



1. Governance

1.1 Election of Chairman

Members are requested to appoint a Chairman.

1.2 Election of Vice Chairman

Members are requested to appoint a Vice Chairman.

1.3 Declaration of Interest

Board Members are advised to declare a pecuniary or non-pecuniary interest on any item in the Agenda.

1.4 Apologies for Absence

1.5 Minutes of the meeting held on 26 May 2021

Members Present:

Mr J Akrell	JAk
Mr J Anyan	JAn
Mr R Borrill	Chair
Mr S Buckley	SB
Mr C Day	CD
Mr I Dowson	ID
Mr A Godfrey	AG
Mr R Herring	RH
Mr J James	JJ
Mr P Jones	PJ
Mr T Nelthorpe	TN
Mrs H Rowson	HR
Mr C Sherwood	CS
Mr N Sherwood	NS
Mr W Strawson	WS
Mr J Summers	JS

In attendance on behalf of JBA Consulting

Officer:

Mr C Benson	Clerk
Mr P Jones	Engineer
Mr D Blake	Finance Officer
Miss J Parker	Rating Officer

Declaration of Interest

2021.32 NS & CS in Item 4.4.2 and ID in Item 4.4.1.

Apologies for Absence

2021.33 Apologies for absence were received from Mr. H Williams, Mr. J Jackson, Mr. M Storey, Mr. J Barton, Mr. R. Douglas and Mrs J Jackson.



Minutes of the Meeting 13 January 2021

2021.34 Minutes of the meeting held 13 January 2021 were considered. **TN proposed signed as true record, AG seconded.**

Matters arising not discussed elsewhere on Agenda

2021.35 Minutes of the Extra Ordinary Telemetry Meeting held on 16 April 2021 were considered. Clerk advised that the only amendment would be to add Mr W Strawson to the list of attendees. **NS proposed signed as true record, AG seconded.**

Complaints/FOI requests

2021.36 None received.

Clerk Report

2021.37 Policy – Clerk advised DEFRA had now amended Standing Orders so Boards could hold virtual meetings at any time. He then added that the first section had also been amended to state Boards should elect a Chairman and Vice Chairman every year so whilst the current version needed approval by the Board there would be a further approval needed following the reversal back to appointing a Chairman and Vice Chairman every three years in line with the elections. **Approval proposed by NS and seconded by AG.**

2021.38 Election Year – Clerk stated that formal approval to the procedure set out in the meeting papers was required. He then added that AG, as Vice Chair, had made a proposal that, at the same time the election was advertised on the website that information of the election was sent to all ratepayers along with a nomination paper. RH queried the need for that as would result in additional costs. AG stated the reason for the proposal was at the last election nobody applied and existing members were automatically re-elected which to him was personally upsetting and believes there was an obligation to remind everyone of the election so that it was a functioning democratic process. **Approval to above proposed by AG and seconded by NS.**

2021.39 Employee Remuneration – **Approval to suggested increase proposed by TN and seconded by CS.**

Finance Report

The Finance Report previously issued to Members was discussed.

2021.40 Rating Report – FO advised balance at year end was £1,203.10 which was an increase on previous year believed partially due to recent pandemic. He confirmed that the current year's rates had been issued with 33% of rates and 50% of special levy collected to date.

2021.41 Internal Audit – FO advised this was now complete and members had been issued a copy confirming there were no issues.

2021.42 Annual Governance and Accountability Return (AGAR) Section 1 – FO took members through statement. TN enquired if this or any other Board had suffered any hacking or ransomware attack. FO confirmed that no Board within the Group had been with the Clerk adding that no reports had been received from ADA with regard the rest of the industry. **Approval proposed by AG and seconded by CS.**

2021.43 Accounts for the Year Ended 31 March 2021 – FO took members through the accounts attached with the papers. TN asked why there had been an increase to the Biodiversity expenditure and queried the entry ECO Survey & Lincs Biodiversity. FO advised that the Boards Environmental Advisor had undertaken more survey works prior to her operation in December and that the ECO Survey entry related to membership fees. AG queried with regard the Balance Sheet why the Capital Reserve Account was showing £5,000. FO confirmed this was in relation

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to the intrusive inspection at Hibaldstow. Eng. confirmed this was funding provided by the EA. CD queried the layout of the telemetry income on the balance sheet and how long this would continue for. FO advised income was received in the financial year 2020/21 but related to the period April to June 2021 so sat on the balance sheet as monies received in advance. He then advised that three Boards were to cease telemetry at the end of June with a further three committed until the end of the financial year. RH queried why there was no significant reduction in administration costs as due to the pandemic meeting and travel costs should be reduced. FO advised the significant increase related to the extended area consenting but that funds would be recovered from North Lincolnshire County Council. RH then queried the lease left on the Office. Clerk believed it had been a 15-year lease which had 10 years left to run but advised he would confirm and email members after the meeting. **Approval proposed by RH and seconded by AG.**

UPDATE: Confirmed Lease was for 15 years, taken out in 2007.

