

1. Governance

Recommendations:

- Note the information contained in this report

1.1 Apologies for Absence

1.2 Declaration of Interest

1.3 Minutes of the Meeting held 4 February 2025

Member	7.2.23	20.6.23	7.11.23	6.2.24	18.6.24	12.11.24	4.2.25
Mrs Rosemary J Webster (Chair)	√	√	√	√	√	√	√
Mr John Richard Fawbert	√	√	-	-	-	√	√
Mr Graham W Martinson	-	-	-	-	-	-	-
Mrs Rita Brough (Vice Chair)	√	√	√	√	√	√	√
Mr Mally Boatman	√	√	√	√	√	√	√
EYRC							
Mr Brent Huntington	√	√	√	√	√	√	√
Cllr Liz Sargeantson	-	-	-	-	-	-	-
Cllr Nick Coultish	-	-	A	√	-	-	-
Cllr David Jeffreys	√	√	√	√	A	√	√
Cllr Anne Handley	-	-	-	-	-	-	-

In attendance on behalf of JBA Consulting, Clerk and Engineer:

Craig Benson (Clerk)	Clerk
David Blake (Finance Officer)	FO
Janette Parker (Rating Officer)	RO
Catherine Porter (Environment Officer)	EO
Roger Smith (Engineer)	Eng

Also in attendance: One Member of the Public
Representatives from Airmyn Parish Council
Stephen Silvester – East Riding of Yorkshire Council

Chair welcomed all to the meeting

GOVERNANCE

2025.1 Apologies for Absence – None.

2025.2 Declaration of Interest – None.

PUBLIC FORUM

2025.3 Representatives from Airmyn Parish Council and a resident advised the Board of a recent flooding issue on 5th and 6th January 2025 and asked if the Board were willing to offer their knowledge and assistance to minimise future occurrences. Discussions took place and the



Eng advised he had been contacted by the Parish Council Clerk on a number of occasions over several years but despite requests for further information had not received anything. The Chair of the Council apologised for the oversight in not responding adding that the situation had now been resolved. Eng confirmed the watercourse the Board maintained and stated the remainder were Riparian responsibility. He added that the Board could serve notice on the owners to cleanse watercourses but would need evidence, e.g. photographs in order to do so. Clerk added that the Parish Council and residents could make a claim for damages against a landowner via the Land Tribunal. The Clerk advised the Board would discuss and contact them with their proposals. The Parish Council and resident thanked the Board for their time and looked forward to working with the Board moving forwards. The Clerk suggested to Members that the Board, without prejudice, could obtain costs to maintain a further stretch of the watercourse they currently undertake works on and approach the Parish Council to see if they have any funds to contribute or, if the costs were reasonable the Board could choose to complete during the normal maintenance year. Further discussions took place. **MB proposed the Board proceed with the Clerk's suggestion. All Members in favour.**

2025.4 Chair advised that Ged Blee, the Board's previous employee, had passed away in December and the Board observed a minutes silence in respect. **Members agreed that the Board would make a donation to his chosen Charity.**

2025.5 Humber Freeport Site – Stephen Silvestor, the East Riding of Yorkshire Council Infrastructure Manager gave a presentation on the development of Goole and the proposed further development pending off Tom Pudding Way. He added that he was acting as liaison between the parties involved in the development to source a resolution to the issues faced and that it was a time sensitive issue. He added that following a recent meeting with the Board's Clerk and Engineer, who had advised the requirements regarding access to the current watercourse, he had met with Guardian Glass. They were proposing moving their fencing line to provide the 9m required access to the watercourse from the south side and were also prepared to provide a contribution towards maintenance and the cost to support the IDB modelling. Discussions took place. Clerk thanked SS for attending and the presentation and said the Board would discuss further and advise. After SS left the meeting the Clerk proposed that as a minimum the Board needed to model the area to review the options. He suggested that costs be obtained and Henry Boot Development be approached to fund the modelling. The different scenarios could then be considered by the Board and their preferred option advised to all parties. He added that an extra ordinary meeting could be convened for the end of February to discuss further. **Members agreed to the suggestion.**

GOVERNANCE

2025.6 Minutes of Meeting held 12 November 2024 – Minutes considered and proposed as true record by BH and seconded by RB.

2025.7 Matters Arising – None.

2025.8 FOI/Complaints – None.

2025.9 Board Key Performance Indicators – BH proposed that Flood Risk Management be moved to 'very good' as he felt the Board were doing everything it could and had had no serious flooding issues on any watercourses they maintained in recent years. DJ seconded and all Members in agreement.

CLERK'S REPORT

Clerk advised his report was for note with the following update.

2025.10 Re-Constitution – Clerk advised that the advertised draft was now proceeding through the legislative process to produce the final statutory instrument and it was hoped that notification would be received soon although they had reported a backlog.

