



Ancholme

Internal Drainage Board

Virtual Meeting

Microsoft Teams

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Meeting Papers

Wednesday 26 May 2021, 14:00



Shire

Group of IDBs

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Meeting Papers

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Rating Officer - Janette Parker

Purpose

These meeting papers have been prepared solely as a record for the Internal Drainage Board. JBA Consulting accepts no responsibility or liability for any use that is made of this document other than by the Drainage Board for the purposes for which it was originally commissioned and prepared.

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1. Governance

1.1 Declaration of Interest

Board Members are advised to declare a pecuniary or non-pecuniary interest on any item in the Agenda.

1.2 Apologies for Absence

1.3 Minutes of the meeting held on 13 January 2021

Members Present:

Mr J Akrill	JAk
Mr J Anyan	JAn
Mr J Barton	JB
Mr R Borrill	Chair
Mr C Day	CD
Mr R Douglas	RD
Mr A Godfrey	AG
Mr R Herring	RH
Mr J Jackson	JJ
Mr J James	JJ1
Mr T Nelthorpe	TN
Mrs H Rowson	HR
Mr C Sherwood	CS
Mr N Sherwood	NS
Mr M Storey	MS
Mr W Strawson	WS
Mr J Summers	JS
Mr H Williams	HW

In attendance on behalf of JBA Consulting

Officer:

Mr C Benson	Clerk
Mr P Jones	Engineer
Mr D Blake	Finance Officer
Miss J Parker	Rating Officer

Declaration of Interest

2021.1 None.

Apologies for Absence

2021.2 Apologies for absence were received from Mrs J Jackson and Mr I Dowson.

Minutes of the Meeting 4 November 2020

2021.3 Minutes of the meeting held 4 November 2020 were considered. Chair proposed to sign as true record, all members in agreement.



Matters arising not discussed elsewhere on Agenda

2021.4 None.

Complaints/FOI requests

2021.5 None received.

Clerk Report

2021.6 Policy – Clerk advised policies had now been reviewed with only minor amendments required to change the named person to Clerk or Chair. With regard the National Flood Risk Strategy he advised that the twenty objectives were currently being reviewed to determine those applicable to the Board.

2021.7 Humber Flood Risk Management Strategy – Noted.

2021.8 Association of Drainage Authorities – Clerk advised Members that the Government were proposing to phase out red diesel to reduce the Country's carbon footprint which would have a major implication on IDB's. He advised that ADA had requested information on the Board's usage to respond to this which he confirmed had been sent. He added that it may be prudent for land-owner members to lobby the NFU, CLA and other similar bodies to keep the exemption that IDB's hold in place going forward. Chair concurred this was an important issue and reminded Members that the Board currently only had one pump requiring red diesel. RH added that this would have an impact on the Board's contractors who could raise their rates 10-20% as a result. Clerk confirmed it was a valid point which could then increase costs for the Board.

Engineers Report

Asset Management

2021.9 Hydraulic Modelling – Eng. advised that standstill letters were being prepared and that North Lincolnshire Procurement team had evaluated the tenders with the intention to appoint the successful tenderer from 25th January. He confirmed that tendered costs were within the funded costs which were being paid by the EA.

2021.10 Telemetry – Eng advised that four presentations had been made along with three virtual site visits of existing installations. The last virtual site visit was being held on Monday 18th January and once this was complete information would be fed back to the Task & Finish Group to finalise. NS queried the telemetry system purchased by the Board. Eng confirmed the Controlstar system was still installed in the pump stations and being monitored to a certain point but that there was no background support for either soft or hardware issues and that a fully functioning system was required to monitor fully. Chair asked when installation would start and finish and when payment would be expected. Eng stated that would get confirmation of all that once a supplier had been appointed but expected rollout to take between 12 to 16 months. Chair queried when Eng anticipated first station would be installed. Eng responded approximately one month after appointment of supplier but would get confirmation once a supplier had been appointed.



Water Level Management

2021.11 Low Farm Outfall – Eng stated that Stuart Pumps Ltd were unable to provide an extended warranty for the pump but that the Board's employee was arranging for a service to be carried out before the warranty expires.

Main River

2021.12 Environment Agency Maintenance – Eng advised that IDB contractor Carnaby's had been out to cost works on systems listed in papers and that these had now been submitted to the EA for approval. He confirmed that the works to Redbourne Old River had now been completed.

Maintained Ordinary Watercourses

2021.13 Eng advised that following the interim 12 month contract, North Lincolnshire Council Procurement were now in a position to procure tenders for the maintenance of the Gravity catchment only for a period of eight years. He requested approval from members for delegated powers to enable the Chair and Vice Chair to move things forward between meetings with the intention being to appoint the new contractor mid July. **RH proposed approval, HR seconded, all members in favour.**

Planning, Pre-application Advice & Consents

2021.14 Eng brought to members attention an issue with an 800 metre length of watercourse which was maintained by the IDB contractor but that along the length there were a number of trees, wooded area and bushes etc which were encroaching on the watercourse. These were not currently causing an obstruction to flow but were damaging machinery entering to undertake maintenance. He reported that the Contractors had attempted to cut back as much as possible to keep the access but that under riparian responsibilities it was down to the landowner to manage. He added that the Contractor had provided costs of approx. £3,900 to cut back the trees but that the landowner preferred the cuttings be burnt or removed from site which the Contractor stated would add a further £2,000 to the costs. Eng requested the Board establish its position of the level of maintenance required in these circumstances. Following discussions **NS proposed that landowners should be responsible for removing obstructions on IDB maintained watercourses and that power be given to Chair & Vice Chair to push for enforcement action as required. CS seconded proposal, all members in favour.**

2021.15 **Main River** – JS referred back to previous item and River Ancholme Toft Newton to Saxby Old Ancholme stating that he had visited yesterday and it was in a state unlike anything he had seen before, it had not been cleared out for over fifteen years and there was deep silt in places. He stated walking down the system it became narrower as filled in with bushes, reeds, slippages etc and that if there was a serious rain event the adjacent landowner would be waterlogged over a significant area. He added that the Board should ensure that any watercourse it wished to take on should be brought up to IDB standards first. He then pointed out that the EA had completed works for him at Scotter at a cost of £100,000 so to put this system right would cost considerably more. Chair thanked him for the information adding that the Board were in discussions with the EA and that all recognised the works needed completing and that the EA preferred to use the Board contractors to complete. Eng stated that the EA had maintained up to Toft Newton reservoir and that following discussions the EA had agreed to work with the Board via PSCA and that Board contractor



prices had been submitted to the EA for approval with the cost for weed cutting and desilting Saxby to Toft Newton being £8,000.

