



1. Governance

1.1 Declaration of Interest

Board Members are advised to declare a pecuniary or non-pecuniary interest on any item in the Agenda.

1.2 Apologies for Absence

1.3 Minutes of the meeting held on 24 May 2023

Members Present:

Mr R Borrill	Chair
Mr C Day	CD
Mr R Douglas	RD
Mr A Godfrey	AG (Vice Chair)
Mr R Herring	RH
Mrs J Jackson	JJ
Mr J James	JJ1
Mr P Jones	PJ
Mrs H Rowson	HR
Mr C Sherwood	CS
Mr N Sherwood	NS
Mr M Storey	MS
Mr W Strawson	WS
Mr T Sutton-Nelthorpe	TSN
Mr H Williams	HW

In attendance on behalf of JBA Consulting

Officer:	Mr C Benson	Clerk
	Mr P Jones	Engineer
	Mr D Blake	Finance Officer
	Miss J Parker	Rating Officer

The Chair welcomed all to the meeting and started by advising Members of the deaths of Mr Bruce Gelsthorpe who had been Clerk and Engineer for over 40 years and Mr Stewart Brown who had been a Board Member for over 30 years. A minute silence was observed in memory.

Declaration of Interest

2023.19 TSN declared an interest with regards to the maintenance section and the Clerk declared an interest in Item 2.6.

Apologies for Absence

2023.20 Apologies were received from Mr. J Akryll, Mr J Anyan, Mr J Barton, Mr S Buckley, Mr I Dowson and Mr J Jackson.

Minutes of the Meeting 11 January 2023

2023.21 Minutes of the meeting held were considered and **approval was proposed by AG and seconded by CS.**

PS



Matters arising not discussed elsewhere on Agenda

2023.22 None.

CLERK REPORT

Clerk advised the report was for information with the following added

- 2023.23 ADA – Clerk reminded Members of the working demonstration planned for 5-6 July advising if they wished to attend, they needed to register via the link provided in the meeting papers.
- 2023.24 Employee Remuneration – The Clerk left the room and the Chair advised that a decision was required by the Board. Eng. added that he had recently undertaken appraisals with both employees whose performance was either outstanding or exceeding expectations. **Discussions took place with RH proposing an increase of 8.8%, NS seconded and all members in favour.**

FINANCE REPORT

- 2023.25 Rating Report – FO advised the outstanding balance was £294 as of 31 March 2023. New rate demands had been issued with 50% of special levies and 37% of drainage rates collected to date.
- 2023.26 Internal Audit – FO advised that all Members should now have received a copy, confirming that a clean audit had been received again. NS proposed approval of, seconded by TSN with RH thanking the Management Team for doing such a good job.
- 2023.27 Annual Governance & Accountability Return (AGAR) Section 1 - FO took members through with **approval proposed by AG and seconded by TSN.**
- 2023.28 Accounts for the Year Ended 31 March 2023 – FO took members through the report concluding that there had been a deficit of £55,000 but this had been offset by the reserves resulting in a balance carried forward of £255,974. He added that the Reserve level was at 31% which was above that set by the Board. TSN queried if the interest received was just bank interest and if the investments were secure. FO confirmed that it was just bank interest and investments were secure as they were with the same provider. FO then confirmed that the Board had purchased the two employee vehicles with Scunthorpe & Gainsborough WMB to contribute to one of them. **Approval of the Accounts was proposed by NS and seconded by AG.**
- 2023.29 Budget Comparison for the Year Ending 31 March 2023 – FO handed out an additional supplement and discussed with members. CD asked if the relationship with contractors in respect of Pump Station maintenance was still being maintained. Eng confirmed that it was as the Employees would still need assistance dependent upon the repairs required.
- 2023.30 Annual Governance & Accountability Return (AGAR) Section 2 – FO took members through with **approval proposed by NS and seconded by TSN.**
- 2023.31 Schedule of Payments – **approval proposed by NS and seconded by RH.**
Chair thanked FO for his report acknowledging the work that had been undertaken.

ENGINEER REPORT

Engineer confirmed the report was for information with the following added

- 2023.32 Hydraulic Model – Eng advised that outputs were anticipated to be available in August.
- 2023.33 Telemetry – Eng confirmed that a separate meeting would be arranged to demonstrate the new telemetry system.
- 2023.34 Main River – Eng advised that there had been an increase in the request from the EA to assist with maintenance using the Board's contractors under the PSCA.
- 2023.35 Low Farm Outfall – The Chair raised the situation with the lack of pumping required and asked if this was due to reduced silt levels or the channel changing. Eng responded that the channel was changing but weather patterns also had an effect. He added that the gravity appeared to be operational



which was the intention of the pump to keep the gravity open. He advised that if the gravity continued to operate then the pump could be utilised elsewhere in the district.

HEALTH, SAFETY & WELLBEING

2023.36 Information noted.

ENVIRONMENTAL ADVISER REPORT

2023.37 Information noted.

ANY OTHER BUSINESS

2023.38 Eng advised that Lincolnshire County Council were funding bank repairs to the Waddingham Flood Relief Channel and that whilst outside the district they were working with himself and the Board contractors.


DATE OF NEXT MEETING

2023.39 Chair confirmed the date of the next meeting as 1 November 2023 and thanked all for attending.

1.4 Matters arising there from not elsewhere on Agenda

1.5 Complaints/FOI/EIR requests

None received.

 1/11/23