



1. Governance

Recommendation:

- Note the information contained in this report

1.1 Election of Chairman

1.2 Election of Vice Chairman

1.3 Apologies for Absence

1.4 Declaration of Interest

In accordance with the Members Code of Conduct, Part 2 Members Interests, Members must remove themselves from the discussion or determination of matters in which they have a financial interest.

In matters where Members have a non-financial interest, they should not participate in the discussion or determination of a matter where the interest might suggest a danger of bias.

1.5 Minutes of the Meeting held 7 June 2021

MEMBER	13.05. 2019	11.11. 2019	03.02. 2020	08.06. 2020	09.11. 2020	01.02. 2021	07.06. 2021
Margaret Armiger MA	-	√	√	√	√	A	√
David Barratt DB	√	√	√	-	A	-	-
Adrian Black - Chair	√	√	√	√	√	√	√
Chris Black CB	√	√	A	√	√	√	√
Frank Bottomley FB	√	√	-	-	-	-	-
Sam Cross SC		New A	√	√	√	√	-
John Coggan JC	√	A	√	√	√	A	A
Tony Ellerby TE		New√	√	√	√	√	A
Ian Fleetwood IF						New	A
David Forington DF	√	√	√	√	√	√	√
Trevor Foster TF	A	√	√	√	√	A	√
Samuel Godfrey SG	√	√		A	√	√	√
Benjamin Jackson – Vice Chair	A	√	√	√	√	√	√
Johnathan Jackson JJ	A	√	A	√	√	√	√
Paul Metheringham PM	√	√	√	√	√	√	√
Lesley Rollings LR		New	√	√	√	√	√
Ralph Ogg RO	A	√	√	√	√	√	√
Neil Poole NP	√	√	√	√	√	√	√
Helen Rowson HR	A	A	√	√	√	√	√
Gwylim G Williams GW					New√	√	A
Janet Longcake JL						New√	√



In attendance on behalf of JBA Consulting, Clerk, Engineer and Environmental Officer:

Craig Benson (Clerk)	Clerk
David Blake (Finance Officer)	FO
Paul Jones (Engineer)	Eng
Janette Parker (Rating Officer)	RTO

Apologies for Absence

2021.32 Apologies were received from Mr. J. Coggan, Mr G. Williams and Mr. I. Fleetwood. Late apologies were received during the meeting from Mr. T. Ellerby.

Declarations of Interest

2021.33 Chair and CB in relation to Item 4.1.6 and Vice Chair and JJ in relation to Item 4.1.2.

Minutes of Last Meeting

2021.34 Chair proposed approval of and all Members in favour.

Matters Arising

2021.35 Clerk confirmed that the Grazing Licence was now in place for a 5-year term.

Clerks Report

2021.36 Policy – Clerk stated that DEFRA had now issued revised Standing Orders allowing IDBs to hold virtual meetings at anytime. **Approval proposed by Vice Chair, seconded CB, All members in agreement.**

2021.37 Employees Remuneration – **Recommendation to increase employee salary proposed by JJ, seconded by NP, All members in agreement.**

2021.38 Election Year – Clerk reminded members that the three-year term of office of the Board ended in October. **Approval of the Register of Electors proposed by Vice Chair, seconded AB, All in favour.** Clerk then asked Members for their views on a suggestion made by another IDB that, in relation to Item 2.6.3, a letter should be sent to all ratepayers enclosing a nomination paper as the take up at the last election was very poor. Discussions took place with **All Members in agreement that emails should be issued to all those ratepayers they had contact details for.**

Financial Report

2021.39 Rating Report – FO advised year-end balance was £2,243.00 spread over 16 accounts with one of the complainants refusing to pay at £884 and 5 large debtors at £1,075. NP queried what was being done to collect the debt. RTO advised that the debts were with Solicitors and the situation was being monitored as due to the pandemic there were long waiting lists to attend Court. FO pointed out that most IDBs had seen an increase in debt due to the pandemic.

2021.40 Audit - Information noted.

2021.41 Annual Governance and Accountability Return (AGAR) Section 1 – FO took members through the Return. **Approval proposed by Vice Chair with All members in agreement.**

2021.42 Accounts for the Year Ended 31 March 2021 – FO took members through the report. Vice Chair queried the £30,000 for motorway culverts and queried if this could be moved to the New Works and Plant account and utilised. Clerk confirmed that this had been in place since the early 1970's and that whilst the Board had undertaken maintenance on motorway culverts at that time they had utilised money from their Revenue account and not from the £30,000. He added that as Highways England had now taken over maintenance on motorway culverts and the Board could no longer undertake this work then it was an ideal suggestion to use the monies for capital works. **Proposal to approve transfer of funds by**



Vice Chair, seconded by DF, All members in agreement. Approval of accounts proposed by Vice Chair and seconded by TF.

- 2021.43** Budget Comparison for the Year Ended 231 March 2021 – Information noted.
- 2021.44** Annual Governance and Accountability Return (AGAR) Section 2 – FO took members through the return. **Approval proposed by Vice Chair with All members in agreement.**
- 2021.45** Ten Year Budget Estimate – Information noted.
- 2021.46** Schedule of Payments – **Approval proposed by Vice Chair, seconded DF.**

Engineer's Report

- 2021.47** Ravensfleet Pumping Station – Eng. confirmed that after a meeting today with the EA, the Business case would be submitted later today or tomorrow with formal approval expected in five weeks and that an update would be sent to members when this had been received.
- 2021.48** Water Level Management – Information noted with the following updates given:
- 2021.49** Southern Roundabout M181 – Eng. confirmed costs had just been received from the Contractor and that these would be reviewed and then circulated to Members for further progression.
- 2021.50** Morton Warping Drain – Eng informed Members of the issue raised and the history surrounding the culverted section. **Discussions took place with All members in agreement that it was not a Board issue but were prepared to offer their knowledge and experience to affect a solution.** Eng. confirmed there was a meeting next week with WLDC, the EA, Lincolnshire County Council and himself and he would raise the issue with them then.
- 2021.51** Burringham Pump Station – Eng advised that the EA had been in contact with all reservoir owners stating that an Emergency onsite flood plan be produced by April 2022. He confirmed that the All Reservoirs Panel Engineer had been contacted to assist with moving this forward and that the modelling of Burringham would include a survey of the reservoir.
- 2021.52** Maintenance and Drainage on the River Eau – Eng confirmed information in papers and discussions took place. **All members in favour of proposal to Approve in principle the use of Black Bank Pumping Station to evacuate high flows from the River Eau, subject to the modelling outputs.**

Environmental Report

- 2021.53** Information noted.
- 2021.54** Westcliff Lagoon – Clerk confirmed information in papers adding that Alison Briggs had been in contact with Jeremy Fraser at Greater Lincolnshire Nature Partnership to undertake a survey to produce a plan to improve the condition with a quote provided of £500 which was well within the Board's BAP budget. **Approval proposed by JJ, seconded by Vice Chair.**

Health, Safety & Wellbeing Report

- 2021.55** Information noted.

Representation

- 2021.56** Information noted.

Date of Next Meetings

- 2021.57** 8 November 2021.

1.6 Matters arising not discussed elsewhere

1.7 Complaints/FOI requests

There have been no complaints or FOI requests received since the last meeting.