Finance Report

The Finance Report previously issued to Members was discussed.

- 2021.16** Rating Report – FO advised balance now at £32,000 with £30,000 due from instalment payer. Of remainder, he reported two accounts in probate with further £700 due for court action but, due to pandemic, collection unlikely before year end.
- 2021.17** Internal Audit – Information noted.
- 2021.18** Risk Register – FO advised this would need approval following two amendments which he then explained being National/International Emergencies based on the current pandemic and Human Resources based on the ageing workforce. Clerk then advised that Catchment planning reports he had completed approximately 18 months ago for two pump station catchments had now been completed for the remainder but to a less detailed extent and were available when the Board looked at succession planning. He added that the Employee had been ill prior to Christmas and was just starting to return to work but that in his absence the district had been covered by the contractor with assistance from a neighbouring IDB's Employee. **Chair proposed risk register be approved, all members in favour.**
- 2021.19** Schedule of Payments – All members confirmed okay with and approved.
- 2021.20** Rates & Special Levies for the Year Ending 31 March 2022 – FO reported the Board has had a sound financial year receiving an additional £42,000 income compared to that budgeted, this being an additional £12,000 foreign water contribution and £26,500 from the telemetry system. He added that with the additional forecasted income and a forecasted decrease in total expenditure it is forecasted the Board will make a surplus of £17,852. The surplus combined with an increased b/fwd forward balance means the Board will c/fwd a forecasted reserved balance of 38% into the new financial year. CS requested clarification that the investment in the telemetry system and been covered by the payments received. FO confirmed that was the case. FO then referred to estimates stating that the rate published in the papers was a recommendation based on the direction of travel indicated by the Board and the 30% reserve policy. He acknowledged that other factors came into play, that we were in unprecedented times and that there were unknown variances within the budget. FO advised that a lower contribution from foreign water was expected in the next financial year and that income from the telemetry system would be reduced as four Boards had notified they wished to leave after the first quarter of 2021 with two of these being major contributors. In total he advised that a reduction in income of £60,000 was expected compared to the current year. Chair requested that Foreign Water contributions be indicated separately going forward. FO continued with proposed expenditure explaining that a 1% increase had been factored into capital works and that drain maintenance costs were based on information provided by the Engineer. Eng clarified that these were a best estimate but that not everything would need attention every year, they were just aiming to cover all eventualities. Clerk added that it was prudent to include an increase for the reasons the FO has stated as well as the fact that the cost of the drain maintenance for the gravity region would not be known until the tender process was complete. FO then added that it was prudent to budget on the side of caution when considering Pumping Station costs, they are variable and costs that can swing significantly. TN queried if a long-term shift to remote working would feed through to administration costs. Clerk stated that it would result in a small reduction to travel expenses



but that the work behind the scenes was still continuing as normal. He added that if members didn't want to increase the rate they would need to look at reducing costs and that the Board's biggest variable cost was drain maintenance. FO again stated that the suggested rate was only a recommendation and that it was the Board's decision how they wished to proceed. He then referred to the additional supplement issued explaining the graphs and that for the Board to continue to meet its obligations and reserve policy it was the recommendation by Officers that the rate increased by 0.75p otherwise the Board were likely to run out of funds. He added that the proposed capital plan works would result in £2 million costs and that whilst there was a potential for Grant in Aid the EA had not yet confirmed this. JS queried 5 years going forward and if scenarios were likely to cover the works. FO stated that the capital plan had always been in place, that the Board were aware as it was mentioned at every meeting and that this was shown on the last graph on the supplement. FO concluded the Board could use reserves if they wish for the rate to remain at 12.5p for the next financial year but, it was his duty as SFO to the Board to make them aware of the significant capital costs planned within the next 5 years and the implications. RH proposed that the rate be left as it was for the next year. TN queried why a 10 & 15 year option had been given on the loan. FO advised it related to the useful life of the asset. Chair pointed out that under a 10 year loan it would cost £14,000 more and £25,000 more for a 15 year loan but that needed to be mindful that after 10 years technology would have moved on. Eng stated that 10 years was a good guide based on past experiences. Clerk added that when the Controlstar system had been purchased the loan was for 10 years. JJ seconded RH comments stating that he could not see any justification in the circumstances to put an extra burden on Councils or ratepayers. **RH proposed that the rate be left as it is currently for the coming year, JJ seconded, all members in agreement. Chair stated that Board needed to err on side of caution and that if went ahead with projects then may need to review increases in future.**

2021.21 CS queried if all boards involved in telemetry tender needed to be in agreement. Eng advised that each IDB could make its own decision but that ideal if each board identified same supplier as costs would therefore be better.

Health Safety & Wellbeing

2021.22 Information noted.

Environmental Adviser's Report

2021.23 Nothing to report but Clerk informed members EO had now had operation and was recovering well. Chair asked that best wishes be sent from the Board.

Any Other Business by leave of Chairman

2021.24 MS queried if there had been any requirement to drop the Ancholme level for inspections. Eng advised that had no requests to drop to the lower level. He added that visual inspections of the flaps would be undertaken but not by boat this year and he was waiting confirmation on when the levels would be dropped before organising the contractor.

2021.25 JS asked whether there was benefit of utilising Harlem Hill Lock to reduce flood risk. Eng confirmed that he would raise with EA. **UPDATE:** EA has confirmed that this is to be investigated within the Main River modelling currently underway by the EA.

