



## 1. Governance

### 1.1 Declaration of Interest

Board Members are advised to declare a pecuniary or non-pecuniary interest on any item in the Agenda.

### 1.2 Apologies for Absence

### 1.3 Minutes of the meeting held on 11 January 2023

#### Members Present:

Mr J Akkrill	JAk
Mr J Anyan	JAn
Mr J Barton	JB
Mr A Godfrey	AG (Vice Chair)
Mr R Herring	RH
Mr R Holloway	Rho
Mr C Sherwood	CS
Mr W Strawson	WS
Mr J Summers	JS
Mr H Williams	HW

#### In attendance on behalf of JBA Consulting

<b>Officer:</b>	Mr C Benson	Clerk
	Mr P Jones	Engineer
	Mr D Blake	Finance Officer
	Miss J Parker	Rating Officer

AG welcomed all to the meeting and advised that, as Vice Chair, he would be acting on behalf of the Chair who had given his apologies.

#### Declaration of Interest

**2023.1** CS advised that all members had a pecuniary interest with regard the financial aspects and requested clarification if they should all declare. Clerk confirmed a dispensation in this instance as they were attending to represent the interests of the Board.

#### Apologies for Absence

**2023.2** Apologies were received from Mr. R. Borrill, Mr. C Day, Mr. R. Douglas, Mr. I. Dowson, Mrs J. Jackson, Mr. J. James, Mr. P. Jones, Mrs H. Rowson, Mr. N. Sherwood and Mr. M. Storey.

#### Minutes of the Meeting 2 November 2022

**2023.3** Minutes of the meeting held were considered and **approved by all members as a true and correct record.**



## Matters arising not discussed elsewhere on Agenda

- 2023.4** RH queried with regard Item 2022.65 if the costs of £300,000 stated would be covered later in the meeting. AG confirmed they would. RH then asked if all the stations had now been transferred to night-time pumping. Eng. confirmed they had.

## CLERK REPORT

Clerk advised the report was for information with the following added.

- 2023.5** Policy Statement – Clerk took members through the revisions. **Approval proposed by RH and seconded by JS.**
- 2023.6** Employee – Clerk advised he had met with the Board's long-standing employee in December who had now reduced to working two days per week with the intention to retire on his birthday in February although he would still be available should the new employees require any advice. Clerk confirmed a revised contract had been signed and suggested to Members that they may wish to mark the occasion in some way as he had worked for the Board for almost 49 years. **Discussions took place with all members in agreement that recognition was required.** AG then suggested that he, the Chair and RH would have further discussions on an appropriate event and would report back to members. **All in agreement.**

## FINANCE REPORT

- 2023.7** Rating Report – FO advised revised balance of £32,729 with instalments outstanding of £30,824.
- 2023.8** Risk Register – FO took members through the changes. **Approval proposed by RH, seconded by HW and all in favour.**
- 2023.9** Rates and Special Levies for the Year Ending 31 March 2024 – FO handed out additional information to members and explained the current position of the Board confirming a balance carried forward for the current year of £251,896 resulting in an outturn of 31% which was above the reserve level. RH queried the increase in pump station costs asking if it included electricity as it didn't seem very high. FO confirmed it did but that the increase had been offset by significant savings made by MEICA Engineer. AG advised members that the rate setting could be deferred due to outstanding confirmation on electricity with the option for a virtual meeting to set or confirm if a provisional decision was made today. FO then gave Budget Setting presentation to members advising that the Foreign Water Contribution had now been increased and built into the budget. JS queried if it was possible to request a larger contribution. FO confirmed that the calculation for Highland Water does factor in increases in cost. AG thanked FO for presentation and information provided and requested this be sent to all those members not in attendance. Discussions took place with RH stating that a decision needed to be made today as didn't believe further information would make fundamental difference, adding that all in attendance were aware of the current situation. He proposed an increase of the rate by 2 pence. JS seconded. CS proposed an increase of 1.5 pence which was not seconded. JS queried when the first proposal could be reversed if required. Clerk confirmed next year. **Further discussions took place followed by the vote to increase the rate to 14.50 pence. The vote was 9-1 in favour of the proposal.** FO confirmed that outstanding information on electricity would be provided once received and collated.
- 2023.10** Hire Vehicle Purchase – FO advised that the Board could purchase both existing vehicles with a contribution from Scunthorpe & Gainsborough WMB or just purchase one and let S&GWMB purchase the other. **Discussions took place with JS proposing the Board buy both, subject to the agreement with S&GWMB, HW seconded and all in favour.**
- 2023.11** Five Year Budget Estimate – FO advised difficult to forecast due to current circumstances but would update figures following new rate set by Board. RH queried if the new telemetry system would generate any savings. Eng advised that moving forwards could potentially see reduced electricity costs and maintenance costs as the system would provide better insight into problems allowing earlier interventions. AG requested a demonstration of the new system be brought to the next meeting.
- 2023.12** Schedule of Payments – **Approval proposed by RH, seconded by HW.**



## **ENGINEER REPORT**

**Engineer confirmed the report was for information with the following added.**

**2023.13** Asset Management – Eng. confirmed that the telemetry trials were now underway and that he would invite the MEICA Engineer to the next meeting to demonstrate the New SCADA/Software interface. He added that outputs from the Hydraulic Model should also be available from the middle of the year.

**2023.14** Low Farm Outfall – Eng advised that the stoning of the track was due to commence today but due to weather conditions had been deferred until March confirming that the landowner was in agreement.

## **HEALTH, SAFETY & WELLBEING**

**2023.15** Information noted.

## **ENVIRONMENTAL ADVISER REPORT**

**2023.16** Information noted.

## **ANY OTHER BUSINESS**

**2023.17** None.

## **DATE OF NEXT MEETING**

**2023.18** AG confirmed the date of the next meeting as set in the meeting papers for Wednesday 24 May 2023 and thanked all for attending.

## **1.4 Matters arising there from not elsewhere on Agenda**

### **1.5 Complaints/FOI/EIR requests**

None received.