



## 1. Governance

### 1.1 Apologies for Absence

### 1.2 Declaration of Interest

### 1.3 Minutes of the Meeting held 26 January 2023

**Present**                      Ralph Guy        (RG)  
                                     Rosemary Carrol (RC)  
                                     Duncan Reynolds (DR)  
                                     Mike Gouldthorp (MG)

**In attendance on behalf of JBA Consulting, Clerk, Engineer and Environmental Adviser:**  
David Blake (Finance Officer)

#### GOVERNANCE

- 2023.1** Declaration of interest- None.  
**2023.2** Apologies were received from Roger Smith (Engineer).  
**2023.3** Minutes of Meeting 23 Jun 2022 – Minutes considered and proposed as true record by DR, seconded by RG.  
**2023.4** Matters Arising - There were none.

#### CLERK'S REPORT

- 2023.5** Policy – FO advised Members that the changes to the Policy Statement had been aligned with the national Flood and Coastal Erosion Risk Management Strategy. **GDPR & Data Sharing:** FO explained the policies had to been adjusted slightly to reflect modern legislation **Approval proposed by RC, seconded RG, All Members in agreement.**  
**2023.6** Environment Agency- Information noted with FO encouraging members to review the national flood risk management plans using the link in the papers.  
**2023.7** ADA- It was noted that ADA was holding a working demonstration event on 5<sup>th</sup> & 6<sup>th</sup> July 2023, further details would be sent out to members.

#### FINANCE REPORT

- 2023.8** Rating Report – FO confirmed that the balance of £41.06 was outstanding. He confirmed that the Rating Officer was currently investigating the outstanding accounts.  
**2023.9** List of Payments – Approval proposed by RC and seconded by DR.  
**2023.10** Internal Audit – FO confirmed that the internal audit review panel had met on Tuesday 13<sup>th</sup> December 2022.  
**2023.11** Risk Register - FO advised members of the changes made to the register as a result of the present economic climate **Approval proposed by DR and seconded by RC.**  
**2023.12** Estimates, Rates & Special Levies for the year ending 31<sup>st</sup> March 2024 – The FO compared the estimated out-turn figures with the Budget and the variances were noted. FO reviewed the options available to the Board with regard to the rate setting for the forth coming year. Current and future inflation rates were discussed along with the Board's reserve policy and reserve levels. **RC proposed that the Board look to increase the rate 5.5p This was seconded by MG and approved by all members.**  
**2023.13** Five Year Budget- The FO took members through the forecast.



**ENGINEER'S REPORT**

**2023.14** Watercourse Maintenance- The FO in the absence of the Eng. confirmed that all maintenance had been undertaken.

**2023.15** Hydraulic Modelling Study- The FO confirmed the board had approached LCC to discuss the potential of a wider catchment approach but had heard nothing back. MG suggested the board wait to get an answer from LCC before moving doing anything further.

**HEALTH & SAFETY**

**2023.16** Information Noted.

**ENVIRONMENTAL REPORT**

**2023.17** Information Noted.

**DATE OF NEXT MEETING**

**2023.18** 22 June 2023, 2.00pm at Earby Town Council.

**1.4 Matters arising not discussed elsewhere on Agenda**

**1.5 FOI/Complaints**

The Board has received no complaints or FOI requests since the last meeting.

*R. Quill*  
22/6/23