2021.26 Chair informed that he and Eng were due to attend an investigative meeting with Water Resources East the following week which had been set up by Anglian water to enable



water resource planning for industry and agriculture and that feedback would be provided at the next meeting.

Date of Next Meeting

2021.27 Chair requested next meeting be brought forward to 26th May 2021 – all members in agreement.

1.4 Matters arising there from not elsewhere on Agenda

1.5 Complaints/FOI/EIR requests

None received.



2. Clerk report

Recommendations:

- To note the information contained in this report
- To approve the Revised Standing Orders Item 2.1
- To approve the Election Procedures Item 2.5
- To approve Employee's Remuneration Item 2.6

2.1 Policy

DEFRA have released a revised set of "Standing Orders" that will allow IDBs to hold virtual meetings in the future. The Order can be found at Appendix A and the Board are requested to approve the document.

2.2 Legislation

Nothing to Report.

2.3 Humber Flood Risk Management Strategy – Humber 2100+

The Strategy groups have been reviewing the 25-year Theme Based Scenarios across the Humber area and making observations as to their impacts both positive and negative. The target for public consultation on the selected scenarios (5 plus barrier options) will be in the Autumn of this year.

2.4 Association of Drainage Authorities

ADA are working with DEFRA to amend the model land drainage byelaws for IDBs. Once the new model byelaws are formally published, Defra and ADA will set out the process for Boards to adopt the updated byelaws. DEFRA's target date was by the end of April 21.

Lincs Branch – It is hoped that a Branch meeting will be able to take place later on this year.

2.5 Election Year

2021 is an election year for the Board and the procedure is set out below: -

31 October 2021 will see the end of the current three-year term of office of the elected members of the Board, a new Board coming into place on the 1 November 2021.

The Board are required to approve certain procedural arrangements in respect of appointment of a returning officer, date of poll if necessary, as follows: -

- i) To confirm the appointment of JBA Consulting as returning officer
- ii) A draft register of electors was prepared on 1 April 2021 and has been advertised on the Board's website. The Board are asked to consider any representations made by the public and approve the register. This approval must then be advertised on the Board's website within 14 days of this Board meeting.



- iii) Between the 7 and 15 September a Notice of Election advert must be advertised on the Board's website and nomination papers issued upon request.
- iv) It is proposed to receive nominations by post and/or email and the last date for return of nomination papers is Friday 1 October 2021.
- v) If an election is required, the closing date for receipt of voting papers is Friday 29 October 2021.

2.6 Employee's Remuneration

The Board are asked to consider employee annual salary increase of 1.4% in line with the RPI increase. This would be backdated to 1st April 2021.



3. Financial Report

Recommendations:

- To note the information contained in this report
- To approve Section 1 of the AGAR
- To approve the Accounts for the Year Ended 31 March 2021
- To approve Section 2 of the AGAR
- To approve the schedule of payments

3.1 Rating Report

Details of the Rates and Special Levies issued, and payments received up to and including 31 March 2021: -

	£	£
Balance Brought forward as at 1 April 2020		487.68
2020/2021 Drainage Rates and Special Levies		
Drainage Rates		352,301.42
Special Levies		
North Lincolnshire Council	206,609.00	
West Lindsey District Council	18,850.00	225,459.00
Total Drainage Rates Due		<u>578,248.10</u>
Less Paid: -		
Drainage Rates		351,586.00
North Lincolnshire Council	206,609.00	
West Lindsey District Council	18,850.00	225,459.00
Total Drainage Rates Paid		<u>577,045.00</u>
Balance Outstanding as at 31 March 2021		<u>1,203.10</u>

3.2 Audit

3.2.1 Internal Audit

The Internal Audit is currently under way. The report will be distributed to members as soon as it is complete.

3.2.2 External Audit

Nothing to report.



3.7 Five Year Budget Estimate

The five-year forecast of income and expenditure is shown below.

Ancholme IDB	0	0	1	2	3	4	5
	2021/22	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
Revenue Account	Budget	Estimated Out Turn					
	£	£	£	£	£	£	£
INCOME							
Drainage Rates - Land (AV) : £2,818,411	352,301	352,301	387,532	422,762	450,946	479,130	493,222
Levies North Lincolnshire Council - (AV) £1,652,868	206,609	206,609	227,269	247,930	264,459	280,988	289,252
Levies West Lindsey District Council - (AV) £150,796	18,850	18,850	20,734	22,619	24,127	25,635	26,389
Interest etc.	70	70	100	100	150	150	150
Contribution from S&GWMB	17,340	17,340	17,687	18,041	18,401	18,769	19,145
Rental Income	1	1	1	1	1	1	1
Telemetry Income	15,000	30,000	0	0	0	0	0
Other Contributions	50,714	50,714	51,728	52,763	53,818	54,894	55,992
TOTAL INCOME	660,884	675,884	705,051	764,216	811,902	859,568	884,151
EXPENDITURE							
Flood Defence Levy	96,936	96,936	96,936	96,936	96,936	96,936	97,905
Other Board Shares	850	850	950	950	1,200	1,200	1,200
Depot/Office Costs	7,660	7,660	7,737	7,737	7,814	7,814	7,892
Maintenance	268,078	268,078	270,759	270,759	273,466	273,466	276,201
Administration	76,386	76,386	77,914	79,472	81,061	82,683	84,336
Pumping Stations	167,444	167,444	169,118	169,118	170,810	170,810	172,518
Telemetry Support/Hosting	15,000	15,000	17,580	17,580	17,580	17,580	17,580
NEW WORKS							
Cost of Borrowing- Existing Loans	74,792	74,792	71,168	67,545	60,405	60,405	60,405
Cost of Borrowing- Telemetry	28,996	25,049	25,049	25,049	25,049	25,049	25,049
Cost of Borrowing- Capital	0	0	24,058	24,058	24,058	96,232	125,101
TOTAL EXPENDITURE	736,142	732,195	761,268	759,203	758,379	832,174	868,187
Surplus (Deficit) on Year	(75,257)	(56,310)	(56,217)	5,012	53,523	27,394	15,964
Balance Brought Forward	266,424	282,178	191,167	134,950	139,962	193,485	220,879
Balance	191,167	225,867	134,950	139,962	193,485	220,879	236,843
Capital Account Balance transfer	0	0	0	0	0	0	0
Balance to Carry Forward	191,167	225,867	134,950	139,962	193,485	220,879	236,843
Reserve Policy Target 30%	25.97%	30.85%	17.73%	18.44%	25.51%	26.54%	27.28%
AV: £4,622,075							
Penny Rate: £46,221							
Rate in £	12.50p	12.50p	13.75p	15.00p	16.00p	17.00p	17.50p
Inc./Dec. from Previous Year	no change	no change	1.25p inc.	1.25p inc.	1.00p inc.	1.00p inc.	0.50p inc.
Rate in £ Inc./Dec. from Previous Year	no change	no change	10.00% inc.	9.09% inc.	6.67% inc.	6.25% inc.	2.94% inc.



