



Ancholme

Internal Drainage Board

Board Meeting
Godfrey's Offices
Elsham Top
Brigg
DN20 0NU
Meeting Papers
Wednesday 15 January 2020, 14:00



Shire

Group of IDBs

Epsom House
Malton Way
Adwick le Street
Doncaster DN6 7FE

T: 01302 337798

info@shiregroup-idbs.gov.uk

www.shiregroup-idbs.gov.uk



@ShireGroupIDBs



Meeting Papers

Prepared by:

Clerk - Ian Benn - PG Dip H&S and Env Law, Dip. NEBOSH, Grad IOSH, MCQI CQP

Environmental Officer – Alison Briggs OND Business Studies, BSc (Hons) Env Sc.,
MSc Env.Mngt. Climate Change, CEnv.
MIEMA

Engineer - Paul Jones ONC HNC BSc (Hons) MSc (Eng) GMICE

Finance Officer – Craig Benson BA Business Studies

Asset Manager - Martin Spoor BSc (Hons) Engineering, Geology, and Geotechnics

Finance Officer - David Blake BSc (Hons) Accounting

Finance Officer - Mark Joynes BSc (Hons) Mathematics

Rating Officer - Janette Parker

Purpose

These meeting papers have been prepared solely as a record for the Internal Drainage Board. JBA Consulting accepts no responsibility or liability for any use that is made of this document other than by the Drainage Board for the purposes for which it was originally commissioned and prepared.

Carbon Footprint



A printed copy of the main text in this document will result in a carbon footprint of 157g if 100% post-consumer recycled paper is used and 199g if primary-source paper is used. These figures assume the report is printed in black and white on A4 paper and in duplex.



Contents

Agenda.....	3
1. Governance	4
1.1 Declaration of Interest	4
1.2 Apologies for Absence	4
1.3 Minutes of the meeting held on 6 November 2019	4
1.4 Matters arising there from not elsewhere on Agenda	8
1.5 Complaints/FOI/EIR requests	8
2. Clerk report.....	9
2.1 Legislation	9
2.2 Humber Flood Risk Management Strategy	9
2.3 Association of Drainage Authorities	9
2.4 Elected Member vacancy.....	9
3. Financial Report.....	10
3.1 Rating Report	10
3.2 Audit.....	11
3.3 Rates & Special Levies for the Year Ending 31 March 2021	11
3.4 Five Year Budget Estimate	13
3.5 Schedule of Payments	15
4. Engineer’s Report	17
4.1 Asset Management	17
4.2 Planning, pre-application advice, and consents.....	18
5. Health, Safety and Wellbeing	18
5.1 Board Employee.....	18
6. Environmental Adviser’s Report	19
6.1 Legislation	19
7. Representation	19
8. Any Other Business by Leave of The Chairman	19
9. Date of Next Meeting.....	19
10. APPENDIX A - Minutes of the Audit Review Meeting	20
11. APPENDIX B – Draft Risk Register.....	23



Agenda

1. Governance matters
2. Clerk Report
3. Financial Report
4. Engineering Report
5. Health and Safety Report
6. Environmental Report
7. Any Other Business by Leave of the Chairman
8. Date of next meeting



1. Governance

1.1 Declaration of Interest

Board Members are advised to declare a pecuniary or non-pecuniary interest on any item in the Agenda.

1.2 Apologies for Absence

1.3 Minutes of the meeting held on 6 November 2019

Present

Mr J Akrell	JA
Mr J Barton	JB
Mr R Borrill	Chair
Mr S Buckley	SB
Mr C Day	CD
Mr I Dowson	ID
Mr J Jackson	JJ1
Mr A Godfrey	V-C
Mr R Holloway	RH
Mrs J Jackson	JJ1
Mr J J James	JJ2
Mr C Sherwood	CS
Mr N Sherwood	NS
Mr M Storey	MS
Mr W Strawson	WS
Mr J Summers	JS
Mr H Williams	HW