FINANCIAL REPORT

2025.11 Rating – RO referred to plan provided in meeting papers and advised the current ratio between ratepayers and special levy payments and the impacts the proposed developments would have.

2025.12 List of Payments – Approval proposed by MB and seconded by RB.

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2025.13 Electricity – It was noted that British Gas Invoices were being received. FO advised the new broker, Northern Gas & Power, had approached him to suggest fixing the contract for a further two years although this would mean an increase of 13% on prices. Members discussed and agreed to consider again at the next meeting.

2025.14 Audit Review Meeting – Noted.

2025.15 Risk Register – FO advised there had been no changes but following the presentation from ERYC he proposed adding the new developments as a risk. **Approval proposed by MB and seconded by BH.**

2025.16 Estimates, Rates & Special Levies for the Year Ending 31 March 2026 – FO took Members through the report advising that a surplus of £150,000 would be realised for the current year with a balance carried forward of £330,191 following the transfer to the Capital Reserve Account. He then advised of the proposed new budget adding that the Board generated a significant income and raised a healthy surplus each year so asked what they would like to do with regards the rate. **Members discussed with Chair proposing the rate remained at 5.9p. All in favour.**

Expenditure Budget Comparison of the year ending 31 March 2026.

The Board considered an Estimate of Income and Expenditure for the year ending 31st March 2026, copies of which had been previously circulated to members.

In accordance with Section 37 of the Land Drainage Act, the Board determined that aggregate annual value of chargeable properties in the district on the aggregate value of all other land in the district as at 31st December 2024 for the financial year beginning 1st April 2025 as follows:-

- | | |
|--|-------------|
| a) Aggregate annual value of chargeable properties | £ 5,263,535 |
| b) Aggregate value of all other land | £ 109,644 |

It was agreed that for the purpose of defraying costs, charges and expenses etc. incurred by the Board under the Land Drainage Act 1991 for the period 1st April 2025 to 31st March 2026, and in pursuance of the Internal Drainage Board (Finance) Regulations 1992, that the Board make a drainage rate for their district in respect of agricultural land and agricultural buildings and a Special Levy as follows:-

The amount of the Board's expenses to be met by drainage rates was £6,469 by way of an Occupier's rate of 5.9p in the £ on the basis of the annual value of agricultural land and agricultural buildings in the district.

The amount of the Board's expenses to be met by Special Levies was:-

East Riding of Yorkshire Council	£ 310,549
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The Chairman and Clerk were authorised to seal the rate and the Special Levy on the Local Authority in accordance with the Act and the Finance Regulations.

The Clerk, or their representatives, were authorised to negotiate and carry out proceedings for the recovery of any rates unpaid.

Members agreed that if additional expenditure is required above the agreed budget, it is taken from balances.

2025.17 Capital Reserve Account – Noted.

2025.18 Five Year Forecast Estimate – Noted.

ENGINEERS REPORT

Engineer advised the report was for note with the following added.

2025.19 Storm Recovery Fund – Eng advised the works to Downes Ground Outfall were ongoing. He added that a bid had been submitted on 31 January 2025 under Tranche 2b to supply Telemetry to all the pumping stations.

2025.20 Maintenance – Eng confirmed that the Contractor should have all works completed by the end of the following week.

2025.21 Planning – As already discussed. MB stated that a list of all planning applications had been requested. Eng assured him this would be arranged for the next meeting.

2025.22 Ordinary Watercourses – Eng advised that quotations had now been received for the works at the Rugby club with £4,000 submitted by the Contractor to undertake the works and £3,000 estimated for Bristows to remove the spoil. Discussions took place with RF proposing that as the Board were being asked to complete work they do not usually undertake then the Rugby Club should contribute. Chair requested that a letter be sent to the Club confirming the Boards proposals. Clerk confirmed that the Eng would sort.

2025.23 District Visit – It was agreed that this would be arranged to be held on the day of the June meeting and that the Clerk and Eng would discuss options and advise Members in due course.

ENVIRONMENTAL REPORT

2025.24 Legislation – Information noted.

2025.25 Policy – EO advised that she was currently reviewing the BAP for 2025 to 2030 and proposed to undertake baseline monitoring for water voles and if identified look for ways to improve their habitats. She advised of the link in the papers to the recent Humber Nature Partnership meeting and BH thanked her for providing. EO added that she had recently attended the Yorkshire Crayfish Forum's meeting and would also be attending the ADA Environment Day on 5 February 2025.

HEALTH & SAFETY REPORT

2025.26 Information noted.

REPRESENTATION

2025.27 Information noted.

DATE OF NEXT MEETINGS

2025.28 10 June 2025, 11 November 2025 and 3 February 2026. An extra-ordinary meeting was also to be held at the end of February 2025 to discuss proposals following the presentation by ERYC with a date to be confirmed.

UPDATE: The Summer 2025 meeting was later rescheduled to Thursday, 26 June 2025.