- 2021.44** Budget Comparison – FO took members through the report.
- 2021.45** Annual Governance and Accountability Return (AGAR) Section 2 – FO took members through the return. **Approval proposed by TN and seconded JS.**
- 2021.46** Five Year Budget Estimate – FO advised just for note but made members aware of increase to cost of borrowing which was a result of telemetry and need to carry out capital replacements but then added that figures did not include Grant in Aid funds which had yet to be confirmed.
- 2021.47** Schedule of Payments – **Approval proposed by RH and seconded by CS.**

Engineers Report

Asset Management

- 2021.48** Hydraulic Modelling – Information noted with Eng. advising that surveyors currently in Appleby area.
- 2021.49** Telemetry – Information noted with Eng. confirming that Selby AIDB were to meet the following week. Discussions took place resulting in formal approval for their proposed supplier. **RH proposed accept preferred supplier conditional on Selby AIDB decision, seconded AG, all Members in favour.**
- 2021.50** Riparian Responsibility Pilot – Information noted. JS asked if Board would receive copy of questionnaires once completed and if Eng could confirm representative in attendance on behalf of WLDC. Eng. advised that a full attendance list was shown on the minutes provided with the meeting papers and that the Board would not receive the questionnaire as it would be distributed to those members within the Group carrying out the study. NS commented that there were difficulties to overcome in getting the riparian responsibility message to developers as they assumed that because they had planning permission, everything else was okay. Eng. concurred stating the first step was to approach the Parish Councils to encourage a collaborative approach moving forwards.

Water Level Management

- 2021.51** Low Farm Outfall – Eng advised that options were being considered for access as problems had been faced over winter whilst undertaking refuelling. He stated that it was currently a grass track and options of either matting or stoning were being considered. However, NLC had confirmed that a planning application was required as no physical works were being undertaken to the watercourse so it could not be classed as permitted development. Eng. advised the Board that the land to the east side was owned by the EA who raised the need to check for planning permission. He also added that after discussions with them a potential 400 tonnes of stone was available FOC which would also assist the EA to reduce waste. He then confirmed that at present

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the estimated cost to submit a planning application with all necessary documentation would be in the region of £5,000 to £7,000, £2,500 for design and access statement with the remainder for other preparation costs, Natural England ascent and survey and any drawings etc. NS declared an interest as Chair of the Planning Committee. Discussions took place with the suggestion to approach the landowner on the west side where there was also a track with an entry point from the highway to see if they were amenable to their track being stoned to provide the access. **Approval proposed by RH and seconded by TN.** HR reminded members that this was the only remaining outfall for the whole catchment and needed to keep the pump working.

2021.52 Watercourse Maintenance 2020/21 – Eng. confirmed that evaluation of the tenders had been completed and a preferred supplier identified. However, the standstill period had yet to run before the supplier would be announced but it would be in time for the next maintenance season. He also advised that from the information he had seen the tender submitted fell within existing budgets.

2021.53 Main River – Eng. confirmed that a meeting had been arranged with the EA to discuss works under PSCA for the upcoming season. JS stated that he was grateful for the works carried out at Toft Newton but mentioned again the issues at Bishops Bridge. Chair requested Eng. raise the issue again with the EA at the meeting.

Enforcement

2021.54 Eng. referred to two items in meeting papers and advised that following discussions with both parties no formal enforcements had to be served. NS thanked Officers for excellent work that had been undertaken on the former Falcon site but queried what would happen when the developers moved off site and would something be put in the deeds to remind residents of their responsibilities. Eng. confirmed that the developers had raised a similar question and that they had been provided with the Boards Byelaws and a link to the EA Website "Owning a Watercourse" which could be included within deeds.

2021.55 TN asked if the Eng was aware with regard to the planning permission at Fulseas that the telemetry kiosk was being moved. Eng. confirmed he was aware, that it would be an EA asset but that they were leaving access for the Board to fit their own sensors/telemetry outstation if required.

Health Safety & Wellbeing

2021.56 Information noted.

Environmental Adviser's Report

2021.57 Information noted.

Date of Next Meeting

2021.58 Chair advised next meeting on 3rd November 2021 would hopefully be in person and then closed the meeting.

1.6 Matters arising there from not elsewhere on Agenda

1.7 Complaints/FOI/EIR requests

A claim has been received from a landowner with respect to damage to crops following this year's maintenance works at Kettleby Covert Drain, Kettleby. The Engineer is currently challenging the claim.



2. Clerk report

Recommendations:

- To note the information contained in this report
- To approve the Revised Standing Orders Item 2.1.1
- To approve the Revised Byelaws Item 2.1.2

2.1 Policy

2.1.1 Standing Orders

The Board are requested to approve the updated Standing Orders. These have now been corrected by DEFRA to reflect the three-year term of office of the Board's elected members. The draft orders are shown in Appendix A.

2.1.2 Byelaws

The Board are requested to approve the updated Byelaws that have been amended by DEFRA. The draft byelaws are shown in Appendix B.

2.2 Legislation

Finance Bill – Red Diesel. Data has been provided to ADA who have been lobbying HM Treasury over the imposition to use white diesel for all IDB activities. The current position is that it is very unlikely that an exemption will be given to our industry and that the Board will have to review its options when setting future budgets.

2.3 Humber Flood Risk Management Strategy – Humber 2100+

The partnership has been working to assess a number of 'strategic approaches' to manage tidal flood risk around the Humber estuary and have been looking at three potential strategic approaches to evaluate. These are:

Managing the tide, using a combination of improved flood defences, existing and additional flood storage, and occasional planned flooding of land. Improved resilience and changes to land use in some areas would also be required to adapt to rising sea levels and high tides.

Adapting to the tide, by continuing to improve or maintain defences in some areas, and changing land use in others, to allow defences to be deliberately altered or moved back in some locations over time. This would create greater capacity for flood storage and large scale planned flooding of land and allow us to respond to the fact that it may not be possible or safe to maintain or continue to raise defences where they are at present. This would be in combination with improved resilience across the estuary.

Keeping out the tide, by constructing a tidal surge barrier, most likely in the outer estuary. This would be a complex and long-term option. Defences on the seaward side of the barrier would need to be improved, and there would be continued maintenance of defences inland of the barrier in combination with improved resilience across the estuary.

Please use the link to the latest news on the strategy and how the public can become involved in the process. <https://consult.environment-agency.gov.uk/humber/strategyreview/>