



1. Governance

1.1 Declaration of Interest

Board Members are advised to declare a pecuniary or non-pecuniary interest on any item in the Agenda.

1.2 Apologies for Absence

1.3 Minutes of the meeting held on 25 May 2022

Members Present:

Mr J Akrell	JAK
Mr J Anyan	JAn
Mr J Barton	JB
Mr R Borrill	Chair
Mr C Day	CD
Mr R Douglas	RD
Mr I Dowson	ID
Mr A Godfrey	AG
Mr R Herring	RH
Mrs J Jackson	JJ1
Mr P Jones	PJ
Mr C Sherwood	CS
Mr N Sherwood	NS
Mr M Storey	MS
Mr H Williams	HW

In attendance on behalf of JBA Consulting

Officer:

Mr C Benson	Clerk
Mr P Jones	Engineer
Mr D Blake	Finance Officer
Miss J Parker	Rating Officer

Declaration of Interest

2022.20 None.

Apologies for Absence

2022.21 Apologies were received from Mr. S. Buckley, Mr. R. Holloway, Mr. J. Jackson, Mr. J. James, Mrs H. Rowson, Mr. W. Strawson, Mr. J. Summers and Mr T. Sutton-Nelthorpe.

Minutes of the Meeting 12 January 2022

2022.22 Minutes of the meeting held were considered and approved by all members as a true and correct record.

Matters arising not discussed elsewhere on Agenda

2022.23 RD referred to the minutes unsure if he had missed an email. Clerk advised that the information had been added to Item 1.4 in the current meeting papers.



Complaints/FOI requests

2022.24 None received.

Clerk Report

2022.25 Policy – Information noted.

2022.26 Legislation – Information noted with Clerk reminding members that those who used Pesticides must now register this with DEFRA and confirmed that a link had been provided within the papers to enable this.

2022.27 Humber Flood Risk Management Strategy – Clerk confirmed that further information had just been received which he would issue to all members.

2022.28 Employee Remuneration – Clerk confirmed that the suggested proposal of a 3% increase was in line with industry standards and would be backdated to 1st April 2022. Brief discussions took place. **AG proposed increase, HW seconded and All in favour.**

2022.29 Annual Report – Clerk advised members this was a new report produced for note. Chair agreed it was a good document.

Finance Report

2022.30 Rating Report – FO advised year-end balance was £1,370.10 with 99.6% of the rates collected. The amount outstanding being made up of 3 accounts in probate at £179, 1 account at £787 which was in hand and the remainder split over 23 accounts. He confirmed that the current year's drainage rates had now been issued with 35% collected to date.

2022.31 Internal Audit – FO advised this was for note stating that the Auditor confirmed they were happy with the internal controls in place which complied with the law and relevant standards.

2022.32 Annual Governance and Accountability Return (AGAR) Section 1 – FO took members through. **Approval proposed by NS and seconded AG.**

2022.33 Accounts for the Year Ended 31 March 2022 – FO took members through the report, advising that the Board had made a surplus of £29,442 for the year with the increase being due to the contribution from Scunthorpe & Gainsborough WMB towards the two new employees, an increase in the Foreign Water Contribution and PSCA works undertaken for the EA. He confirmed that a credit balance of £311,620 was being carried forward which equated to a reserve level of 42% exceeding the Board's agreed level of 30%. Referring to the Capital Reserve Account he confirmed this was a new account set up at the end of the last financial year and held £245,000 of grant money in relation to the Hibaldstow Pump Station refurbishment and the Hydraulic Model of which £113,000 had been utilised to date.

2022.34 RH queried if the depot at Castlethorpe was still required and if the building at Cadney could be utilized. Eng. confirmed that the Lease was on-going and the new employees were currently clearing the depot with considerations being made as to suitability going forwards to undertake pump repairs etc within. RH queried the length of the lease. Clerk confirmed it was for three years. He added that the new owner of the land at Cadney had approached the Board asking if they were prepared to sell some of the surrounding land. NS advised that there were access issues regarding the track to the building at Cadney since the new occupier had moved in. Chair stated that the Board had access rights over the track and requested the depot be added to the next Agenda for discussion asking the Eng. to ensure they had suggestions from the Employees as well.

2022.35 RD asked how long the Maintenance Contractors term was. Eng confirmed that from the new season in July there were seven years for both, each with the entitlement to write into the Board for an increase linked to inflation.



