



1. Governance

Recommendation:

- Note the information contained in this report

1.1 Apologies for Absence

1.2 Declaration of Interest

In accordance with the Members Code of Conduct, Part 2 Members Interests, Members must remove themselves from the discussion or determination of matters in which they have a financial interest.

In matters where Members have a non-financial interest, they should not participate in the discussion or determination of a matter where the interest might suggest a danger of bias.

1.3 Public Forum

1.4 Minutes of the Meeting held 6 November 2023

MEMBER	07.02. 2022	13.06. 2022	7.11. 2022	6.2. 2023	25.4. 2023	12.6. 2023	6.11. 2023
Margaret Armiger MA	√	-	√	√	A	-	√
David Barratt DB	A	√	√	A	A	√	A
Adrian Black AB	√	√	√	√	√	√	√
Chris Black CB	√	√	√	√	√	A	√
John Coggan JC	-	A	A	-	-	Resigned	
Tony Ellerby TE	√	√	√	√	-	A	√
Ian Fleetwood IF	√	√	√	√	√	-	√
David Forington DF	√	√	√	√	A	√	√
Will Forington WF							New √
Trevor Foster TF	A	√	A	√	√	√	√
Samuel Godfrey SG	-	√	√	√	A	√	√
Benjamin Jackson BJ	√	√	√	A	A	√	√
Johnathan Jackson JJ	√	A	√	√	A	Resigned	
Robert Kissaglis RK	√	√	√	√	√	A	√
Janet Longcake JL	√	-	√	√	A	A	√
Paul Metheringham PM	√	√	√	√	√	√	√
Lesley Rollings LR	-	√	-	√	A	√	√
Ralph Ogg - Vice Chair	√	√	A	A	A	√	√
Neil Poole - Chair	√	√	√	√	√	√	√
Helen Rowson HR	√	√	√	A	√	A	A
George Strawson GS							New √
Gwylim G Williams GW	-	√	-	A	-	A	√

In attendance on behalf of JBA Consulting, Clerk, Engineer and Environmental Officer:

Craig Benson (Clerk)

Clerk

Janette Parker (Rating Officer)

RTO

Also in attendance on behalf of Cheetham Hill Construction & JBA:

Mike Goodier – CHC Operations Director

MC

Lee Farrar – CHC Contracts Manager

LF

Henry Shone – JBA Designer / Senior Engineer

HS



Apologies for Absence

2023.58 Apologies were received from Mr D Barratt and Mrs H Rowson.

Board Membership

2023.59 Chair advised of the two vacancies on the Board confirming that Mr George Strawson and Mr Will Forington were in attendance and proposed that they be co-opted to the Board. All Members in favour and both were welcomed.

Declarations of Interest

2023.60 None.

Ravensfleet Pumping Station Presentation

2023.61 LF gave a brief introduction on everyone and on Cheetham Hill before giving a presentation on the current situation with the Ravensfleet Pumping Station refurbishment. He confirmed that a site meeting had been held with the Environment Agency and that ground investigation works had been completed. HS then gave Members a presentation of the model of the proposed new station. Discussions ensued with the Chair requesting Members be provided with a link to both the presentation and the model. Clerk requested the links be sent to him and he would then issue to all. He added that a further meeting with Cheetham Hill was due to take place on Wednesday 8th November. Chair thanked them for the presentation and they left the meeting.

Minutes of Last Meeting

2023.62 Chair proposed approval of as true and accurate record and all Members in favour.

Matters Arising

2023.63 None.

Complaints/FOI Requests

2023.64 None.

CLERKS REPORT

Clerk advised the report was for information with the following added:

2023.65 ADA National Conference – Information noted with Clerk adding that should anyone wish to attend to let the Officers know and then tickets and travel could be arranged.

FINANCIAL REPORT

2023.66 Rating Report – RTO confirmed the revised balance was now £23,229 with the second instalment of the special levy having been received.

2023.67 External Audit – Clerk confirmed that this was now complete with no issues having been raised.

2023.68 Audit Review Meeting – Clerk advised this was due to take place on Monday 20th November and that AB usually attended on behalf of the Board.

2023.69 Budget Comparison for the Year Ending 31 March 2024 – Clerk advised the report was for information and that finances were where they would be expected to be at this time. He pointed out the increase in Interest received and advised that opportunities were being investigated to increase this further. BJ queried the amount of additional water pumped in the last few weeks. Clerk confirmed this information was still being collated and would be issued to Members as soon as available. GW asked what the administration costs related to. Clerk advised he would get the Financial Officer to provide a breakdown to Members via email.

