

MINUTES OF SELBY AREA IDB MEETING
HELD ON THURSDAY 31st MAY 2018
AT 12 PARK STREET SELBY

- 102 **Present** Mr J Dennis (Chairman), Mrs J Chilvers, Mr C Clark,
Mr J Deans, Mrs G Ivey, Mr J Mackman, Mr C Pearson,
Mr P Roberts, Mr C Tindall, Mr T Wood, Mr C J Lunn
- In attendance Mr N Everard (Clerk of the Board)
Mr M Spoor (Consulting Engineer),
Mr D MacFarlane (Consulting Engineer),
Mr I Chapman (Works Supervisor),
Mr P Musson (NFU)
- 103 **Apologies** Mr J Cattanach, Mr I Chilvers, Mr D Peart, Mr R Shepherd,
Mr C Fenteman Mr M Bramley, Mr D Buckle.
- 104 **Disclosure of Interest** Mr C Clark disclosed an interest in Minute number 110.
- 105 **Minutes** The Minutes of the Meeting held on 25th January 2018, were
approved and signed and there were no matters arising.
- 106 **Maintenance** The Works Supervisor reported that maintenance by machinery on
watercourses had been completed by the end of March. The EA
wracking work under the Public Sector Co-operation Agreement had
been completed by end of April.
- The JCB Hydradig had completed its first season and
its flexibility and cost effectiveness had been proven.
- Final works are scheduled for next month together with culvert
removal in the Hillam and Cawood area in advance of the new
maintenance season commencing in July.
- Since the last meeting, there has been one river over-topping event on
the River Aire which had filled the wash land but no additional issues
were identified.
- Water vole surveys are being undertaken on Selby Dam by
JBA Ecologists for the Environment Agency to determine if sludging
works can be undertaken this season.
- The direct labour force had recently undertaken refresher training
courses in badger awareness, overhead electric conductor and
underground services, with one further course booked on manual
handling before the maintenance season.


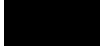

- 107 **Planning Applications/Consents** The Consulting Engineer reported that 74 planning applications had received comment and nine consents had been issued between 17th January 2018 and 14th May 2018.
- 108 **Lendall Pumping Station Refurbishment Scheme** The Consulting Engineer reported that the weedscreen cleaner panel works were substantially complete. A plc/computer logic issue had arisen, which ESS are progressing with CW Engineering. The Environment Agency have been approached to consider the need for an Elver pass following the experience gained on the Great Clough Scheme
- 109 **Shepherd Homes Watercourse Pasture Close Sherburn** The Consulting Engineer confirmed that the Board's Solicitor had completed the Agreement and the Chairman was authorised to sign this on behalf of the Board before it is submitted for Ministerial approval.
- 110 **Great Clough Pumping Station** The Consulting Engineer reported that Bedford Pumps mobilised on site on 19th April with two new pump canisters being installed with associated benching/sump baffles, with two new Eel friendly pumps being installed. Existing cable ducts had been found to be collapsed with the Board's workforce assisting in excavating the cable and backfilling after repair. Telemetry installation was anticipated in early June with substantial completion by mid-June within budget, subject to a compensation event value being submitted by the contractor.
- It was noted that the Bedford pumps first mobilisation scheduled for 5th April was deferred due to 40mm of rainfall within 24 hours being experienced in the catchment. The Board's temporary pump and two further temporary pumps from the Environment Agency were mobilised on site.
- Concern was expressed about the silt in the Holmes Dyke system and the potential impact on the new pumps. The Consulting Engineer was instructed to contact the Environment Agency.
- The Finance Committee are to visit the site following the meeting.
- 111 **Kellingley Crook Pumping Station** The Consulting Engineer reported that refurbishment had been undertaken by J N Bentley, contractor to the Coal Authority, and was now substantially complete, with two flood evacuation pumps being refurbished and two land drainage pumps replaced. Further works requiring a return to site on part of the discharge bays when water levels permit.
- 112 **Old Eye and Brotherton Marsh Pumping Stations** The Consulting Engineer and Works Supervisor attended the the tour of inspection with the Coal Authority and their contractor to assist in scoping the next phase of capital works.
- Brotherton Marsh is subject to 100% recovery and Old Eye 91%

recovery from the Coal Authority. Remedial works in respect of the

erosion in the discharge bay at Old Eye are to be considered as part of the scheme, this issue had been highlighted by the Environment Agency Enforcement Team in 2015.

