

MINUTES OF SELBY AREA IDB MEETING
HELD ON THURSDAY 28th NOVEMBER 2019
AT 12 PARK STREET SELBY

- 1 **Present** Mr J Dennis (Chairman), Mr J Cattanach, Mr I Chilvers,
Mrs J Chilvers, Mr C Clark, Mr J Deans, Mrs M Fagan, Mr C Lunn
Mr J Mackman, Mr C Pearson, Mr R Shepherd, Mr J Thirsk,
Mr C Tindall, Mr T Wood
- In attendance Mr N Everard (Clerk of the Board),
Mr M Spoor (Consulting Engineer),
Mr D MacFarlane (Consulting Engineer),
Mr I Chapman (Works Supervisor)
- 2 **Chairman** Following the election of the new Board, Mr J Dennis was
Vice Chairman elected Chairman and Mr C Pearson Vice Chairman.
- 3 **Finance Committee** The Board appointed the Chairman, Vice Chairman and
Messrs J Cattanach, J Mackman & C Clark.
- 4 **Welcome/Vote of** The Chairman welcomed the newly elected and newly appointed
Thanks Members and gave a vote of thanks to retiring Members.
- 5 **Apologies** Mr M Bramley, Mr D Buckle, Mrs G Ivey, Mr P Roberts
- 6 **Declaration of** None.
Interest
- 7 **Minutes** The Minutes of the Meeting held on 30th May 2019 were approved and
signed and there were no matters arising.
- 8 **Works Supervisors** The Works Supervisor reported on the maintenance carried out since
Report/Health & the previous report and on the delays on the Public Sector co-operation
Safety works for the Environment Agency (EA) due to late revision to the
protocol concerning oxygen levels. Due to poor weather and ground
conditions, maintenance works are in arrears.
- The river overtopping events were reported on resulting in heavy
workload for the pumping stations resulting in some breakdown and
issues in connection with the loss of telemetry. An emergency call out
was attended at Town Dyke, Thorpe Willoughby and letters of thanks
have been received from local residents.
- Mr R Shepherd, the Health & Safety Consultant reported on the recent
Health & Safety incidents and the action required.
- 9 **Planning** The Consulting Engineer reported that twenty one planning
Applications/ applications had received comment and two consents had been issued
Consents 14th May 2019 and 25th October 2019.

- 10 **Great Clough Pumping Station** The Consulting Engineer reported that the application for a permit had been submitted to the EA and was under review, a flood risk assessment had also been requested. AMCO had agreed to provide a cost for replacing the 45 degree pipes with flexible Viking Johnson couplings and details were awaited.
- 11 **Cawood Marshes/ Coates Marsh & Temple Hirst Pumping Station Refurbishments** The Consulting Engineer reported that grant claims had been submitted and had been received for Cawood Marshes and Temple Hirst. The Coates Marsh tender returns had been delayed due to water levels in the catchment delaying site visits for contractors. The Board agreed delegated powers to the Chairman and Clerk for tender opening and appointment of a contractor subject to figures being within approved estimates.
- 12 **Kellingley Crook Pumping Station** The Consulting Engineer reported that following overtopping in the catchment the Coal Authority had agreed to mobilise temporary pumping, however by the time authorisation had been received flood waters had started to recede. As a result, no pumps were actually mobilised. The repaired flood pump had been reinstalled, however a further fault has been identified which is currently being investigated. The Coal Authority have been made aware of the situation.
- 13 **Brotherton Marsh Pumping Station** The Consulting Engineer reported that the handover from contractors for the Coal Authority to the IDB had been delayed until an unidentified defect with the embankment flap valve had been resolved.
- 14 **Rainfall Events from river levels** The Consulting Engineer summarised the impact of raised river levels and rainfall events on the Board's systems. Flooding had been experienced by an owner/occupier at Spring Cottage, Ing Thorns Road, South Milford which related to a railway culvert. Network Rail have been informed and they are currently investigating the matter.
- 15 **Telemetry** The Consulting Engineer reported on the liquidation of Control Star Systems and the impact for the Board.
- An emergency Finance Meeting was held immediately following the Board Meeting to agree a response to Ancholme Internal Drainage Board to enable the Board to maintain the current Scada visibility and software support. Ancholme IDB had purchased the assets of Control Star Systems including the intellectual property of the Scada system.
- 16 **Town Dyke Diversion/Flood Alleviation Scheme** The Consulting Engineer reported that the Finance Committee had authorised a survey of the system to investigate the possibility of diverting some flow from the existing watercourse to reduce flood risk to householders and to potentially reduce maintenance of the existing system which is restricted to hand labour due to access issues.
- 17 **Biodiversity Action Plan** Following a presentation by Alison Briggs of JBA Consulting to the Finance Committee the Board approved the draft Biodiversity Action Plan delivering biodiversity 2020 aims and objectives up to and including 2023.

- 18 **Capital Forward Plan** The Clerk reported that the Finance Committee had considered and recommended for approval the JBA Consulting quote of █████ for completion of the plan. The Clerk was instructed to appoint JBA Consulting subject to confirmation that an Environment Agency grant would be available.

- 19 **ADA Northern Branch** The Clerk reported on the Chairman and Clerk's attendance at the annual conference and the next meeting of the Northern branch was scheduled for 5th March 2020 in Howden with the Annual meeting and tour scheduled for 5th June 2020. The branch will also be supporting a demonstration at the Great Yorkshire Show and Driffield Show.

- 20 **Freedom of Information Request** The Clerk confirmed that the Board's legal advisor had responded on behalf of the Board as authorised. A complaint had been submitted to the Information Commissioner who was currently investigating the matter and the Board's legal advisor was authorised to respond on behalf of the Board.

- 21 **Audit/ Governance** The Clerk reported on the Internal Audit report had been received and that there were no matters to be brought to the attention of the Board. In addition, an unqualified opinion had been received in respect of the External Audit.

The Board approved the option of the updated scheme of delegation as recommended by the Finance Committee.

- 22 **Accounts for Payment** The Board approved the Accounts for Payment schedule numbers 31, 32, 33, 34, 35 and 36 in the amounts of £71,685.13, £70,663.19, £225,055.15, £62,148.48, £169,802.83 and £199,678.95 respectively.

- 23 **Next Meeting** The next meeting of the Board will be held on Thursday 30th January 2020.

.....Chairman

.....Date