In attendance on behalf of JBA Consulting Officer:

Mr I Benn	CEO
Mr C Benson	FO
Mr P Jones	Eng
Mrs A Briggs	EO

Declaration of Interest

2019.58 None

Apologies for Absence

2019.59 Apologies for absence received from Roger Herring, Tom Nelthorpe, Rob Waltham, Stuart Buckley, and Helen Rowson

Minutes of the Last Meeting

2019.60 Minutes of the meeting held 15 May 2019 were considered. ID noted his apologies given had not appeared. This would be rectified. **HW proposed approved for signature, AG seconded, all in agreement**

Matters arising not discussed elsewhere on Agenda

2019.61 none



Complaints/FOI requests

2019.62 None received.

Clerk Report

2019.63 Maintenance Contractor – Clerk advised he, the Chairman and several Board Members attended the funeral. He'd found Trevor an honest, approachable man, his skill and diligence would be sorely missed.

2019.64 Legislation – Environment Bill – will include ability for IDBs to enlarge Districts to extend into higher ground.

Defra is looking at NFM techniques which could reduce flows into IDB Districts. FO has been involved in an appropriate way in which to collect drainage rates in extended catchments.

2019.65 Legislation – Draft National FCERM Strategy – EA expected responses in 1,000's however only 200 responses received. Significant portion of IDBs and Local Authorities did not respond. Management team responded on behalf of Board in conjunction with Chair and Vice-Chair

2019.66 Humber FRMS – noted. Meeting with landowners held recently at Arties Mill. V-C advised well attended, he noted change in approach from EA over time which now is asking for feedback rather than Strategy being imposed on landowners. JS advised the meeting well chaired.

2019.67 Anglian Northern RFCC – information in paper noted. GiA may be available in future for NFM schemes

2019.68 ADA Conference – No Member interest expressed in attending, noting any speakers would be constrained associated with purdah

2019.69 Employee remuneration – All in agreement.

2019.70 Elected Member vacancy – Members noted and discussed whether any areas of the District were currently under-represented.

Finance Report

The Finance Report previously issued to Members was discussed.

2019.71 Rating Report – Rating outstanding now £64,560; £61,000 of which relates to one account holder of poultry farms.

2019.72 Audit – Internal Audit – nothing to report

2019.73 Audit – External Audit – no matters have raised concerns of the Auditor

2019.74 Internal Audit Review Meeting – Anyone Member wishing to attend should contact the FO.

2019.75 Budget comparison y/e 31 March 2019 – This year foreign water contribution has been made in full including repayment of some costs associated with Low Farm outfall. Pump Station costs down against budget but recent wet weather will increase that percentage.

2019.76 5-year budget estimate – noted

2019.77 Capital Plan – forecast graphed showing consecutive refurbishments/replacements in near future for the Board

2019.78 Schedule of Payments – Payments totalling £278,419.01 had been made from the Board's account £108,616.74 of which authorised by the Clerk and Engineer only – **JJ1 proposed approved, JS seconded, all in agreement**



Engineers Report

Asset Management

2019.79 EA Accelerated funding opportunity – EA contacted management requesting identification of any advance development schemes which could attract GiA. Eng. submitted an intrusive asset inspection at Hibaldstow and request for funding combined pump station catchment study associated with hydraulic model. This would provide data and evidence of what Board does, why it does it and will assist in future GiA applications. Accelerated funding opportunity is linked to capital projects, not maintenance revenue works. If EA accepts proposal, will bring back to Board.

JS commented on River Rase, flooding fields, moving into old river Ancholme and must be pumped by the Board at Brandy Wharf into new river Ancholme. Eng. met with landowners on Monday. EA alerted to issues with highland carrier systems, and request made for Ancholme to be lowered. EA unable to lower Ancholme due to planned boat movements. Pumps have been operational however volumes have meant water remains standing on land. Will be following up with EA and NFU is involved. JB advised following 2007 Pitt Review it was made clear funding was an issue. JS wondered if all partners should consider working together to resolve the issue around Brandy Wharf. JJ2 commented on constraints of Ancholme south of Brandy Wharf, silt banks evidence and full of reed, holding back flow.