3.8 Schedule of Payments

All payments made since those reported to the Board at the previous meeting are show below.

DATE		REF	PAYEE	DESCRIPTION	TOTAL	
					PAYMENT	
2020					£	
Dec	16th	131	Fire Logistics Ltd	Fire Extinguisher Maintenance	76.38	*
		-	HMRC	PAYE/NI	799.41	*
	17th	-	Employee	Wages	2,620.25	*
		-	B&CE	Pension Contributions	237.97	*
	21st	133	Woldmarsh Producers Ltd	Supply to Carr Drain PS	170.40	*
				Supply to Fulseas PS	135.96	*
				Supply to Bentley Farm PS	159.27	*
				Supply to Worlaby PS	580.80	*
				Supply to North Kelsey PS	110.17	*
				Supply to Appleby PS	1,135.50	*
				Supply to Broughton Carr PS	205.06	*
				Supply to Cadney PS	231.47	*
				Supply to South Kelsey PS	84.64	*
				Supply to Redbourne PS	228.05	*
				Supply to Brandy Wharf PS	196.26	*
				Supply to Hibaldstow PS	222.29	*
				Supply to Depot PS	150.68	*
				Supply to Nettleton Beck	19.35	*
				Cadney PS - Meter Operator Charges	288.00	*
				Stuart Group Ltd - Godwin Self-Priming Pump	35,660.40	*
	31st	138	O2 (UK) Ltd	Mobile Telephone	18.94	*
		-	NatWest	Bank Fees	7.00	*
2021						
Jan	4th	6	North Lincolnshire Council	Business Rates	115.00	*
	13th	142	3 Business Services	Telemetry Lines	206.62	*
	14th	-	B&CE Holdings	Pension Contributions	237.97	*
		-	Employee	Wages	2,620.45	*
		-	HMRC	PAYE/NI	799.61	*
	15th	149	Nat West Business Card	Business Card - Fuel	163.79	*
		-	NatWest	Bankline Fees	22.70	*
	20th	152	Woldmarsh Producers Ltd	Supply to Carr Drain PS	201.93	*
				Supply to Fulseas PS	140.01	*
				Supply to Bentley Farm PS	153.02	*
				Supply to 30' PS	266.49	*
				Supply to Worlaby PS	468.08	*
				Supply to North Kelsey PS	96.13	*
				Supply to Appleby PS	624.96	*
				Supply to Broughton Carr PS	199.37	*
				Supply to Cadney PS	144.85	*
				Supply to South Kelsey PS	80.76	*
				Supply to Redbourne PS	164.52	*
				Supply to Waddingham PS	277.14	*
				Supply to Brimmer Beck PS	194.41	*
		135	Information Commissioner	Data Protection Registration	35.00	*



	25th	140	ADA	Annual Subscription	3,583.20	
		146	DDM Agriculture	Depot Rent	937.50	
		134,147	Eric Carnaby & Son Ltd	Maintenance	17,404.35	
		141	ID Spares & Services Ltd	Carr Drain PS - Weedscreen Maintenance	1,309.74	
		148	JBA Consulting	1/4 Salary & Expenses	12,854.05	
		151	WH Strawson	Depot Intruder Alarm Service	137.69	
		143	BT	Line to Employee Home	95.94	*
	29th	150	O2 (UK) Ltd	Mobile Telephone	18.94	*
		-	NatWest	Bank Fees	7.00	*
Feb	1st	145	Crystal Ball Ltd	Vehicle Tracking	70.20	*
		144	BT	Line to Depot	186.61	*
	11th	-	B&CE Holdings	Pension Contributions	237.97	*
		-	HMRC	PAYE/NI	799.41	*
		-	Employee	Wages	2,620.25	*
	15th	153	3 Business Services	Telemetry Lines	208.34	*
		185	Nat West Business Card	Business Card - Fuel	284.66	*
		-	NatWest	Bankline Fees	23.60	*
	22nd	171	Woldmarsh Producers Ltd	Supply to Candley Beck PS	240.57	*
				Supply to Island Carr PS	155.47	*
				Supply to Carr Drain PS	979.34	*
				Supply to Fulseas PS	149.95	*
				Supply to Bentley Farm PS	356.82	*
				Supply to 30' PS	406.99	*
				Supply to Worlaby PS	2,671.43	*
				Supply to North Kelsey PS	821.03	*
				Supply to Appleby PS	678.76	*
				Supply to Broughton Carr PS	614.93	*
				Supply to Cadney PS	642.41	*
				Supply to South Kelsey PS	698.60	*
				Supply to Redbourne Hayes PS	756.20	*
				Supply to Waddingham PS	908.35	*
				Ripon Farms Services - Vehicle Parts	40.99	*
				Farmstar - Engine Oil	58.26	*
				Membership Fees	476.15	*
	23rd	154	Andrews Sykes	Delivery Charges	474.00	*
		155	Iris Business Software Ltd	Payroll Software Licence	1,270.45	*
		156	Schofield Sweeney	Unpaid Drainage Rate Letters	54.00	*
	26th	-	NatWest	Bank Fees	8.40	*
Mar	1st	162	Public Works Loan Board	Loan Repayment	37,396.25	*
	2nd	163-170	ACS Electrical Engineering	Pumping Station Electrical Inspections, etc.	15,217.32	
		157-160	N E Davis Plant Hire	Maintenance	19,795.34	
	3rd	161	O2 (UK) Ltd	Mobile Telephone	18.94	*
	9th	171	Land Registry	Land Registry Searches	3.00	*
	11th	-	B&CE	Pension Contributions	237.97	*
		-	Employee	Wages	2,620.45	*
		-	HMRC	PAYE/NI	799.61	*
	15th	186	Nat West Business Card	Business Card - Fuel	260.08	*
				Marshall Motor Group - Vehicle Maintenance	840.41	*
		-	NatWest	Bankline Fees	22.25	*
	16th	179	Land Registry	Land Registry Searches	9.00	*
		176	3 Business Services	Telemetry Lines	212.63	*