- 2022.36** RH queried if the electricity contracts ended in September and had the proposed increases been considered. FO confirmed they did and that increases had been incorporated into the budget. **Approval for the Accounts was proposed by AG and seconded by NS.**
- 2022.37** Budget Comparison – FO took members through the report.
- 2022.38** Annual Governance and Accountability Return (AGAR) Section 2 – FO took members through with **approval proposed by NS and seconded by HW.**
- 2022.39** Five Year Budget Estimate – FO took members through the report advising that due to the market being turbulent at present there were a lot of unknowns but, as a live document it would be updated as and when information was received. He advised that the proposed increase in energy costs had been added and that the new Catchment Manager had advised that savings to date of £13,000 had been made and foresaw that annual savings carrying out inspections etc would possibly be up to £20,000 which the FO confirmed would have an impact on the future forecast.
- 2022.40** Reserve Policy – Discussions took place with **RH proposing level remained at 30%, seconded by AG.**
- 2022.41** Schedule of Payments – **approved by RH, seconded by CS.**
- 2022.42** Public Works Loan Board – FO referred members to a previous meeting where this had been discussed in relation to the new telemetry system but a decision had not been taken. He confirmed that Grant In Aid funds of £150,000 were available but that the Board would need to borrow the remaining £105,000 from the PWLB over a ten-year period. **AG proposed that the Board would borrow £105,000 from PWLB over a ten-year period. This was seconded by HW and approved by the Board.**

Engineers Report

Eng advised report was for information with the following updates:

- 2022.43** Employee Transition – Eng confirmed that both employees had successfully completed their six-month probation with both exceeding expectations.
- 2022.44** South Ramper Drain, Snitterby Carr – Eng advised that the Board had assisted with unblocking clay pipes beneath the road at Snitterby stating Highways had indicated it was likely to be the adjacent riparian owner responsibility. He confirmed that he had appointed Solicitors to review up-to-date case law as concerned that the Board do not want to assume responsibility for all clay pipes beneath roadways and needed to understand who was responsible moving forwards.
- 2022.45** Low Farm Outfall – Eng advised that issues were being pursued with Stuart Power Ltd and the Board would be updated as more information became available.
- 2022.46** River Ancholme Gravity Outfalls – Eng referred to report circulated to members from Keeton Marine advising they were a new contractor and that it was the first time such a report had been made available. He confirmed that outfall inspections on the Ancholme were carried out on an annual basis when the river levels were lowered during January and February. RH queried the outfalls downstream of Brigg. Eng advised that those could be accessed and the survey was done on those that couldn't be accessed or seen until the river levels had receded. CD queried if what 3 words was utilised for the asset register. Eng confirmed it was. HW stated it was an excellent report and the Company needed congratulating as a lot of work had gone into it. Chair advised that along with the inspections they had also undertaken works such as greasing the flaps etc.
- 2022.47** West Drain – Eng advised that a meeting had taken place on site with landowners and the Chairman and that he had written to the EA to notify them of concerns with regard to



frequency of maintenance and the water levels. He confirmed that a further meeting was due to take place on 10th June on site with the EA in attendance.

2022.48 Hibaldstow Pump Station – Eng confirmed that £50,000 Grant in Aid had been received from the EA in connection with the Intrusive Investigation planned which would inspect the concrete core, pump sump and undertake ultrasonic testing of the steel piles. This would provide better information on the residual life of the structure. He advised that of the five contractors contacted for quotations only one had responded, these being Structural Investigation Services Ltd. He confirmed that £14,500 had been quoted for the on-site inspections, that site supervision was required which could be provided by JBA Consulting at a cost of £3,400 and a structural engineer would be required to interpret and report upon the investigation findings which would be a further £6,000. He then added that the project manager had suggested a £5,000 contingency amount which would mean a total cost of £29,000 or £24,000 without the contingency. Eng requested Board approval to proceed. Approval proposed by AG, seconded CS.

Health, Safety and Wellbeing

2022.49 Noted.

Environmental Adviser's Report

2022.50 Information noted with Clerk confirming that Alison Briggs would be undertaking surveys in the district on Monday 30th May 2022.

Any Other Business

2022.51 None.

Date of Next Meeting

2022.52 Chair advised next meeting Wednesday 2 November 2022.

1.4 Matters arising there from not elsewhere on Agenda

1.5 Complaints/FOI/EIR requests

None received.

Keith B
2/11/2022