



# 1. Governance

## 1.1 Apologies for Absence

## 1.2 Declaration of Interest

## 1.3 Minutes of the Meeting held 25 January 2024

### Present

Member	26.1. 2023	22.6. 2023	25.1. 2024			
Rosemary Carrol RC - Chair	√	√	√			
Ralph Guy RG – Vice Chair	√	√	-			
Leighton Bancroft LB	-	-	-			
Colin Carter CC	-	-	-			
Damian Garstang DG	-	-	√			
Mike Gouldthorp MG	√	-	-			
Roger King RK	-	-	-			
Duncan Reynolds DR	√	A	√			
Cllr David Whipp DW	-	√	-			

### In attendance on behalf of JBA Consulting, Clerk, Engineer and Environmental Adviser:

Craig Benson (Clerk) attended via MS teams  
David Blake (Finance Officer)  
Roger Smith (Engineer)

### GOVERNANCE

**2024.1** Policy – IDB policies that were due a review was ongoing. Any proposed changes would be brought to the Board for approval at the June meeting.

**2024.2** Legislation - Environment Bill - the paperwork for going out to public consultation on the IDB Ratings Statutory Instrument (SI) was with the Minister for his approval. When enabled, IDBs would then have a mechanism in place to extend their boundaries to the full hydraulic catchment and be able to levy a drainage rate on this extended area.

**2024.3** Election Year- there was no requirement to hold an election as the number of members did not exceed the number of seats available on the Board.

### FINANCE REPORT

**2024.4** Rating Report – FO confirmed that the balance of £45.82 was outstanding. He confirmed that the Rating Officer was currently investigating the outstanding accounts.

**2024.5** List of Payments – Approval proposed by RC and seconded by DR.

**2024.6** Internal Audit – FO confirmed that the internal audit review panel had met on Tuesday 12<sup>th</sup> December 2023.

**2024.7** Risk Register - FO advised members of the changes made to the register as a result of the present economic climate **Approval proposed by DR and seconded by DG.**



**2024.8** Estimates, Rates & Special Levies for the year ending 31<sup>st</sup> March 2025 – The FO compared the estimated out-turn figures with the Budget and the variances were noted. FO reviewed the options available to the Board with regard to the rate setting for the forth coming year. Current and future inflation rates were discussed along with the Board's reserve policy and reserve levels. **RC proposed that the Board look to increase the rate 6.5p This was seconded by DR and approved by all members.**

**2024.9** Five Year Budget- The FO took members through the forecast.

#### **ENGINEER'S REPORT**

**2024.10** Watercourse Maintenance- The FO in the absence of the Eng. confirmed that all maintenance had been undertaken.

**2024.11** Hydraulic Modelling Study- The FO confirmed the board had approached LCC to discuss the potential of a wider catchment approach but had heard nothing back. MG suggested the board wait to get an answer from LCC before moving doing anything further.

#### **HEALTH & SAFETY**

**2024.12** No Update.

#### **ENVIRONMENTAL REPORT**

**2024.13** BAP- Desktop survey was undertaken to identify the presence of any protected species- Information Noted.

#### **ANY OTHER BUSINESS**

**2024.14** None.

#### **DATE OF NEXT MEETING**

**2024.15** 20 June 2024, 2.00pm at Earby Town Council.

*RCW 20 6-24*