2019.80 EA is to do work on South Ferriby Lock between February-March 2020 associated with West Drain and leaky door.

2019.81 Telemetry – Members informed by email of the telemetry situation and further information in papers. Eng. advised all IDBs using this telemetry provider were at risk of losing visual connection with telemetry across all sites on 20th September. Ancholme would be exposed, not only in the ability to deliver effective management of water levels; a sole employee insufficient resource to deliver the service but, but also presented with an inability to provide s19 reports to LLFAs associated with any flood event.

Reason for Company liquidation appears associated with IDBs outside Shire Group not paying quarterly invoices. Telemetry company has provided systems to IDBs since around 2001. Ancholme IDB had greatest proportion of costs invested in the system under its lease agreement.

Its Auctioneer advised all IDBs company assets to be sold as part of voluntary liquidation process. Chair and V-C objective in offering to purchase those assets including Intellectual Property SCADA system was to permit Board retention of visual connection, alarms, CCTV at all sites across District.

There is opportunity available to recover costs from wider telemetry network and reduce future costs for this and all IDB users over next 16 months, providing time for all to consider next steps. Officers, in association with another group Board, have undertaken work considering telemetry alternatives; securing a new supplier and system would take 12-18 months to set up.

CD queried cost which created voluntary liquidation, advised small amount highlighting the tight margins being operated. Noted it was voluntary liquidation and several Boards outside Shire Group are affected.

JJ1 did not consider this approach appropriate for an IDB, visibility was not a sufficiently robust argument to purchase. The Board may have a sole employee, but several farmers would check sites. Chair reminded Members of costs incurred by Board associated with lease agreement which had now ceased. In owning the system, Board not only had space within which to make future decisions but may recoup costs by offering visual access to other affected IDBs. JJ1 advised suggestion to S&G WMB to halve its payment to Ancholme IDB. CS disagreed, noting current weather situation and believed telemetry had proven itself. V-



C advised no bidding war involved, Chair and V-C had one week to make decision otherwise telemetry would have been turned off. JS proposed report be brought to next meeting.

Advised next stage is to send letter to IDBs with offer solely to maintain visibility for which there will be no associated Board liability. A proposal will be made, if not accepted other parties will be turned off from the system. 14-days was agreed appropriate period.

HW noted the speed with which events had occurred; this appeared the only decision Chair and V-C could make. Rain started in September and has since continued. V-C reiterated the decision made will tide the Board short term, will take 12-18 months to install new system, the Board needs to ascertain long-term provision. By January meeting Options can be presented to Board following due diligence of the software. Eng. advised highest risk with a telemetry provider is that it controls software and SCADA, effectively controlling Board access to its own data. However, the EA controls its own system and bring in contractors to install hardware, signals are sent to EA owned SCADA. If Board wants to control its own access to telemetry data, that risk associated with independent ownership has been limited. Board may still employ contractors to fit on-site telemetry hardware, but it will be sending signals to Board owned SCADA. Chair advised not a money-making purchase but to preserve Board position, any income refunding outlay is a bonus. Members asked to approve action of Chair and Vice -Chair in purchasing assets of telemetry supplier. **Majority in favour, 2 against.**

2019.82 NS questioned whether Board could use telemetry former employee expertise during initial period. Eng. advised already being done. Letter to be issued to all IDBs using system hopefully by end of week, requiring response within two weeks from date of letter with agreement or otherwise. Those not agreeing will be turned off from the server. The Board will then know its income over next 16 months. **All in agreement.**

2019.83 Water Level Management – Low Farm Outfall temporary pumping – EA advised it is to maintain banks for 20 years. Alternative option to potentially divert waters into West Drain is being looked at by EA. Board asked to decide on direction of travel associated with purchasing temporary pump, for which quotations will be required. Temporary pump required to maintain flow and flush silt from gravity outfall, is currently hired. Over time, hire costs higher than pump purchase. Board has received £11,000 highland water claims which could be put toward that cost. ID advised Board would require larger diesel tank and to pump longer hours.

