPORT

- 2025.37** Policy – Information noted.
- 2025.38** ADA – Clerk advised Members of the ADA Trent Branch meeting on 10th July 2025 at Newark Showground and requested they let him know if they wished to attend.
- 2025.39** Employee Remuneration – FO advised the current rate of CPI at 3.5% and RPI at 4.5%. **Discussions took place with BJ proposing 4%, PMA seconded and all in favour**
- 2025.40** Scunthorpe & Gainsborough WMB & Ancholme IDB – Clerk advised members of the recent meeting held with the Chair and Vice Chair of both Boards to discuss a closer working relationship and stated that they were looking for an agreement in principle to explore a closer working relationship between the two and to form a working group to evaluate all the options available. **Discussions took place with All Members in agreement with the principle. AB and IF volunteered to be on the working group.**

FINANCE REPORT

- 2025.41** Rate Report – FO confirmed the balance in the papers and advised the new rate demands had been issued with 43% of rates and 50% of special levies collected to date.
- 2025.42** Audit – FO advised this had now been received with the auditor concluding the Board are underpinned by sound management and operational structure.
- 2025.43** Annual Governance and Accountability Return (AGAR) Section 1 – FO **explained the return with All Members agreeing approval of.**
- 2025.44** Accounts – FO took members through the report noting that a significant surplus of £110,000 had been achieved resulting in a balance carried forward of £245,817. GW queried if more could be paid towards the loans. The Clerk advised that, under the PWLB, repayments are based on the particular rate at the time of borrowing so would need to request a settlement figure and this would not necessarily be more beneficial. FO advised that pump station costs had been reduced except for Lysaghts and Flixborough which were currently under review. He added that a



meeting was being held shortly with the brokers to review the capacities and tariffs at each station. He confirmed that graphical data based on KWH usage would be provided at the next meeting. **All Members agreed approval of accounts.**

2025.45 Budget Comparison - FO briefly touched on the notable elements following the previous discussions on the Accounts.

2025.46 Ten Year Budget Estimate – Information noted.

2025.47 Annual Governance and Accountability Return (AGAR) Section 2 – FO explained the return with **All Members agreeing approval of.**

2025.48 Schedule of Payments – BJ asked why the Board needed a Waste Carrier Licence. Clerk confirmed that all Boards required this in relation to the arisings deposited on bank tops and removal of any fly tipping. Discussions took place with the conclusion that the legislation should be reviewed to confirm it was necessary. **Approval of schedule proposed by DF and seconded by WF.**

ENGINEERS REPORT

2025.49 Eng introduced Adam Branston who was now part of the Shire Group team as the Asset Manager supporting with consents, enforcements and any issues in the district that arose. He added that he was instrumental with the rest of the team in the provision of the IDB fund works.

2025.50 Ravensfleet Pumping Station – Eng confirmed time lapse footage had been sent to all members and related to the period November 2024 to April 2025 and that more would be released as the build progressed with the aim to compile all the footage together once complete with the option to make available to the public via the website should the Board wish. He referred to the drone stills in the papers provided by the Contractor.

2025.51 Burringham Reservoir – Information noted with Eng adding that £100,000 funding had been received from the IDB Fund towards the works.

2025.52 New IDB Fund Storm Recovery and Asset Improvement – Eng confirmed that funding had now been obtained for the Telemetry, Crosby Soakmere works and Wharton Road sinkholes. He added that Cheetham Hill Construction Ltd had been approached to look at design and options for the required works. Eng also stated that funds had been granted to purchase an 8-inch mobile pump and equipment to support in flood situations. Discussions took place regarding the works to be undertaken.

2025.53 Catchment Manager, Assistant Catchment Manager & Apprentice – Clerk left the room. Eng referred to the shared employee services with Ancholme IDB stating that Board approval was required to consider approaching colleges to seek an apprentice to expand the MEICA team. Information would then be brought back to the Chair and Vice Chair of both Boards to consider further. Discussions took place with **All Members in agreement to the proposal.** Clerk returned to the meeting.

2025.54 PSCA Main River – Eng advised that the EA had provided funds to the Board to repair the penstocks/flap valves at Laughton Highland Drain with the Board to operate the structure. If the initial agreement to maintain and operate the outfall is successful then the EA will be coming back to the Board to look at a potential legal transfer of the asset. Eng confirmed that a contractor had been instructed to inspect and provide a quotation for what was required.

ENVIRONMENTAL REPORT

2025.55 Clerk advised that Rebekah Beaumont was now on Maternity leave and introduced Tim Bailey to Members who would be providing cover until she returned.

2025.56 Biodiversity Action Plan - EO confirmed the BAP had been updated and was in draft format for review. BJ raised issue with the wording on some items. Clerk confirmed that these would be amended.

2025.57 Storm Recovery Surveys – EO confirmed the information provided in the papers.

2025.58 Partnership Meetings – Information noted.



HEALTH, SAFETY AND WELLBEING REPORT

2025.59 Information noted.

REPRESENTATION

2025.60 Information noted.

DATE OF NEXT MEETINGS

2025.61 10 November 2025, 2 February 2026.

Chair thanked all for attending and closed the meeting.

1.5 Matters arising not discussed elsewhere.

1.6 Complaints/FOI requests

There have been no complaints or FOI requests since the last meeting.

16/11/2025