

MINUTES OF SELBY AREA IDB MEETING
HELD ON THURSDAY 28th JANUARY 2021
AS A VIRTUAL MEETING

- 109 **Present** Mr J Dennis (Chairman), Mr J Cattanach, Mr C Clark,
Mr I Chilvers, Mrs J Chilvers, Mr J Deans, Mrs M Fagan,
Mrs G Ivey, Mr C Lunn, Mr J Mackman, Mr C Pearson,
Mr P Roberts, Mr R Shepherd, Mr C Tindall.
- In attendance Mr N Everard (Clerk of the Board),
Mr P Jones (Consulting Engineer),
Mr I Chapman (Operations Manager)
- 110 **Apologies** Mr T Wood
- 111 **Declaration of Interest** Mr C Clark declared an interest in Minute No. 119 and
Mrs M Fagan in Minute No 134.
- 112 **Minutes** The Minutes of the Meeting held on 26th November 2020 were
approved and signed and there were no matters arising.
- 113 **Operations Manager's Report** The Operations Manager reported on the maintenance carried out since
the previous meeting together with an update on the recent flooding
on the Rivers Aire and Ouse flood plains.
- The Board have deployed the mobile pump in support of Yorkshire
Water at Cawood due to the high water levels within the system.
- The ongoing issues at Great Clough pumping station were reported and
the electricians were currently on site fitting larger fans to the control
panel. Further investigation is required. Except for Great Clough, the
Board's other pumping stations are fully operational and the
Operations Manager and direct labour were thanked for their efforts at
this difficult time.
- 114 **Health & Safety Report** The Health & Safety Advisor advised that the annual review was
outstanding and that further advice issued by HSE would be issued to
the Operations Manager to include Covid-19 recommendation with
regard to the risk of transmission.
- It was confirmed that two used vehicles had been purchased following
the previous meeting at a cost of ██████ to ensure single use of
vehicles in accordance with Covid-19 risk assessment.
- 115 **Coates Marsh Pumping Station Refurbishment Scheme** The Consulting Engineer reported that Xylem were ready to commence
work subject to access. They were currently pursuing a permit from
the Environment Agency for ducting which is required through the
flood bank at the site. All costs remain within the approved GiA and
Board's budget.

- 116 **Cawood Marshes Pumping Station Refurbishment Scheme** Contractors continued with fabrication of panels. Flap valves are also being replaced as part of the refurbishment works, all costs remain within the approved GiA and Board's budget.
- 117 **Temple Hirst Pumping Station Refurbishment Scheme** Contractors continued with fabrication of panels and the steel work is being finalised to ensure correct insulation on site within the existing pump. All costs remain within the approved GiA and Board's budget.
- 118 **Ings Pumping Station Scour Remediation Work** The outline business case has been approved by the Environment Agency and an application submitted for [REDACTED] to support the asset recovery works. Design is currently underway for the scoured bank with further site specific surveys required. The likely outcome is for the use of concrete bag work to be installed by the Board where possible with the remaining funding to cover expenditure related to asset recovery (footways, fencing, pump gland).
- 119 **Great Clough Pumping Station** The Consulting Engineer reported that Bedford Pumps had provided an updated report on the basis that overheating indicated that ventilation within the panel was insufficient. The previously identified faults have now been resolved (pipework, bracing works, removal of timber and additional extraction fans). Bedford Pumps had requested that they resolve with Intelec all remaining works as a matter of urgency. Cold air intake fans are to be fitted by Board contractors.
- Following the recent incident when the pumping station was fully ventilated, it was now believed that there is another potential issue with regard to the existing pump conditioning monitors and the Consulting Engineer was instructed to progress remedial action as a matter of urgency.
- 120 **Brayton Canal Soak Drain Maintenance** As reported by the Operations Manager, works were now underway with authority now received from the Canals & Rivers Trust for the widening work.
- 121 **Town Dyke Diversion (Flood Alleviation Scheme)** The Consulting Engineer reported that the Environment Agency had approved granting aid of [REDACTED] to cover the outline business case which was now in progress.
- 122 **Brotherton Marsh Pumping Station** The Consulting Engineer reported that the Health & Safety file and documentation had now been received with the final defects (a duct beneath the control house) being rectified and the station had been returned to the Board for operation.
- 123 **Telemetry Replacement** The Consulting Engineer reported that all four suppliers had returned their price lists and the compliance against specification. Demonstrations/show presentations from all four suppliers had taken place with virtual site visits to existing telemetry installations/Scada interfaces.

The prices along with the scoring on quality are anticipated for inclusion in February to determine a preferred supplier. Consideration is to be given to ensuring the preferred solution agrees with adjoining Drainage Boards to ensure future support and back up.

The Board delegated authority to the Finance Committee to approve the contract for telemetry at the three current refurbishment sites, Coates Marsh, Cawood Marsh and Temple Hirst.