	22nd	175	Woldmarsh Producers Ltd	Supply to Carr Drain PS	1786.24	*
				Supply to Fulseas PS	171.41	*
				Supply to Bentley Farm PS	546.56	*
				Supply to 30' PS	826.74	*
				Supply to Worlaby PS	5697.37	*
				Supply to North Kelsey PS	1792.06	*
				Supply to Appleby PS	1243.01	*
				Supply to Broughton PS	1600.69	*
				Supply to Cadney PS	1095.29	*
				Supply to South Kelsey PS	1607.26	*
				Supply to Redbourne PS	1786.5	*
				Supply to Waddingham PS	1794.64	*
	23rd	184	Land Registry	Land Registry Searches	6.00	*
	30th	183	Land Registry	Land Registry Searches	3.00	*
	31st	180	O2 (UK) Ltd	Mobile Telephone	18.94	*
		-	NatWest	Bank Fees	4.55	*
Apr	1st	-	North Lincolnshire Council	Business Rates	112.70	*
	8th	-	Employee	Wages	2,620.45	*
	9th	-	B&CE Holdings	Pension Contributions	237.97	*
	13th	181	3 Business Services	Telemetry Lines	205.28	*
	15th	-	Nat West Business Card	Business Card - Fuel	360.82	*
				Marshall Motor Group - Vehicle Maintenance	262.80	*
		-	NatWest	Bankline Fees	21.80	*
	16th	177-8	Eric Carnaby & Son Ltd	Maintenance	4,812.00	
		1-2	JBA Consulting	Fee Accounts: -		
				1/4 Salary & Expenses	20,695.93	
				Hydraulic Modelling	5,842.80	
		172-3	N E Davis Plant Hire	Maintenance	10,035.62	
		187	Perry's Pumps Ltd	Pumping Station Maintenance	1,356.00	
		182	ADA Lincolnshire Branch	Branch Subscription Fees	200.00	*
		188	Solo Protect Ltd	Lone Worker Monitoring	359.28	*
		3	SmartWater Technology	SmartWater Licence	1,440.00	*
		190	Water Resource East	Contribution	348.00	*
		-	HMRC	PAYE/NI	1,598.82	*
	20th	189	Woldmarsh Producers Ltd	Supply to 30' PS	1,034.40	*
				Supply to Appleby PS	1,186.10	*
				Supply to Bentley Farm PS	569.28	*
				Supply to Brimmer Beck PS	126.98	*
				Supply to Broughton Carr PS	1,918.39	*
				Supply to Cadney PS	979.81	*
				Supply to Carr Drain PS	1,471.84	*
				Supply to Depot PS	150.68	*
				Supply to Depot PS	740.83	*
				Supply to Depot PS	-150.68	*
				Supply to Fulseas PS	189.42	*
				Supply to Hibaldstow PS	2,138.91	*
				Supply to Nettleton Beck PS	70.28	*
				Supply to North Kelsey PS	1,651.79	*
				Supply to Redbourne PS	2,036.45	*
				Supply to South Kelsey PS	2,172.79	*
				Supply to Waddingham PS	2,010.41	*



				Supply to Worlaby PS	5,621.51	*
				Stuart Power Ltd - Pump Service	328.21	*
	26th	-	BT	Line to Employee Home	91.35	*
				Total	276,056.14	
				* Total amount of direct debits, standing orders and payments approved by the Clerk only	162,074.60	



4. Engineer's Report

Recommendations

- To note the information contained in this report

4.1 Asset Management

4.1.1 Hydraulic Modelling

JBA Consulting were identified as the successful consultant and were appointed to deliver the survey and hydraulic modelling of the IDB District. Funding for the project has received final Environment Agency approval with claims for Grant in Aid submitted.

Survey of the Waddingham, Hibaldstow and Redbourne catchments is underway with the remaining catchments being prioritised between the Engineer and Consultant Project Manager.

Additional survey and modelling has been identified between the Engineer and North Lincolnshire Council Flood Risk Manager to extend beyond the IDB District into villages where known surface water flood risk has been previously highlighted. This additional work is being considered as a variation of the existing contract and within contingencies agreed with the EA as well as a contribution from the North Lincolnshire Council.

Substantial completion of the hydraulic model is anticipated in February 2022.

4.1.2 Telemetry

An extra-ordinary meeting of the Board was held on 16th April 2021 as per the attached minutes which identified a preferred supplier. S&GWMB confirmed the same preferred supplier and Selby Area IDB are to meet on 29th April.

We have received additional information raising concern over the financial and accounting position of the preferred supplier which is currently being clarified directly.

4.1.3 Riparian Responsibility Pilot

A copy of the meeting minutes can be found within the attachments which includes a summary of the Environment Agency National Riparian Workshop.

The result of the initial RMA Study / Questionnaire can also be found attached for information.

Current Position:

- Questionnaires are to be approved for circulation to over 100 Parish Councils within the greater Lincolnshire area (North Lincolnshire, North East Lincolnshire, Lincolnshire).
- North Lincolnshire, North East Lincolnshire, and Lincolnshire Officers are now members of the Group.
- The EA are to work with partner organisations including the Greater Lincolnshire Riparian Pilot Group to develop National Guidance and potentially a local template that could be adopted to suit different areas.