EO advised letter sent to NE requesting Assent associated with night-time pumping during inundation events. Estuary is a Natura 2000 and Ramsar site with SAC and SPA protections and a SSSI. Potentially damaging operations require NE's consent under Habitat Regs, and CROW act. She was unable to determine night-time pumping would have no detrimental effect on Estuary designation associated with priority, rare and threatened species of migratory wading birds roosting sites. Neither the Board no Humber Nature Partnership had information available as to roosting. JJ1 considered wrong approach had been taken, NE should be told what the Board is going to do. Members requested NE be informed the Board will undertake night-time pumping within x number of weeks from date of letter. **All in agreement.**

2019.84 Pump stations – noted

2019.85 Inverted syphons - noted

2019.86 Maintained Ordinary watercourses – Officers have worked to reprioritize and focus NE Davis attention on priority pumped and gravity catchments. Wish to formally amend NE Davis pumped catchments but tender works for gravity catchments. N Lincs Procurement has advised cannot approach second ranking tenderer from recent exercise. For this year as emergency response acceptable however N Lincs advice is next year must re-tender the



service. Request Board ratification of decisions taken for this year's maintenance. **All in agreement.** Confirmation to re-tender gravity systems 2020 and appoint in new calendar year. **All in agreement**

2019.87 Main River – South Ferriby Embankment – EA intends to return to works next year. In event of a tidal surge, sandbags are on standby to protect work done. RH advised on lack of surface discharge from road following work, installation of French drain proposed in New Year. HW noted watercourse still without flap valve. Eng. advised contractors must apply for Board consent through himself as Engineer, to date insufficient information had been provided to permit consideration of application.

2019.88 Calendar dates for lowering on Ancholme noted in terms of checking Board outfalls

2019.89 Low priority main river maintenance – Table presented highlighted low risk systems from 2014 the Board considered relevant to its ability to deliver water level management. Today's position is EA has no revenue funding available for service of low priority main river systems. PSCA means IDB can undertake work, and not carry any responsibility or liability for it. V-C considered Board needed to understand most appropriate people within EA/Defra to speak to regarding lack of maintenance particularly within next 6-week period. Chair advised landowners could obtain permit from EA to undertake riparian work. JJ1 advised Parish Councils may contribute.

2019.90 Planning – noted

Health Safety & Wellbeing

2019.91 There had been no accidents incidents or near misses to report.

Environmental Adviser Report

2019.92 Biodiversity Action Plan – Work has concentrated on Eel Regulation compliance working in partnership with Hull International Fisheries Institute within Worlaby Catchment and Thirty-Foot PS catchment.

Representation

2019.93 Members noted information in the report.

Any Other Business by leave of Chairman

2019.94 none

Date of Next Meeting

2019.95 15 January 2020, 13 May 2020, 4 November 2020 at Godfreys offices, Elsham. Meeting closed 15:50. JS gave apologies for 4 November 2020.

1.4 Matters arising there from not elsewhere on Agenda

1.5 Complaints/FOI/EIR requests

None received.



2. Clerk report

Recommendations:

- To note the information contained in this report
- Approval of Contribution towards WRE (2.3.2)
- Resolution (Item 2.5)
- Co-option for elected member vacancy (Item 2.6)

2.1 Legislation

2.1.1 DRAFT National Flood & Coastal Erosion Risk Management Strategy

Has not yet received formal approval for national adoption.

2.2 Humber Flood Risk Management Strategy

Meetings around the Estuary have taken place which were arranged by the Environment Agency to talk to landowners about the risks associated with rising sea levels and storm surges. These were chaired by NFU Vice President Stuart Roberts.

