



1. Governance

Recommendation:

- Note the information contained in this report

1.1 Apologies for Absence

1.2 Declaration of Interest

In accordance with the Members Code of Conduct, Part 2 Members Interests, Members must remove themselves from the discussion or determination of matters in which they have a financial interest.

In matters where Members have a non-financial interest, they should not participate in the discussion or determination of a matter where the interest might suggest a danger of bias.

1.3 Minutes of the Meeting held 7 November 2022

MEMBER	09.11. 2020	01.02. 2021	07.06. 2021	08.11. 2021	07.02. 2022	13.06. 2022	7.11. 2022
Margaret Armiger MA	√	A	√	√	√	-	√
David Barratt DB	A	-	-	√	A	√	√
Adrian Black AB	√	√	√	√	√	√	√
Chris Black CB	√	√	√	√	√	√	√
John Coggan JC	√	A	A	√	-	A	A
Tony Ellerby TE	√	√	A	√	√	√	√
Ian Fleetwood IF	-	New	A	√	√	√	√
David Forington DF	√	√	√	√	√	√	√
Trevor Foster TF	√	A	√	√	A	√	A
Samuel Godfrey SG	√	√	√	√	-	√	√
Benjamin Jackson BJ	√	√	√	√	√	√	√
Johnathan Jackson JJ	√	√	√	√	√	A	√
Robert Kissaglis RK	-	-	-	New√	√	√	√
Paul Metheringham PM	√	√	√	√	√	√	√
Lesley Rollings LR	√	√	√	√	-	√	-
Ralph Ogg - Vice Chair	√	√	√	√	√	√	A
Neil Poole - Chair	√	√	√	√	√	√	√
Helen Rowson HR	√	√	√	√	√	√	√
Gwylim G Williams GW	New√	√	A	√	-	√	-
Janet Longcake JL	-	New√	√	√	√	-	√



In attendance on behalf of JBA Consulting, Clerk, Engineer and Environmental Officer:

Craig Benson (Clerk)	Clerk
David Blake (Finance Officer)	FO
Paul Jones (Engineer)	Eng
Janette Parker (Rating Officer)	RTO

Apologies for Absence

2022.51 Apologies were received from Mr. J. Coggan, Mr. T. Foster and Mr. R. Ogg.

Declarations of Interest

2022.52 None.

Minutes of Last Meeting

2022.53 Chair proposed approval of as true record and all Members in favour.

Matters Arising

2022.54 None.

Complaints/FOI Requests

2022.55 None.

Clerks Report

2022.56 Policy – RTO advised Members that the changes to the GDPR and Data Sharing Policies were only minor. Both had been produced before the law came into effect so the clause referring to this had now been updated. **All Members approved.**

Clerk referred to the updated Financial Regulations stating that the procedures for authorising payments had been added which, whilst followed had not previously been included. **All Members approved.**

2022.57 Legislation – Clerk gave a short presentation on what the changes, when the statutory instrument was approved, would allow the Board to undertake if it chose to do so. Discussions took place with the Chair advising that it was important all members were kept informed so better decisions could be taken and asked for it to be added to the Agenda as an ongoing item. IF requested a copy of the presentation be forwarded to him.

Financial Report

2022.58 Rating Report – FO advised the special levy payments had now been received reducing the balance to £16,343 with £13,484 relating to instalment payments.

2022.59 External Audit – Information noted.

2022.60 Audit Review Meeting – FO confirmed this would be a virtual meeting on Monday 21st November. He noted that AB was the representative for the Board and when asked, AB confirmed he would still attend.

2022.61 Budget Comparison for Year Ended 31 March 2023 – FO took Members through the report advising the Board was where expected to be at this time with increases to expenditure being offset by the savings made by utilising the MEICA Engineer. He then confirmed that the pump stations with large consumptions had been moved onto night-time pumping by the MEICA Engineer who was in the process of transferring the remainder and that Variable Speed Drives were also being considered. With regards to electricity costs, he stated that the latest information from Woldmarsh was that, with Government aid, the price per kwh would be 34.5p which was an increase of 140% on previous rates. He added that due to the volatile market it was difficult to forecast costs but that should the Board experience a wet year as in 2019 then these could increase to circa £200,000. Chair requested cost of modifying the pumps. FO stated would depend on the size of the station with the Eng confirming a cost of around £2,500 per Inverter. Chair stated that the sooner the programme was started the sooner the Board would see savings and requested a cost analysis be brought to the next meeting. JJ thanked FO for



the information provided in the report stating it was very clear and apparent to see the savings brought about by the new employees.

- 2022.62** Ten Year Budget Estimate – FO took Members through advising of slight increase to deficit against budget but a revised brought forward balance of £220,000 would result in a Reserve Level of 40% which was 10% above the Board agreed level.
- 2022.63** New Works & Plant Account – FO reminded Members of schemes due stating that with potential for Grant in Aid he did not foresee the need for borrowing and funds could be transferred from the Revenue Account if the Board made the decision to do so.
- 2022.64** Schedule of Payments – **All Members agreed approval.**

Engineer's Report

- 2022.65** Telemetry – Eng confirmed information in meeting papers then advised that the RFCC had already approved £30,000 towards the project but that a Short Form Business case would be required at a cost of £5,500 to access the funds. He requested Board approval to proceed. IF declared an interest as part of EA RFCC. BJ queried how confident the Eng was that would receive. Eng confirmed it had already been approved. **All Members voted in favour of proceeding.**
- 2022.66** Capital Works – Eng provided an update stating that the Burringham Model tender would be issued next week with the Ravensfleet Model also to be issued next week or the week after. Eng stated with regard to the daylighting of Crosby Soakmere an allocation of £200,000 Grant in Aid funding was available and asked for Board approval to delegate powers to the Chairman to proceed with a Short Form Business Case to confirm funding. **All Members in favour.**

River Eau – Eng confirmed the information in the meeting papers and offered his thanks to Marris Farms for their involvement with the IDB and EA regarding the works undertaken and their communication with other landowners in the area. JJ queried if the EA had funded all the works. Chair advised the Board had made a small contribution but that it proved how successful collaborative working was. IF added that the Board's contractors had done an excellent job.

Environmental Report

- 2022.67** Information noted.

Health, Safety and Wellbeing Report


- 2022.68** Information noted.

Representation

- 2022.69** Information noted.

Date of Next Meetings

- 2022.70** 6 February 2023, 5 June 2023 and 6 November 2023.


6/2/23