

MINUTES OF SELBY AREA IDB MEETING
HELD ON THURSDAY 26th NOVEMBER 2020
AS A VIRTUAL MEETING

- 76 **Present** Mr J Dennis (Chairman), Mr J Cattanach, Mr C Clark,
 Mr J Deans, Mrs M Fagan, Mrs G Ivey, Mr C Pearson,
 Mr R Shepherd, Mr C Tindall.
- In attendance Mr N Everard (Clerk of the Board),
 Mr P Jones (Consulting Engineer),
 Mr I Chapman (Operations Manager)
- 77 **Apologies** Mr C Lunn, Mr J Mackman
- 78 **Declaration of** None
Interest
- 79 **Minutes** The Minutes of the Meeting held on 27th August 2020 were
 approved and signed and there were no matters arising.
- 80 **Operations** The Operations Manager reported on the maintenance carried out since
Manager's Report the previous meeting and that maintenance was ahead of schedule
 despite the Covid-19 restrictions.
- The Asset Data Collector had completed training and was to
 commence the data collection early in December. Some training
 courses have had to be deferred due to Covid-19 restrictions and these
 are to be rescheduled in the New Year.
- There had been river over topping events from the River Aire from
 early November into the washlands and had subsequently been
 returned through gravity/pumping.
- The Board complemented the Operations Manager on the work of the
 direct labour force in very difficult conditions.
- 81 **Health & Safety** As referred to in the Operations Manager's Report the Covid-19
Report restrictions, specifically the risk assessment requiring one individual
 per vehicle, had caused considerable logistical difficulties. The Health
 & Safety advisor expanded on the report included with the meeting
 papers and the responsibilities for the Board members to ensure safe
 working practices.
- The Clerk advised that indicative hire rates for a small van were
 for a 28 day hire period and 3 employees were currently without
 vehicles utilising their own vehicles for which they receive a mileage
 allowance. The Clerk was authorised to acquire up to three used
 vehicles. These costs are not within the agreed budget. The Board
 delegated authority to the Chairman for the acquisition of additional
 vehicles to ensure compliance with Health & Safety requirements.

- 82 **Planning Applications/ Consents** The Consulting Engineer reported that eighty planning applications had received comment and four consents had been issued between 7th May 2020 and 6th November 2020.
- 83 **Coates Marsh Pumping Station Refurbishment** The Consulting Engineer reported that Xylem had been appointed and were progressing the fabrication of pumps and panels. Installation will be confirmed to take into account and potential flood risks/main river overtopping and that costs remain within the GiA and budget.
- 84 **Cawood Marshes Pumping Station Refurbishment Scheme** The Consulting Engineer reported that appointment of contractors had been made. Panels and inverters are being fabricated with the pumps ready for delivery. Installation will be confirmed to take into account any potential flood risks/main river overtopping and that costs remain within the GiA and budget.
- 85 **Temple Hirst Pumping Station Refurbishment Scheme** The Consulting Engineer reported that appointment of contractors had been made. Panels and inverters are being fabricated with the pumps ready for delivery. Installation will be confirmed to take into account any potential flood risks/main river overtopping and that costs remain within the GiA and budget.
- 86 **Ings Pumping Station Scour Remediation Work** The Consulting Engineer confirmed that the Environment Agency had given approval for the survey, design, project management, supervision work and material costs to repair bank and costs towards pump repair to include contingency to a sum of [REDACTED]
- 87 **Great Clough Pumping Station** The Consulting Engineer confirmed that Bedford Pumps had returned to site to test/review the system and their report was now awaited.
- 88 **Health & Safety Works at Pumping Stations** The Consulting Engineer confirmed that a Moderation Statement would now be submitted to the Environment Agency based upon weed screen cleaners only in 2021.
- 89 **Brayton Canal Soak Drain Maintenance** The Consulting Engineer reported that the further information requested by the Canals & Rivers Trust had been submitted and an order was awaited.
- 90 **Town Dyke Diversion (Flood Alleviation Scheme)** The Consulting Engineer confirmed that the Environment Agency had approved funding for the outline business case up to [REDACTED]. Upon completion an application could then be placed for funding approval for the work from the Environment Agency together with consideration of any Network Rail contributions.
- 91 **Brotherton Marsh Pumping Station** The Consulting Engineer confirmed that handover back to the Board was now imminent.