Feedback was generally positive, with appreciation that the EA were seeking to engage early with key stakeholders.

2.3 Association of Drainage Authorities

2.3.1 Anglian Northern RFCC

Minutes and papers can be found here: <https://www.gov.uk/government/groups/anglian-northern-regional-flood-and-coastal-committee>

2.3.2 Contribution towards WRE

ADA have agreed to contribute £15,000 to Water Resource East (WRE) for the financial year ending 31 March 2020. This is in order for ADA to represent internal drainage boards in the east of England on WRE's Board of Directors. ADA have appointed David Thomas, Chief Executive of the Middle Level Commissioners to represent IDBs in this role.

ADA are looking to recoup the cost from those 49 IDBs who are located within the catchment area of WRE. The Ancholme IDB share of the cost is £169.66 and ADA would like to receive confirmation that this has been approved by the Board before an invoice is issued.

2.4 Elected Member vacancy

There remains one vacancy for an elected Member; the Land Drainage Act advises the procedure for Member Co-Option to the Board. This has process has been undertaken by the Board recently. Members are requested to bring suggestions to the Board for suitable candidates.

3. Financial Report

Recommendations:

- To note the information contained in this report
- To approve the rate removals
- To approve the Risk Register and minutes of the Internal Audit Review meeting.
- Approve the Estimates for the Year Ending 31 March 2021
- To approve the schedule of payments

3.1 Rating Report

Details of the Rates and Special Levies issued, and payments received up to and including 13 December 2019: -

	£	£
Balance Brought forward at 1 April 2019		577.69
2019/2020 Drainage Rates and Special Levies		
Drainage Rates		352,315.15
Special Levies		
North Lincolnshire Council	206,608.00	
West Lindsey District Council	18,828.00	225,436.00
Total Drainage Rates Due		<u>578,328.84</u>
Less Paid: -		
Drainage Rates		305,111.32
North Lincolnshire Council	206,609.00	
West Lindsey District Council	18,828.00	225,437.00
Total Drainage Rates Paid		<u>530,548.32</u>
Admin Adjustment		0.88
Balance Outstanding as at 13 December 2019		<u>47,781.40</u>

PROPOSED RATE REMOVALS – FOR BOARD APPROVAL				
ACCOUNT	HECTARES	A.V.	RATES TO BE REMOVED	REASON
1	1.76	96.00	47.80	Uncollectable Arrears – Unable to trace occupier
2	-	-	199.18	Uncollectable Arrears – Land on new account
3	0.243	13.00	1.62	Land transferred to Special Levy
TOTALS	2.003	109.00	248.60	



3.2 Audit

3.2.1 Internal Audit

Minutes of the Internal Audit Review held Monday 25 November 2019 at Epsom House are available at Appendix A.

3.2.2 External Audit

Nothing to report.

3.2.3 Risk Register

The risk register is attached at Appendix B and requires the Board's approval.

3.3 Rates & Special Levies for the Year Ending 31 March 2021

OPTIONS	2019/20	2020/21				
	Existing	Option 1	Option 2	Option 3	Option 4	Option 5
Rate in the £	12.5p	12.5p	12.75p	13p	13.25p	13.5p
Penny rate increase		0	0.25p	0.50p	0.75p	1.00p
% Increase		0	2%	4%	6%	8%
Estimated Year End Balance 31/3/2021	£ 237,306	£ 179,927	£ 191,482	£ 203,037	£ 214,593	£ 226,148
Reserve Level (Policy target 30%)	31.44%	25.49%	27.12%	28.76%	30.40%	32.03%
Increase/(Decrease) in Reserves £		(57,380)	(45,824)	(34,269)	(22,713)	(11,158)