4.2 Water Level Management

4.2.1 Low Farm Outfall

A Planning Application is being prepared for submission to North Lincolnshire Council for the access track to the diesel pump off A1077 (Sluice Road).

4.2.2 Pumping Stations

No issues have arisen that require the attention of the Board.

4.2.3 Inverted Syphons

No issues have arisen that require the attention of the Board.

4.2.4 Maintained Ordinary Watercourses

Watercourse Maintenance 2020/21

North Lincolnshire Council Procurement has confirmed 7 returned tenders for the IDB Gravity Systems, and the Evaluation of Tenders is planned for 14th May 2021.

4.2.5 Main River

Main River maintenance was completed by the IDB at Toft Newton, Redbourne and West Drain on behalf of the Environment Agency.

The updated PSCA has been signed and the list of planned Main River works agreed with the EA for this coming season.

4.2.6 Public Sector Cooperation Agreement

Redbourne Village Flood Alleviation Scheme

The IDB is working with North Lincolnshire Officers to progress works at the trash screen in the centre of the village and downstream channel works. It is anticipated that both these phases of work will progress together and the design for the downstream works is being finalised.

4.3 Planning, pre-application advice, and consents

4.3.1 Land Drainage Act 1991 Section 23 and 66 (Byelaws) Consents

10 No consents requiring consideration on behalf of the Board have been received to 12 May 2021. Of these applications, 9 have been granted with a further 1 remaining pending. An application reported at the previous meeting is still under consideration awaiting further details from the applicant. It is from Network Rail and relates to a proposed culvert replacement at Nettleton.

4.3.2 Extended District Consents (Land Drainage Act 1991 Section 23)

6 No consents requiring consideration on behalf of the Board have been received to 11 May 2021 relating to the extended area. All 6 of these are currently under consideration.

4.4 Enforcement

4.4.1 Rear of Sands Lane, South Ferriby, Fulseas Drain

Enforcement was being pursued with the owners of a grass access track to the rear of properties on Sands Lane on Fulseas Drain, South Ferriby. The enforcement started in September 2020 to clear vegetation to prevent obstruction to access to maintain the watercourse.



On the 19th April we were notified that a property owner had extended their garden and erected a fence within 2 metres of the watercourse bank top which contravenes the Board Bylaws and is a criminal offence.

Contact was made with the owners of the track who informed us that they had sold a part of the access track to the property owner on Sands Lane.

Contact was made with the resident outlining the Boards position to maintain at least a 6-metre easement to maintain the watercourse as well as informing North Lincolnshire Council Enforcement.

The resident has confirmed that the fence will be removed, and we have thanked them for their support and communication in this matter.

4.4.2 Former Falcon Cycles site, Island Carr

Two Applications for Consent were received from the developers of the above site.

An Application to discharge surface water was approved.

An Application for works within 9 metres was submitted with only 2-3 metres easement for future access to the watercourse. The proposals have been reviewed and after further clarifications and amendments; a 6-metre easement is to be provided by the developers for the following reason:

REASON: to permit future access by the IDB to the watercourse to maintain or remove obstructions to flow, and to uphold a District-wide precedent which otherwise could lead to an obstruction to access to the watercourse and increase riparian owner occupiers liabilities due to obstructions to flow causing injury to others.

We thank the developers for their support and communication in this matter.



5. Health, Safety and Wellbeing

Recommendation:

- To note the information contained in this report

5.1 Board Employee

5.1.1 Accident, incidents and near misses

Nothing to report.

5.1.2 COVID-19

As the country slowly comes out of the lockdown restrictions, the Board's day to day activities remain virtually unaffected.

Board operations

During this period, the Board's day to day activities have not been adversely affected.



6. Environmental Adviser's Report

Recommendation:

- To note the information contained in this report

6.1 Legislation

6.1.1 The Environment Bill, ELMS and Natural Flood Management

Within some fora, Defra's intent in promoting Natural Flood Management (NFM) or Working with Natural Processes as a method of managing flood risk has been questioned. The purpose of this information is to advise on the current situation.

Under the Flood & Water Management Act 2010, the Environment Agency is responsible for setting the National Flood & Coastal Erosion Risk Management Strategy for England. The second of these strategies was approved by Parliament in 2020. An Internal Drainage Board (IDB) must have regard to these strategies when formulating its own work programme.

The 2020 National Strategy¹ refers to Flood and Coastal Risk Management activities which could work in combination with traditional flood and coastal defences including natural flood management. The term NFM is referred to multiple times within the National Strategy. It also references the significant evidence of the benefits of working with natural processes which already exists in the Environment Agency's NFM evidence base and case studies. The Government has also published a literature review on the research findings and best practice from stakeholders involved in delivering natural flood management projects. There is a growing number of demonstration projects that improve understanding of NFM techniques and how they can work best in practice. In 2017 the government announced a £15 million pilot programme to learn more about NFM working with communities, land managers, catchment partnerships and coastal groups around England.

An IDB is defined as a Risk Management Authority in the Flood & Water Management Act, which itself amended the Land Drainage Act. As such, an IDB may undertake Flood Risk Management work as set out in the Land Drainage Act 1991 (as amended) if:

14 (A)(6) the **purpose of the work is to manage a flood risk in the authority's area from an ordinary watercourse** or,

14 (A)(9) (a), (b) or (f), which are:

(a) to maintain existing works (including buildings and structures) including cleansing, repairing or otherwise maintaining the efficiency of an existing watercourse or drainage work.

(b) to operate existing works (such as sluice gates or pumps).

(f) **to monitor, investigate or survey a location or a natural process.**

Clause 14(A)(9)(f) speaks to NFM in managing a flood risk by slowing the flow and reducing the speed peak flows reach urban areas.

IDBs are constituted in parts of the country requiring special drainage, associated with the original role as a Land Drainage Authority to assist with managed drainage of agricultural land.

