

# 1. Governance

## 1.1 Apologies

## 1.2 Declaration of Interest

## 1.3 Public Forum

## 1.4 Minutes of Meeting 28 May 2024

### Present

MEMBER	31.05.2022	15.11.2022	1.2.2023	30.5.2023	15.11.2023	31.01.2024	28.05.2024
Frances Beatty FB	√	√	√	A	A	√	A
Graham Bower GB	A	√	√	x	x	√	√
Neil Brown NB	√	√	A	√	√	A	√
Paul Edwards PE	√	A	√	√	A	√	A
Victor Kelly VK					A	√	√
Angela Loughran AL	√	√	√	A	√	√	√
Brendon McKeown BMK					√	√	√
Anthony Parrott AP	A	√	A	A	A	√	A
Jeff Sim JS	A	√	A	√	A	√	A
Scott Spencer SS					A	-	A
Ray Sutherland - <b>Chair</b>	√	√	√	A	√	√	√
Tim Williams TW	A	A	x	x	x	√	x
Mark Winnington MW – <b>Vice Chair</b>	√	√	√	√	A	√	√
Ralph Cooke RC	√	√	√	√	Replaced		
Len Bates LB	√	√	√	A	Replaced		
<b>Other Attendees</b>							
Phil Bates (Stafford BC Officer) PB	√	A	√	A	A	√	√
Member of the Public							
<b>Attended</b> √	<b>Apologies</b> A		<b>No Apologies</b> x				

In attendance on behalf of JBA Consulting, Clerk, Engineer and Environmental Adviser:

Paul Jones  
David Blake

Engineer  
Senior Finance Officer

### Apologies for Absence

2024.28 Apologies were received from Frances Beatty, Paul Edwards, Anthony Parrott, Jeff Sim, Scott Spencer and Craig Benson.

### Declaration of Interest

2024.29 There were no specific declarations.

### Public Forum

2024.30 No members of the public were present.

### Minutes of the Last Meeting

2024.31 Minutes of the last meeting held on 31 January 2024 were considered, proposed as a true record by BMK, seconded AL and approved by the Board.

### Matters Arising

2024.32 There were none.

### Complaints and Freedom of Information Requests

2024.33 There were none.

### CLERK'S REPORT

2024.34 Policy – The updated Reserve Policy was considered and proposed for approval by PB, seconded by VK and approved by the Board.

2024.35 Legislation – the response to the IDB Statutory Instrument consultation which closed on 19<sup>th</sup> April was noted and in support of the use of the Instrument.

2024.36 Association of Drainage Authorities – the new IDB Storm Recovery & Asset Improvement Fund was noted along with deadlines and timescales. Working directly with approved contractors and suppliers in line with the specialist and emergency sections of the IDB Financial Regulations it was agreed that the Engineer would work with the IDB Contractor to consider what Works were achievable and deliverable by March 2025 to submit for the Expressions of Interest on 28<sup>th</sup> June; recommended by VK, seconded by PB, approved by the Board.

2024.37 Drainage Rate System – the update on the future of DRS was noted. BMK noted that 'Parish online' may be an alternative to consider in future options as it also linked land assets.

### FINANCIAL REPORT

2024.38 Rating Report – FO advised that the current outstanding balance was £730.15.

2024.39 Schedule of Payments – Members reviewed the schedule of payments made since the last meeting that totalled £40,081.95 of which £1,565.08 were approved by the Clerk and FO. **Approval proposed by MW, seconded AL and approved by all Members.**

2024.40 Internal Audit – FO went through the Internal Audit report with members.

2024.41 AGAR Section 1 Annual Governance Statement 2023/24 – Members reviewed and it was proposed by BMK, seconded by MW, approved by the Board.

2024.42 Accounts for the Year Ended 31 March 2024 – the FO discussed the Boards' accounts currently undergoing audit which were recommended for approval by all.

2024.43 Budget Comparison – the FO provided an overview of the Budget Comparison noted by the Board.

2024.44 AGAR Section 2 Annual Governance Statement 2023/24 – Members reviewed, and it was approved by the Board.

2024.45 Five Year Budget Estimate – The FO reviewed the document confirmed that the forecast was in line with the Board's reserve policy target.

## **ENGINEER'S REPORT**

- 2024.46** Hydraulic Modelling – it was noted EA modelling outputs were now expected from July due to the Great Bridgeford gauge being no longer suitable for calibration. Members asked if the gauge was to be replaced which the Eng agreed to raise with the EA.
- 2024.47** Silkmore Drain (Main River) – it was noted that the IDB Quote for maintenance was being reviewed by the EA, however, the Board agreed that the maintenance works should be submitted as a bid for monies from the new IDB Fund.
- 2024.48** District Tour – details for a Tour of the District would be circulated to Members intended for late September / early October and likely to be starting from Derrington Village Hall.
- 2024.49** Staffordshire County Show – Officers provided an overview of the planned attendance to the Show including the IDB Contractor, JBA Trust and Shire Group Asset Manager as well demonstrating a new hydraulic flume from JBA Trust.
- 2024.50** Planning Applications – 2 applications received comment between January and May 202; AL noted that the Herbert Road planning application had been withdrawn.
- 2024.51** Land Drainage Act 1991 Section 23 and 66 (Byelaw) Consents – No consents issued between January and May 2024.
- 2024.52** Stafford Brooks Project – liaison between the Trust, EA and IDB was noted with no likely works within 9m of a watercourse.
- 2024.53** SC LLFA Section 19 Flood Investigation Slindon – the current s19 investigation led by the LLFA was noted; the IDB previously investigated and did identify a number of riparian owner improvements which may assist reducing flood risk but noted the wider highland catchment and volume of water entering the systems as the main contributor; Eng recommend that the IDB put forward as if from the IDB fund to fund improvement works downstream of the pipeline from Newcastle Road and towards the railway; all in agreement.

## **HEALTH & SAFETY REPORT**

- 2024.54** There had been no incidents, accidents or near misses reported since the last meeting.

## **ENVIRONMENTAL REPORT**

- 2024.55** Legislation – there had been no environmental updates that impact on the Board's policies or activities.

## **ANY OTHER BUSINESS**

- 2024.56** None.

## **DATE OF NEXT MEETINGS**

- 2024.57** District Tour (tbc) Late September / Early October 2024, Derrington Village Hall  
20 November 2024; Derrington Village Hall  
29 January 2025; Derrington Village Hall

Chair thanked all for attending and closed the meeting.

**UPDATE:** Following discussions between the Clerk and Chair in August 2024 the Autumn meeting was rescheduled to Tuesday, 19 November 2024.