- 92 **Oakney Wood
Drain Diversion** The Consulting Engineer reported that as there was still high water levels evident in the system that a silt survey was recommended and costs for this are awaited.
- 93 **Telemetry** The Consulting Engineer reported that of the 7 suppliers identified 4 had returned an expression of interest. It is proposed to identify two suppliers and then to arrange a site visit with operational staff before preparing a recommendation of the preferred supplier to the Board.
- 94 **Selby Forward
Capital Plan** The Consulting Engineer reported that the funding application to the Environment Agency was to be submitted.
- 95 **Coal Authority** The Consulting Engineer confirmed that the Coal Authority had completed the works on the discharge channel to Old Eye Pumping Station. The Coal Authority are intending to refurbish the Wistow Road Pumping Station which is maintained by the Board with the costs to be 100%.
- The Coal Authority have agreed to support the Board in appointing Telemetry suppliers subject to submission of the business case for approval.
- 96 **National Flood
Risk Assessment** The Consulting Engineer reported that the Environment Agency were updating their flood risk mapping over the next few years to improve confidence in national flood risk data. Details of the Board's systems and assets had been submitted to assist.
- 97 **Asset Management
System** The Consulting Engineer confirmed that the Asset Management System and Gismo training had been provided to enable the Board to comply with its requirements.
- 98 **Enforcement
Activities** The Consulting Engineer reported that a notice had been served on Taylor Wimpey in September 2020 to remove sand from Town Dyke, Hambleton resulting from temporary pumping.
- Countryside Properties are developing in the Sherburn area and are liaising with the Board in respect of excess silts within the watercourse, again the result of temporary pumping. The site had settlement ponds, silt traps and silt immobilisers but given rainfall last year on the catchment was overwhelmed. The Board are liaising with the owner/occupier downstream and the NFU.
- WSP are reviewing their designs for replacement of a road culvert beneath Main Street, Church Fenton on Carr Dyke.
- Flap valves in the West Bank area had been recently repaired by riparian owners and/or NYCC Highways.
- An investigation was ongoing around the Birkin Lane/Intake Lane Road flooding/drainage issues. The Consulting Engineer continues to liaise with the farmer, local resident and NYCC Highways.

- 99 **Environment Agency Recovery Works** The Consulting Engineer confirmed works were being undertaken on Rosscarr sheet piling and embankment, Drax Abbey Farm upstream of Lendal Pumping Station and Rusholme Grange.
- 100 **Newlands Flood Forum** The Consulting Engineer was requested to provide an online presentation to the Flood Forum and was also liaising with Selby District Council and the Environment Agency in respect of the River Aire future strategy.
- 101 **Environment** The Consulting Engineer reported that ADA had issued a template for the bio diversity action plan with further guidance.
- 102 **Freedom of Information** The Clerk reported that the Board’s legal advisor was continuing to correspond with the Information Commissioner. The Vice Chairman had received further correspondence which would be copied on to the Clerk.
- 103 **Direct Labour** It was reported at the last meeting that a disciplinary process was undertaken following a serious breach of Health & Safety resulting in one final warning and one dismissal. The Vice Chairman had heard the appeal of the employee dismissed and reduced the penalty to one year final written warning. The employee on the original final written warning had subsequently resigned.
- 104 **Audit** The Clerk confirmed that the external auditor had concluded the audit without qualification and a copy of their report was distributed with the meeting paper. The conclusion of the audit was advertised on the Board’s website.
- 105 **Board’s Offices** Negotiations were underway with a potential tenant for the ground floor offices.
- 106 **Board’s Storage Facilities** Following receipt of planning permission, the Clerk was to contact the landlord to progress the matter.
- 107 **Accounts for Payment** The Board approved the Accounts for Payment schedule numbers 10, 11 and 12 in the amounts of £132,613.34, £147,868.29 and £99,900.27 respectively.
- 108 **Next Meeting** The next meeting of the Board will be held on 28th January 2021.

.....Chairman

.....Date