MINUTES OF SELBY AREA IDB MEETING HELD ON THURSDAY 30th JANUARY 2020 AT 12 PARK STREET SELBY

24	<u>Present</u>	Mr J Dennis (Chairman), Mr I Chilvers, Mrs J Chilvers, Mr J Deans, Mrs M Fagan, Mr J Mackman, Mr P Roberts, Mr C Tindall, Mr T Wood
		In attendance Mr N Everard (Clerk of the Board), Mr P Jones (Consulting Engineer), Mr I Chapman (Works Supervisor) Mr P Musson (NFU)
25	<u>Apologies</u>	Mr M Bramley, Mr D Buckle, Mr J Cattanach, Mr C Clark, Mr C Fenteman, Mrs G Ivey, Mr C Lunn, Mr C Pearson, Mr R Shepherd, Mr J Thirsk
26	<u>Declaration of</u> <u>Interest</u>	None.
27	<u>Minutes</u>	The Minutes of the Meeting held on 28 th November 2019 were approved and signed and there were no matters arising.
28	<u>Works Supervisors</u> <u>Report/Health &</u> <u>Safety</u>	The Works Supervisor reported on the maintenance carried out since the previous report. It was noted that the Board were utilising a self- drive excavator with the Board's own employee who had recently qualified for excavators under 10 tonne. There is presently one hired-in excavator which would be required for approximately a further week.
		It was noted that there had been a pump breakdown at Kellingley Crook pumping station which had only been returned to site approximately 2 weeks ago.
		The Works Supervisor reported on a recent incident and as a result additional training was now being arranged. In addition to the 4×4 and trailer towing course, courses have been arranged to cover chainsaw and pole pruners, wheeled excavators, emergency first aid, Banksmen/slinger, IOSH working safely.
29	<u>Planning</u> <u>Applications/</u> <u>Consents</u>	The Consulting Engineer reported that ten planning applications had received comment and one consent had been issued between 26 th October 2019 and 27 th January 2020.
30	<u>Great Clough</u> Pumping Station	The Consulting Engineer reported that a request had been made for a flood risk assessment to support the bespoke permit for the discharge pipework and that alternative suppliers were being approached for costings. They were currently investigating airflow alterations to the existing panel cabinet to reduce overheating, together with the

possibility of a construction of a lagoon to assist with efficient pumping and to reduce pump wear.

31 <u>Cawood Marshes/</u> <u>Coates Marsh &</u> <u>Temple Hirst</u> <u>Pumping Station</u> <u>Refurbishments</u> The Consulting Engineer reported that three tenders had been invited for Coates Marsh pumps and controls with two being returned and reviewed within the tender return report. The lowest returned tender excluded items and therefore the recommendation of the report is for approval to appoint Xylem Water Solutions up to for the provision and installation of pumps and controls which fall within the approved Board and Grant in Aid budgets. The Board approved the appointment of Xylem Water Solutions.

The Consulting Engineer updated members on the current financial position and estimated costs for the capital schemes confirming that these were within budget.

- 32 <u>Kellingley Crook</u> The Consulting Engineer confirmed that all pumps were now operational.
- 33 **Brotherton Marsh Pumping Station** The Consulting Engineer reported that the handover from J N Bentley to the Coal Authority and subsequently to the Board had been delayed until an identified defect with the embankment flap valve had been resolved.
- 34 **Ings Pumping Station** The Consulting Engineer reported that quotations for the design of scoured Bank had been received and the Environment Agency had been approached for funding of a survey, design and construction/repair.
- 35 <u>Health & Safety</u> The Consulting Engineer advised that a moderation statement was being prepared for submission to the Environment Agency. <u>Stations</u>
- 36Newlands
CommunityThe Consulting Engineer reported that they had been in contact with
CEF and the Environment Agency to consider a joint presentation,
the agency were currently preparing recovery plans.
- 37 <u>Town Dyke</u> <u>Diversion (Flood</u> <u>Alleviation Scheme)</u> The Consulting Engineer reported that the survey had been completed and was to be reviewed.
- 38 <u>**Telemetry</u>** The Board approved the Finance Committee's recommendation and the Clerk was authorised to sign the agreement with Ancholme IDB to ensure ongoing visibility of the system.</u>
- 39 <u>Freedom of</u> Information Request The Clerk confirmed that the Board's solicitor had responded.
- 40Audit/
GovernanceThe Clerk confirmed that there had been no changes to the Risk
Management Strategy and Policy following meetings with insurance
brokers and Health and Safety Advisor. The Finance Committee are to

consider the risk of specialist advisors in the light of the Telemetry issue.

- 41 <u>Environmental</u> The Bio Security policy to help prevent the spread of invasive non native species of pests and diseases was approved.
- 42 <u>Annual Values</u> The annual values of the Board as at 31^{st} December 2019 were formally minuted as £2,045,953 in respect of agricultural land and buildings and other hereditaments of £16,910,008 totalling £18,955,961.
- 43 **<u>Rating 2020/21</u>** The Board considered the previous year's budget together with the estimated and forecast expenditure to 31^{st} March 2020 and the budget for the forthcoming year. The Board resolved that the drainage rate be in the sum of 5.984p in the pound in respect of Agricultural Land and Buildings in the District. It was resolved that a Special Levy be made on Selby District Council in the sum of £1,011,895.

The Board approved that the Common Seal would be affixed thereto.

- 44 **Reserves** The Board confirmed the existing Reserves Policy as follows:-
 - New works and plant capital reserve to provide for the replacement of plant together with specified proposed new works.
 - Revenue reserve to maintain the balance at 3 months of the annual revenue expenditure.
- 22Accounts for
PaymentThe Board approved the Accounts for Payment schedule numbers
1 and 2 in the amounts of £258,641.13 and £239,380.74 respectively.
- 23Next MeetingThe next meeting of the Board will be held on Thursday 28th May
2020.

.....Chairman

.....Date

The Seal of the Board was affixed in the presence of:

..... Chairman Mr J Dennis

..... Clerk Mr N Everard

..... Date