



## 1. Governance

### 1.1 Apologies for Absence

### 1.2 Declaration of Interest

### 1.3 Minutes of the Meeting held 23 June 2022

**Present**                      Ralph Guy        (RG)  
                                     Rosemary Carrol (RC)  
                                     Duncan Reynolds (DR)

**In attendance on behalf of JBA Consulting, Clerk, Engineer and Environmental Adviser:**

David Blake (Finance Officer)  
Roger Smith (Engineer to the Board)

#### GOVERNANCE

- 2022.27** Declaration of interest- None.
- 2022.28** Apologies were received from Mike Goldthorp.
- 2022.29** Minutes of Meeting 27 Jan 2021 – Minutes considered and proposed as true record by RG, seconded by RC.
- 2022.30** Matters Arising – There were none.

#### CLERK'S REPORT

- 2022.30** Finance Bill – Red Diesel Usage Members noted that the Excise Notice 75 had been updated.

#### FINANCE REPORT

- 2022.31** Rating Report – FO confirmed that the balance of £34 related to 4 ratepayers. He confirmed that the Rating Officer was currently investigating the outstanding accounts.
- 2022.32** List of Payments, RC asked what the Sow & Penk IDB payment related to, FO confirmed it was bank charges for a shared online payment system that enabled rating payments to be taken over the phone – **Approval proposed by RC and seconded by DR.**
- 2022.33** Internal Audit – FO confirmed that the audit had been completed with no issues. The report should be sent to members shortly after the meeting.
- 2022.34** Certificate of Exemption- AGAR 2021/22- FO explained that due to Income/expenditure <£25,000 the board can certify themselves as exempt from a limited assurance review - **Approval proposed by RC and seconded by RG.**
- 2022.35** Annual Governance Statement 2021/22 – Section 1 – Members were asked to review and approve Section 1 of the AGAR. **DR proposed approval of and RG seconded.**
- 2022.36** Budget Comparison – The FO informed members there was a slight negative variance deficit to budget of around £750, this was due to the approved additional drain maintenance carried out within the year.



**2022.37** Accounts for the year ending 31 March 2022 – The FO reviewed the accounts and that the Board's financial position was very healthy and in excess of the Board's Reserve Policy. The aim was now to run at a break even and maintain the reserve level. **RC proposed approval of and RG seconded.**

**2022.38** Accounting Statement 2021/22 – Section 2 – The FO took members through the Financial Statement and asked members to approve this section. **RG proposed approval of and DR seconded.**

**2022.39** Five Year Budget- The FO took members through the forecast.

## ENGINEER'S REPORT

**2022.40** Watercourse Maintenance – The Eng presented a proposed schedule of Board maintained watercourse for this coming season, the upstream sections will be carried forward to next year to align with the allocated budget. A small sum was allocated for reactive works. It was highlighted that the Board's maintenance contractor could continue to utilize red diesel.

**2022.41** Hydraulic Modelling Study – The Eng provided a brief presentation to the Board utilizing Goole & Airmyn IDB as an example. The Eng proposed to seek quotations from suitably experienced consultants and to apply for GiA from the Environment Agency. It was agreed by the Board that should it be successful in achieving 100% GiA to proceed due to the Board not having the funds to undertake the same.

## HEALTH & SAFETY

**2022.42** Information Noted.

## ENVIRONMENTAL REPORT

**2022.43** Biodiversity Action Plan – It was noted that the walkover surveys would be undertaken this year and recorded in the Board's BAP.

## DATE OF NEXT MEETING

**2022.44** 26 Jan 2023, 2.00pm at Earby Town Council.

## 1.4 Matters arising not discussed elsewhere on Agenda

## 1.5 FOI/Complaints

The Board has received no complaints or FOI requests since the last meeting.

*R. Quinlan* 26/1/23