The new Farming is Changing booklet² released by Defra recently advises the new Environmental Land Management Scheme (ELMS) informs actions that contribute to delivering public goods will include:

- protection from and mitigation of environmental hazards



- mitigation of and adaptation to climate change

Floods and flooding are an environmental hazard, therefore a landowner wishing to employ NFM processes within his land holding, will be offering protection from and mitigation of that environmental hazard.

NFM processes used in association with mitigation of and adaptation to climate change could represent actions to include the flooding of grassland which may occur when NFM processes are employed.

Within an IDB District these works will require the consent of the IDB and as such, this Board could agree to work with any ratepayers interested in this ELMS option for providing public good, through that consenting process.

Local Nature Recovery agreements will also pay farmers and land managers for actions that support local nature recovery and deliver local environmental priorities.

Defra is serious about the use of NFM techniques which it sees as a sustainable and cost-effective way in which to manage flood risk, which IDBs as public bodies will be expected to support.

REFERENCES

1. "National Flood & Coastal Erosion Risk Management Strategy" available at: <https://www.gov.uk/government/publications/national-flood-and-coastal-erosion-risk-management-strategy-for-england--2>
2. "Farming is Changing" available at: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/939683/farming-changing.pdf

6.2 BAP Implementation

BAP implementation will recommence in July with species surveys.

7. Representation

Officers have represented the Board at the following fora:

Environmental	Flood Risk Management	Other
Humber Estuary Relevant Authorities Group (HERAG)	Humber Flood Risk Management Steering Group	Riparian Project Working Group
Comprehensive Review Humber Strategy	Partnership Approach to Catchment Management (PACM)	NaFRA2
Humber Nature Partnership Board	North Lincolnshire Flood Risk Board	

8. Any Other Business by Leave of The Chairman

9. Date of Next Meeting

Wednesday, 3 November 2021
at Godfreys Offices, Elsham Top, if possible.



10. APPENDIX A – Standing Orders

A copy of the draft standing orders along with the certificate from the Secretary of State can be found over the following pages.



Rules made by Ancholme Internal Drainage Board with the approval of the Secretary of State under paragraph 3(1) of the Second Schedule to the Land Drainage Act, 1991. The relevant statutory provisions governing the proceedings of an Internal Drainage Board are set out in the Annex to these Rules for reference purposes

Regulations as to Proceedings

1. Meetings of the Board, for which 14 days notice will be given, will be open to the public and press who will on the invitation of the Chairman be able to speak at the meeting. The Board can name a resolution to exclude the public and/or press from a meeting or part thereof:-
 - a) The Board will hold an Annual Public Meeting at which the election of Chairman and Vice Chairman will be made.
 - b) The Board will hold a meeting at which the drainage rate and special levies will be set to enable the latter to be served on the special levy council by no later than the 15th February in respect to the following financial year.
 - c) In the event of the need for an emergency meeting the notice will be waived.
2. For each meeting, other than for one arranged as an emergency meeting, members will receive an Agenda and any accompanying papers by post or other means despatched at least seven days before the meeting.
3. No business shall be transacted by the Board, other than that which appears on the Agenda, unless 75% of the members present agree to any such additional issue being discussed.
 - a) A formal meeting of the Board cannot be conducted unless one third (8) members are present at the start of and during the meeting. If departures reduce the number below one third (8) then the Chairman will terminate the meeting at that point.
 - b) All resolutions and proposals will be decided by a majority of votes of the members present.
 - c) In the case of an equality of votes at any meeting, the Chairman for the time being of such meeting shall have a second or casting vote.
4. The Board shall choose to meet at a place to be confirmed on the Agenda, including: in person, by remote attendance, or a combination of the two. A place where a meeting is held, or to be held, includes reference to more than one place including electronic, digital or virtual locations such as internet locations, web addresses or conference call telephone numbers. A member in remote attendance is present if they are able at that time——
 - (a) to hear, and where practicable see, and be so heard and, where practicable, be seen by, the other members in attendance,
 - (b) to hear, and where practicable see, and be so heard and, where practicable, been seen by any members of the public entitled to attend part or all, of the meeting.



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Internal Drainage Board

5. The Board shall, as soon as they conveniently can, appoint a Chairman and Vice-Chairman. The term of office of such Chairman and Vice-Chairman shall continue until the first meeting of the Board after the next election following his appointment.
6. If any vacancy occurs in the office of Chairman or Vice-Chairman, the Board shall as soon as they conveniently can after the occurrence of such vacancy, choose someone of their number to fill such vacancy.
7.
 - a) At any meeting of the Board the Chairman, if present, shall preside.
 - b) If the Chairman is absent from a meeting of the Board, the Vice-Chairman, if present, shall preside.
 - c) If at any meeting of the Board both the Chairman and Vice-Chairman are not present at the time the members present shall choose someone of their number to be Chairman of such meeting.
8. The Board shall cause Minutes to be made of all meetings and recorded in an appropriate form:-
 - a) of all appointments of Officers made by the Board
 - b) of the names of the members present at each meeting of the Board and Committees or Sub-Committees of the Board
 - c) of all orders made by the Board and Committees or Sub-Committees of the Board, and
 - d) of all resolutions and proceedings of meetings of the Board and of Committees or Sub-Committees of the Board.

The Board will approve, with or without amendment, the minutes of the preceding meeting and these will be duly signed by the Chairman together with any financial statements presented at that meeting.

9. All proceedings, resolutions and reports of every Committee or Sub-Committee intended to be laid before the Board shall be circulated among the members of the Board at least seven days before the meeting of the Board at which the same are to be submitted.

Committees or Sub-Committees

10. The Board may appoint such Committees or Sub-Committees as they think fit but all acts of any Committee or Sub-Committee shall be subject to the approval of the Board unless the Board has delegated its powers to that Committee or Sub-Committee to deal with a specific issue.



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Internal Drainage Board

11. A Committee or Sub-Committee may elect a Chairman of their meetings. If no such Chairman is elected, or if he is not present, the members present shall choose someone of their number to be Chairman of such meeting.
12. A Committee or Sub-Committee may meet and adjourn as they think proper. Proposals at any meeting shall be determined by a majority of votes of the members present. In case of any equal division of votes the Chairman shall have a second or casting vote.
13. Regulations 8 and 9 shall apply to minutes of Committees and Sub-Committees.

