

# 1. Governance

## Recommendations:

- Note the information contained in this report

## 1.1 Apologies for Absence

## 1.2 Declaration of Interest

## 1.3 Minutes of the Meeting held 9 November 2021

Member	13.02.20	10.06.20	20.10.20	7.12.20	10.2.21	22.6.21	9.11.21
Mrs Rosemary J Webster (Chair)	√	√	√	√	√	√	√
Mr John Richard Fawbert	√	√	A	√	√	√	A
Mr Graham W Martinson	-	-	-	-	-	-	-
Mrs Rita Brough	√	√	√	√	√	√	√
Mr Mally Boatman	√	√	√	√	√	√	√
Mr Keith Moore (Vice Chair)	√	√	√	√	√	√	Resigned
Mr Brent Huntington	√	√	√	√	√	A	√
Cllr Liz Sargeantson	-	√	√	-	√	A	-
Cllr Nick Coultish	A	√	-	-	A	√	A
Cllr David Jeffreys	A	√	Unable to access	-	A	A	√
Cllr Barbara Jeffreys	A	√	Unable to access	-	A	Resigned	
Cllr Anne Handley	A	√	-	A	A	A	√

In attendance on behalf of JBA Consulting, Clerk and Engineer:

Craig Benson (Clerk)  
Roger Smith (Engineer)  
David Blake (Finance Officer)

Clerk  
Eng.  
FO

## GOVERNANCE

**2021.50** Apologies for Absence were received from R. Fawbert and N. Coultish.

**2021.51** Declaration of Interest – None.

**2021.52** The Chair took the opportunity to inform members that K. Moore had tendered his resignation from the Board with immediate effect. It was confirmed that the selection of his replacement will be on the next Board meeting Agenda.

**2021.53** Minutes of Meeting 22 June 2021 – Minutes considered and proposed as true record by RB, seconded by BH.

**2021.54** Board had received a complaint with regard to debris being blown from the Hook PS compound on to the surrounding verges. A response has been sent to the EFYC officer who is dealing with the matter. It was confirmed that skip hire would be re-introduced at the pumping stations to collect the weedscreen cleaner debris. It was also agreed that netting would be

*dw*



attached to the bottom of the compound fencing to minimise the amount of rubbish escaping the site.

#### CLERK'S REPORT

- 2021.55** Re-constitution of Board – Clerk advised that he had recently contacted the EA for an update on the progress but had not yet received a response. He would advise members as soon as it was forthcoming.
- 2021.56** Environment Agency – Draft Flood Risk Management Plans – Clerk confirmed that these had now been published for public consultation and encouraged members to view them.
- 2021.57** Finance Bill – Red Diesel Usage – Clerk confirmed that it was now very unlikely, despite the lobbying of individual IDBs and ADA, and the Board would have to ensure that the Contractors are ready for the change. The financial implications will be discussed in more detail at the next Board meeting.
- 2021.58** Policy – The minor changes to the Byelaws were discussed and it was proposed by AH, seconded by DJ and approved by the Board that they be accepted.
- 2021.59** Humber Strategy – It was noted that a review of the Governance structure of each of the working groups was underway to ensure, at all levels, participants agreed on the work needed to embed it in the respective partner organisations and across the partnership.

#### FINANCIAL REPORT

- 2021.60** Rating Report – FO confirmed outstanding balance at £80.26, which related to two accounts and that final demands had been sent.
- 2021.61** List of Payments – The supply costs at Downes Ground pumping station were raised as they seemed high in comparison to the other stations. The FO, following a request from members, confirmed that unit rate, which all agreed was very low. He also informed members that the corresponding invoice for the same time last year also showed a similar usage. The Chair requested a detailed breakdown of pump hours run and electricity usage to ensure that all was in order. FO confirmed that this would be presented at the next meeting. With no more queries the list of payments were **proposed for approval by RB and seconded by AH.**
- 2021.62** External Audit – FO confirmed this had been completed and that all relevant legislation and regulatory requirements had been met.
- 2021.63** Internal Audit Review Meeting – FO confirmed this would take place virtually on Monday 22 November. RB confirmed that she would attend on behalf of the Board.
- 2021.64** Budget Comparison – FO took members through the report. The Department of Transport contribution this year was expected to be £3k more than budget. With regard to the expenditure all were on target and that the Board were in a favourable position financially. FO also confirmed that the budget setting meeting would include those costs and options for the Board to discuss concerning red diesel, electricity, and telemetry.

#### ENGINEER'S REPORT

- 2021.65** Telemetry – Members noted the new 12 month contract cost as supplied by the provider. Engineer confirmed that the original cost was for a five year period and was fixed with no inflationary increases. The new annual contract will allow the Board to be more flexible when it comes to the future replacement of the system.
- 2021.66** Pumping Stations – Members noted the report on the operation of the pumping stations since the last meeting.
- 2021.67** Hydraulic Modelling – Engineer confirmed that the presentation will take place on 16 November where both the IDB and ERYC models will be discussed. The meeting will be held in person with the option to access it virtually if required.
- 2021.68** Ordinary Watercourses – Members noted the progress of this year's maintenance activities. The Board considered its options with regard to the maintenance contract. The Chair was pleased with the performance of the contractor and wary of problems that might arise with a change. Members agreed and therefore the Chair **proposed to extend the contact for a further 2 years, this was seconded by RB and approved by the Board.**
- 2021.69** Planning – RB noted that a known developer is looking for support of their development within the Board's district. Engineer had not seen any revisions or new applications but would





continue to check the planning lists. Discussions then took place with regard to the merits of the development and the impact to the local community.

**2021.70** Chair thanked the Engineer for his report and asked members for any further comment. BH considered that the 25% increase in cost of the new telemetry contract was high. Engineer reiterated that the original contract price was fixed for five years with no inflationary increase. BH also raised an issue with a ordinary watercourse on the Board's maintenance programme which was not flailed last year. BH had inspected the watercourse and he didn't believe any works had been undertaken. The Engineer confirmed that in his opinion it had but would check with the invoice and maintenance records submitted by the contractor and update the Board accordingly.

**2021.71** It was agreed to send out plans of the district to new members.

#### ENVIRONMENTAL REPORT

**2021.72** Information noted.

#### HEALTH & SAFETY

**2021.73** Information noted.

**2021.74** Legislation – The Environment Bill no passed will enhance wildlife, tackle air pollution, transform how we manage our resources and waste and improve the resilience of water supplies in a changing climate to ensure the environment is left in a better state than that in which it is currently found.

**2021.75** BAP – Members noted the inspection carried out by the EO in August with respect to monitoring water vole activity. Latrines had been spotted on Towns Drain and Southfield Lane Drain. It is the intention to recommence the inspections early spring before the vegetation starts growing vigorously.

#### REPRESENTATION

**2021.76** Information noted.

#### ANY OTHER BUSINESS

**2021.77** There was none.

#### DATE OF NEXT MEETING

**2021.78** 8 February 2022, 3.00pm at The Courtyard, Goole.

21 June 2022

8 November 2022