

# 1. Governance

## Recommendations:

- Note the information contained in this report

## 1.1 Apologies for Absence

## 1.2 Declaration of Interest

## 1.3 Minutes of the Meeting held 20 June 2023

Member	22.6.21	9.11.21	8.2.22	21.6.22	8.11.22	7.2.23	20.6.23
Mrs Rosemary J Webster (Chair)	√	√	√	√	√	√	√
Mr John Richard Fawbert	√	A	√	√	√	√	√
Mr Graham W Martinson	-	-	-	-	-	-	-
Mrs Rita Brough (Vice Chair)	√	√	√	√	√	√	√
Mr Mally Boatman	√	√	√	√	√	√	√
Mr Keith Moore	√	Resigned					
<b>EYRC</b>							
Mr Brent Huntington	A	√	√	A	√	√	√
Cllr Liz Sargeantson	A	-	A	-	-	-	-
Cllr Nick Coultish	√	A	-	A	-	-	-
Cllr David Jeffreys	A	√	√	A	√	√	√
Cllr Barbara Jeffreys	Resigned						
Cllr Anne Handley	A	√	A	-	A	-	-

### In attendance on behalf of JBA Consulting, Clerk and Engineer:

Craig Benson (Clerk)	Clerk
Roger Smith (Engineer)	Eng.
David Blake (Finance Officer)	FO
Janette Parker (Ratings Officer)	RO

### GOVERNANCE

<b>2023.19</b>	Apologies for Absence – None received.
<b>2023.20</b>	Declarations of Interest – None.
<b>2023.21</b>	Key Performance Indicators – Noted.
<b>2023.22</b>	Minutes of Meeting 7 February 2022 – Minutes considered and proposed as true record by RB seconded by DJ.
<b>2023.23</b>	Matters Arising – None.
<b>2023.24</b>	FOI/Complaints – None received.

### CLERK'S REPORT

<b>2023.25</b>	Re-Constitution – Clerk advised he had received an email from the EA's lawyer apologising for the length of time the process was taking and that the RFCC had asked why they were not informed. Clerk added that there was no requirement within the LDA to
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do so and that the process would hopefully reach a conclusion in time for the November meeting.

**2023.26** Board Annual Report – Clerk advised it was the intention to put the report on the website. MB referred to the table showing Members attendance and asked what the percentages were based upon. Clerk confirmed these were based on the number of members on the reconstituted Board. He then stated as Anne Handley was now Leader of the Council it may be worth writing to her regarding the struggle to get Council attendance at the meeting. DJ said he would discuss with her.

**2023.27** DEFRA – Information noted.

**2023.28** Environment Agency – Information noted.

**2023.29** ADA – Information noted.

## FINANCIAL REPORT

**2023.30** Rate Report – FO confirmed that all the rates had been collected at year end adding that current rates had been issued with 50% of special levies outstanding and £71.74 of drainage rates still to be paid.

**2023.31** List of Payments – Approval proposed by MB and seconded BH.

**2023.32** Internal Audit – FO advised that Members should now have received the report which concluded that the Board was under sound management. **Approval proposed BH and seconded Chair.**

**2023.33** Annual Governance & Accountability Return (AGAR) Section 1 – FO took members through with approval proposed by DJ and seconded by RB.

**2023.34** Accounts for the Year Ended 31 March 2023 – FO took Members through the additional supplement advising that whilst a higher contribution had been received from Highways England and more interest was being made on deposits, maintenance had increased by 24% and pump station electricity costs had increased by £6,000. Overall, the Board had made a surplus of £90,991 resulting in a balance carried forward of £313,788 with a reserve balance of 195%. MB queried if the investments were being reviewed. FO confirmed they were and that currently with Lloyds as these were the best options stating that he had a meeting at the end of the week with the Bank's relationship manager to discuss. The Clerk added that the Board also had a deposit with Barclays. Chair advised that she had received a duplicate invoice from Woldmarsh for the last quarter and asked FO to confirm that the Board had not paid twice for the same period. FO confirmed he would check but that confident had not done so as payments had been scrutinised for year end. **Approval proposed by BH and seconded DJ.**

**2023.35** **Budget Comparison for Year Ending 31 March 2023** – FO distributed additional information and took Members through. He advised with regards Electricity that the Government Relief Scheme had now ended and the market had settled somewhat with the rate currently at 21p/kwh. He added that the night-time rate was more favourable and that all pump stations were now on this rate. FO had received update from Woldmarsh that they believed this rate would remain for the next 12-18 months. BH asked if they were the best supplier. FO stated they were, as a large buying group there was no one cheaper and having tested the market no one could come close to them.

**2023.36** Annual Governance & Accountability Return (AGAR) Section 2 – FO took Members through with approval proposed by DJ and seconded by MB.

**2023.37** Five Year Forecast – Information noted.

## ENGINEERS REPORT

**2023.38** Pumping Stations – Eng. advised that a generator had been commissioned yesterday at Downes Ground due to recent power outages.

**2023.39** Maintenance – Information noted.

**2023.40** LDA 1991 Section 23 & 66 Consents – Eng advised that Kremer Properties had submitted a further development application and that a decision was still awaited from ERYC regarding the proposed drain diversion scheme.

**2023.41** Watercourse Maintenance Tender – Eng explained information within papers advising the Board could choose to either extend the current contract or go to tender now to test the market. **Discussions took place with MB proposing that current contract be extended for further two years and then go out to Tender, RF seconded and all in agreement.**

#### **ENVIRONMENTAL REPORT**

**2023.42** Information noted.

#### **HEALTH & SAFETY REPORT**

**2023.43** Information noted.

#### **ANY OTHER BUSINESS**

**2023.44** BH brought to Members attention a situation with Beal Homes where occupiers were being billed twice for water by Yorkshire Water and Independent Water Networks and possible implications on Towns Drain and planning. DJ advised he would make the Council aware.

#### **DATE OF NEXT MEETING**

**2023.45** 7 November 2023, 3.00pm at The Courtyard, Goole.

### **1.4 Matters arising not discussed elsewhere on Agenda**

### **1.5 FOI/Complaints**

The Board has received no complaints or FOI requests since the last meeting.