- 124 **Wistow Road Pumping Station** The Consulting Engineer reported that the Coal Authority had provided a purchase order for the refurbishment of the station which is 100% funded by the Coal Authority. Xylem had been instructed to proceed with the works which are being managed by the Coal Authority.
- 125 **National Flood Risk Assessment** The Consulting Engineer provided an update to the project.
- 126 **Asset Management System** The Consulting Engineer reported that further to the training on the system in November, Asset Management condition assessment grades had been updated defined based upon the Environment Agency condition assessment manual with additional information tailored to suit Board asset.
- 127 **Community Engagement Forum** The Consulting Engineer had attended a virtual meeting for the Community Engagement Forum made up of representatives of the Newland, Rusholme, Little Airmyn and Drax areas.
- 128 **Coates Marsh & Hirst Marsh Catchment Washlands** The Consulting Engineer reported that a meeting had been scheduled with the Environment Agency to discuss the Coates Marsh and Hirst Marsh catchment washlands. The purpose of the meeting was to gain and improve an understanding of the overspill/links between washlands and to discuss options for flood pumps/gravity outfalls or other measures to try and help washland waters return to rivers in these areas and reduce the flood risk to households.
- 129 **Bishop Dyke** Further to the Operations Manager's report the Consulting Engineer was instructed to raise the future operation and maintenance of the system with the Environment Agency and Yorkshire Water to avoid the distress caused to residents and rate payers in the flood situation.

The Chairman commented on the concerns about the lack of maintenance on the existing pumping station which only had 2 out of 5 pumps operating when initially investigated by the Board. It was confirmed that there was now 4 of the 5 pumps operating with the Board's mobile pump on hire to Yorkshire Water.

The rate payers had also expressed concerns about the lack of highland gravity to allow evacuation from the Cawood Ings with a result in crop loss. It was also noted that early evacuation of the Ings are essential to preserve capacity for further events. The Consulting Engineer and the Clerk were instructed to raise these matters with the MP as well as the Environment Agency and Yorkshire Water.

- 130 **Town Dyke, Hambleton** The Consulting Engineer reported that Taylor Wimpey had submitted a request to revert a currently Board maintained water course to riparian maintenance and submitted a maintenance plan which has been reviewed and agreed by the Operations Manager and Consulting Engineer.
- It was confirmed that in the event that the works were not undertaken in accordance with the maintenance plan that the Board could, under the Land Drainage Act 1991, carry out the required work and recharge the costs to the land owner. Riparian responsibilities will remain applicable to the owners and their management company including removal of exceptional arising or obstructions to flow as defined within the maintenance plan.
- The Board approved to revert 378 metres of ordinary watercourse Town Dyke, Hambleton to riparian maintenance as requested by Taylor Wimpey and in line with their maintenance plan.
- 131 **Planning Applications/ Consent** The Consulting Engineer reported that 52 planning applications had received consent and 6 consents issued between 24th October 2020 and 7th January 2021.
- 132 **Freedom of Information** The Clerk reported that the Board's solicitor had agreed with the Information Commissioner that the complainants various requests for information were unclear. In order to resolve the matter it had been agreed that the solicitor would write for clarification. The Information Commissioner subsequently issued a decision notice which was not in accordance with this agreement and an appeal had been lodged on behalf of the Board.
- 133 **Direct Labour** The Clerk reported that following satisfactory completion of the probation period the new employees contracts have been confirmed.
- 134 **Board's Offices** The Clerk reported that a five year lease had been completed for the downstairs offices at Park Street.
- 135 **Management Engineering Services Contract** The Clerk reported that JBA Consulting had requested a renewal of the existing contract based upon the same contractual terms and conditions for a five year period with effect from 1st April 2021. The Board approved the renewal of the contract as recommended by the Finance Committee.
- 135 **Annual Values** The values of the Board as at 31st December 2020 were formally minuted as £2,044,998 in respect of agricultural land and buildings and other hereditaments £16,969,963 totalling £19,014,961.
- 136 **Rating 2021/22** The Board considered the previous year's budget together with the estimated and forecast expenditure to 31st March 2021 and the budget for the forthcoming year. The Board resolved that the drainage rate in the sum of 5.984p in the pound in respect of agricultural land and

buildings in the district. It was resolved that a Special Levy be made on Selby District Council in the sum of £1,015,483.

The Board approved that the Common Seal would be affixed thereto.

137 **Reserves**

The Board confirmed the existing Reserves Policy as follows:-

- New works and plant – capital reserve – to provide for the replacement of plant together with specified proposed new works.
- Revenue reserve – to maintain the balance at 3 months of the annual revenue expenditure.

138 **Accounts for Payment**

The Board approved the Accounts for Payment schedule numbers 13 and 14 in the amounts of £224,620.34 and £225,275.24 respectively.

139 **Next Meeting**

The next meeting of the Board will be held on Thursday 27th May 2021.

.....Chairman

.....Date

The Seal of the Board was affixed in the presence of:

..... Chairman
Mr J Dennis

..... Clerk
Mr N Everard

..... Date