The Works Supervisor has identified a specialist excavator bucket attachment, which would reduce the need for manual handling at the Coal Authority sites, where there are no automatic weed-screen cleaners. This is to be 100% funded by the Coal Authority, the cost being £1,220 plus VAT.

- 113 **Coates Marsh, Cawood Marsh & Temple Hirst Pumping Station Refurbishment Schemes** The Consulting Engineer reported that business case economics had been updated and delays had been experienced due to provision of information from the Environment Agency. The Finance Committee had expressed concern over the delay in developing these cases and quotations are to be provided for the outline design and tender stage on the assumption that Grant In aid would apply. The Board delegated authority to proceed to the Finance Committee.
- 114 **Asset Management System Hosting & Support** The Finance Committee had approved the quotation from JBA Consulting and further training was to be scheduled following the update of the office IT system.
- 115 **Ferrybridge “D” CCTG Scheme** The Consulting Engineers reported that SSE (Keadby Generation Limited) are to apply for a Development Consent Order for a combined cycle gas turbine (“D” CCTG) power station capable of generating 2000mw. The station located at the site of the now decommissioned Ferrybridge power station would be supplied by natural gas sourced from the existing National Grid transmission system through a new gas pipeline. The initial public consultation was expected to take place in Spring 2018 and submission of the application is scheduled for early 2019. Aecom on behalf of SSE had approached the Board regarding initial ecology surveys along the planned gas pipeline route in relation to the land owned by the Board around Old Eye pumping station.
- 116 **ADA Northern Branch** The Branch Conference is scheduled for 8th June 2018, followed by a visit to the Foss Barrier.
- 117 **Audit**
- 117a. **The effectiveness of the system of internal control** The Board approved the Internal Control review for the year ended 31st March 2018,
- 117b. **Annual Governance Statement** The Board approved the Annual Governance Statement (Section 1 of the Annual Return) for the year ended 31st March 2018.
- 117c. **Accounting Statements** The Board considered and approved the Accounting Statements (Section 2 of the Annual Return) for the year ended 31st March 2018.

- The Chairman and Clerk were authorised to sign on behalf of the Board for presentation to auditors.
- 117d **Financial Regulations** The Board approved the revised Financial Regulations and General Data Protection Regulations Policy and the Privacy Notice to comply with the regulations which came into force on 25th May 2018.
- The Clerk was instructed to investigate whether Board Member approval is required for the ADA Gazette distribution list.
- 118 **Environment Agency Precept** The Clerk reported the Environment Agency Precept for 2018/19 in the sum of £136,931, being a 0% increase.
- 119 **Direct Labour Force** The Board approved the appointment of an excavator operator on a full term contract in accordance with the budget.
- The Clerk reported that the Finance Committee had considered the pay award in compliance with the Association of Drainage Authorities Agreement and the Board approved an increase of 1.98% effective from 1st April 2018.
- 120 **Contractor Rates** The Board delegated the approval of the contractors for the forthcoming season to the Finance Committee.
- 121 **Vehicle Quotation** The Clerk reported on the quotations for the Nissan Pickup. The quotation showing net costs after part-exchange was considered as follows (ex VAT):-
- | | | |
|-----------------------------|---|---|
| Hull Mitsubishi | - |  |
| Burrells Isuzu D-Max Eiger | - |  |
| Burrells SsangYong Musso Ex | - |  |
- The Board approved the acquisition of the SsangYong Musso Ex.
- 122 **Selby District Council Appointees** The Clerk confirmed that there had been no changes to the Council appointees.
- 123 **Engineers Contract Rate** The Board approved the Engineer's request for an increase in contract rate with effect from 1st April 2018, based on CPI of 2.5%.
- 124 **Clerk's Remuneration** The Board approved the Clerk's request for an increase in rate effective from 1st April 2018 of 1.98%.
- 125 **Accounts For Payment** The Board approved the Accounts for Payment schedule numbers 15, 16, 17 and 18 in the amounts of £101,895.50, £133,930.55 £106,953.28 and £144,347.41 respectively.
- 126 **Next Meeting** The next meeting of the Board will be held on Thursday 29th November 2018.