2023.70 Ten Year Budget Estimate – Information noted.



- 2023.71** Schedule of Payments – Chair reminded Members that they needed to check the report to ensure they were not mentioned as if had prejudicial interest it was illegal to stay in the room to discuss and so must be declared. Approval proposed by DF and seconded by BJ, All in favour.

ENGINEER'S REPORT

- 2023.72** IDB Employees – Information noted with DF requesting thanks be sent on behalf of the Board to the Employees, particularly Sam Benson for all the hours he had worked in horrible conditions to operate the diesel pumps at Ravensfleet. All Members in agreement. Clerk confirmed he would arrange.
- 2023.73** Telemetry – Information noted.
- 2023.74** Ravensfleet Pumping Station D&B Existing Electric Pump – Discussions took place regarding the information provided in the meeting papers with BJ raising concerns against removing the service for affected ratepayers without consulting them. Both DF and PM confirmed they had not abstracted for some years. **Chair concluded that if there was no reason for the pump to be retained then it should be removed. All Members in agreement.**
- 2023.75** Pumping Stations - Clerk confirmed the successful removal of the pump motor at Jenny Hurn as stated in the papers but advised that a further issue had been identified with a bearing failure which would mean the removal of the whole pump.
- 2023.76** Maintained Ordinary Watercourses – Clerk reported that most of the district had been completed but that the recent high water levels had restricted further progress but this would be resumed once the water levels had reduced.
- 2023.77** River Eau Maintenance Upstream of Kirton Road – Information noted. Chair stated that the works completed upstream had been effective but raised the issue with levels at Scotterthorpe stating that support should be given to Scotter Parish Council to lobby the Environment Agency to undertake works to the downstream section. He added that this would not involve any costs to the Board as the Parish Council had funds available. **Discussions took place with the Chair proposing Members agree in principal to support the works. All in favour.** BJ referred to the ADA letter issued to DEFRA stating it was excellent and requested it be forwarded to local MPs. Clerk confirmed that the Chair of the Ancholme IDB had shared with Holly Mumby-Croft MP at a recent meeting he had attended.
- 2023.78** River Eau Penstock Protocol – Clerk confirmed that discussions were ongoing with the EA regarding this. DF asked if the Board could operate it on their behalf. WF stated that there had been a week's notice of the storm so why were the penstocks not opened to reduce the levels in the River. TF asked if a representative from the EA could be asked to attend the Board meeting. Clerk stated that the Board were in an ideal position to help the EA and the works on the River Eau show how effective a joint collaborative approach can be. He confirmed the Board's Engineer was developing good EA contacts in this area and that a request would be made for them to attend the next meeting.
- 2023.79** Great Catchwater Wharton Road Bank Slip – Clerk reminded Members of the current situation adding that he had been out to site today and noted that the main flow of water was towards the road culvert. However, water was not going through the culvert but was flowing through a massive hole, under the pipe at the upstream end, approx. a metre and a half deep. This was undermining the pipe and was the route of the water into the board systems. He believed the quote provided for the repair would now not be enough and that the Council had been advised of the new situation. **Discussions took place with Chair proposing that the Board agree in principle to pay a proportion towards the works as long as all interested parties also contribute a share. All members in agreement.**

ENVIRONMENTAL REPORT

- 2023.80** Information noted. Clerk added that an update had been received from the Monitoring Company regarding the mink traps placed at some of the Boards pumping stations. This had reported that 17 mink had been caught in the year the traps had



been in place and could account for the reduction in the water vole population that had been noted. He stated that the Board may want to consider a further trap at Ravensfleet following a siting of mink by one of the Board employees.

HEALTH, SAFETY AND WELLBEING REPORT

2023.81 Information noted with the Clerk advising that the planned overhead power line training course would be re-arranged due to the Storm event.


DATE OF NEXT MEETINGS

2023.82 5 February 2024, 3 June 2024 and 1 November 2024.

Matters arising not discussed elsewhere

1.5 Complaints/FOI requests

The Board have received two sets of correspondence from residents at Scotton, each signed by multiple residents. One of these amounts to a complaint concerning the condition of the River Eau downstream of Scotter village. The other expresses their thanks to the Board for facilitating the works on the River Eau upstream of Scotter village. The complete correspondence can be found at Appendix A.

 5/2/2024