Standing Orders Order of Debate

14. Every proposal or amendment, other than a proposal for the approval of a Committee or Sub-Committee, shall be proposed and seconded and shall, if required, be submitted to the Chairman who shall read it out before it is further discussed or put to the meeting.
15. The Chairman will invite members to speak on the subject under discussion.
16. Members must declare where they have an interest in a matter to be discussed, the Chairman then deciding what if any part the member can take in any ensuing discussion and whether the member can vote.
17. A proposal or amendment once made shall not be withdrawn without the consent of the Board.
18. Every amendment shall be relevant to the proposal to which it is applied.
19. Whenever an amendment upon an original resolution has been proposed and seconded, no second or subsequent amendment shall be moved until the first amendment shall have been dealt with but notice of any number of amendments may be given.
20. If an amendment is rejected then other amendments may be proposed on the original resolution or proposal.
21. If an amendment is carried the proposal as amended shall take the place of the original proposal and shall become the question upon which any further amendment may be moved.
22. No proposal to rescind any resolution which has been passed within the preceding six months, nor any proposal to the same effect as any proposal which has been negatived within the preceding six months shall be in order unless: (a) notice thereof has been given and specified in the Agenda and (b) the notice bears, in addition to the name of the member who proposed the resolution, the names of two other members; and when such resolution or proposal has been disposed of by the Board, it shall not be competent for any member to propose a similar proposal within a further period of six months.
23. Order 23 shall not apply to proposals which are moved by the Chairman or other members of the Committee or Sub-Committee in pursuance of the report of the Committee.



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Internal Drainage Board

Common Seal

24. The Common Seal of the Board shall be kept in some safe place. All deeds and other documents to which the Common Seal of the Board shall require to be affixed shall be sealed in pursuance of the Board, and in the presence of both the Chairman and the Chief Executive of the Board.
25. Copies of all sealed documents must be retained.

Suspension of Standing Orders

26. Any one or more of the standing orders, in any case of urgency or upon resolution or proposal made on a notice duly given, may be suspended at any meeting, so far as regards any business at such meeting, provided that 75% of the members of the Board present and voting are in agreement.

STATUTORY PROVISIONS REGARDING THE PROCEEDINGS OF AN INTERNAL DRAINAGE BOARD SET OUT IN PARAGRAPH 3 OF SCHEDULE 2 TO THE LAND DRAINAGE ACT, 1991.

Proceedings of internal drainage board

3. (1) An internal drainage board may, with the approval of the relevant Minister, make rules—
 - (a) for regulating the proceedings of the board, including quorum, place of meetings and notices to be given of meetings;
 - (b) with respect to the appointment of a chairman and a vice-chairman;
 - (c) for enabling the board to constitute committees; and
 - (d) for authorising the delegation to committees of any of the powers of the board and for regulating the proceedings of committees, including quorum, place of meetings and notices to be given of meetings.
- (2) The first meeting of an internal drainage board shall be held on such day and at such time and place as may be fixed by the relevant Minister; and the relevant Minister shall cause notice of the meeting to be sent by post to each member of the board not less than fourteen days before the appointed day.
- (3) Any member of an internal drainage board who is interested in any company with which the board has, or proposes to make, any contract shall—
 - (a) disclose to the board the fact and nature of his interest; and
 - (b) take no part in any deliberation or decision of the board relating to such contract;

and such disclosure shall be forthwith recorded in the minutes of the board.



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Internal Drainage Board

- (4) A minute of the proceedings of a meeting of an internal drainage board, or of a committee of such a board, purporting to be signed at that or the next ensuing meeting by a person describing himself as, or appearing to be, the chairman of the meeting to the proceedings of which the minute relates—
 - (a) shall be evidence of the proceedings; and
 - (b) shall be received in evidence without further proof.
- (5) Until the contrary is proved—
 - (a) every meeting in respect of the proceedings of which a minute has been so signed shall be deemed to have been duly convened and held;
 - (b) all the proceedings had at any such meeting shall be deemed to have been duly had; and
 - (c) where the proceedings at any such meeting are the proceedings of a committee, the committee shall be deemed to have been duly constituted and to have had power to deal with the matters referred to in the minute.
- (6) The proceedings of an internal drainage board shall not be invalidated by any vacancy in the membership of the board or by any defect in the appointment or qualification of any member of the board.

At the meeting of the Board held on 26 May 2021 the Board Resolved to accept the foregoing Standing Orders.

..... **Chairman**

..... **Clerk**

**RIVER LUGG, EARBY & SALTERFORTH, SOW AND PENK, GOOLE &
AIRMYN, ANCHOLME, GOOLE FIELDS DISTRICT INTERNAL
DRAINAGE BOARDS, AND SCUNTHORPE & GAINSBOROUGH WATER
MANAGEMENT BOARD**

STANDING ORDERS

The Secretary of State for Environment, Food and Rural Affairs, by virtue of the power contained in paragraph 3 of Schedule 2 to the Land Drainage Act 1991, HEREBY APPROVES these standing orders.



C A Tidmarsh
for and on behalf of the
Secretary of State
Date: 29 April 2021



11. APPENDIX B – Sections of the AGAR

Copies of the relevant sections of the Annual Governance and Accountability Return (AGAR) can be found over the following pages.

Section 1 – Annual Governance Statement 2020/21

We acknowledge as the members of:

ANCHOLME INTERNAL DRAINAGE BOARD

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

WWW.SHIREGROUP-IDBS.GOV.UK

Section 2 – Accounting Statements 2020/21 for

ANCHOLME INTERNAL DRAINAGE BOARD

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	303,679	248,572	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	577,503	577,760	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	122,776	157,974	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	41,328	36,044	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	74,793	74,793	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	639,265	586,292	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	248,572	287,177	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	238,575	304,159	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	4,778,463	4,777,497	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	610,926	514,327	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
			N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval



Date 12/05/2021

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED



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Newport
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Saltaire
Skipton (Head Office)
Tadcaster
Thirsk
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