ANCHOLME INTERNAL DRAINAGE BOARD						
ESTIMATES FOR THE YEAR ENDING 31ST MARCH 2021						
	2019/20				2020/21	
Approved Estimate		Estimated Out-Turn				Estimate
£	£	£	£		£	£
				INCOME		
				Drainage Rates on Agricultural Land and Buildings:-		
182,786		182,786		12.50p in £ on AV of £1,462,276	182,785	
169,529		169,529		12.50p in £ on AV of £1,356,232	169,529	
				Special Levies (12.50p in £)		
				North Lincolnshire Council		
206,609		206,609		12.50p in £ on AV of £1,652,868	206,609	
				West Lindsey District Council		
18,828		18,828		12.50p in £ on AV of £150,796	18,850	
				Other Income:-		
1		1		Rental Income	1	
17,340		17,964		Income from Rechargeable Works	17,340	
70		30		Interest etc	70	
0		28,901		Telemetry Contribution	16,639	
0		0		New Works and Improvement contributions	0	
<u>36,764</u>	631,927	<u>63,850</u>	688,498	Other Contributions	<u>36,764</u>	648,586
				EXPENDITURE		
98,855		95,976		Flood Defence Levy	95,976	
6,564		6,564		Capital Works	6,564	
132,916		139,027		Pumping Stations	142,701	
248,567		291,206		Drains Maintenance	280,317	
0		55,792		Telemetry Maintenance & Purchase	26,000	
26,802		13,400		Telemetry contract	0	
69,557		69,798		Administration Costs	71,105	
850		624		Cost of Rechargeable Works	850	
7,652		7,692		Office/Depot Costs, Materials etc	7,660	
<u>74,792</u>	<u>666,555</u>	<u>74,792</u>	<u>754,871</u>	Cost of Borrowing	<u>74,792</u>	<u>705,965</u>
	(34,628)		(66,373)	Surplus - (Deficit)		(57,380)
	<u>260,819</u>		<u>303,679</u>	Balance Brought Forward		<u>237,306</u>
	<u>226,191</u>		<u>237,306</u>	Balance Carried Forward		<u>179,927</u>
Previous Years Rates in the £						
2003/04:10.29p - 2004/05:10.29p - 2005/06:10.29p - 2006/07:10.29p - 2007/08:10.29p - 2008/09 : 10.29p						
2009/10 : 10.29p - 2010/11 10.29p - 2011/12 : 11.29p - 2012/13 : 11.29p - 2012/13 : 11.29p - 2013/14 :11.29p						
2014/15 : 12.29p - 2015/16 : 12.29p - 2016/17 : 12.29p- 2017/18 : 12.50p - 2018/19 : 12.5p - 2019/20 : 12.50p						
Penny Rate : £46,221						



3.4 Five Year Budget Estimate

The five-year forecast of income and expenditure is shown below.

Ancholme IDB	0	0	1	2	3	4	5	6
	2019/20	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Revenue Account	App Budget	Est Out turn						
	£	£	£	£	£	£	£	£
INCOME								
Drainage Rates - Land (AV) : £2,818,508	352,315	352,315	352,314	373,452	401,637	422,776	436,869	450,961
Levies North Lincolnshire Council - (AV) £1,652,868	206,609	206,609	206,609	219,005	235,534	247,930	256,195	264,459
Levies West Lindsey District Council - (AV) £150,796	18,828	18,828	18,850	19,980	21,488	22,619	23,373	24,127
Interest etc.	70	30	70	100	100	100	500	500
Contribution from S&GWMB	17,340	17,964	17,340	17,687	18,041	18,401	18,769	19,145
Rental Income	1	1	1	1	1	1	1	1
Telemetry Income		28,901	16,639	0	0	0	0	0
Other Contributions	36,764	63,850	36,764	35,000	35,700	36,414	37,142	37,885
TOTAL INCOME	631,927	688,498	648,586	665,226	712,501	748,242	772,849	797,078
EXPENDITURE								
Flood Defence Levy	98,855	95,976	95,976	96,936	97,905	98,884	99,873	100,872
NEW WORKS								
Contingency Planning								
Capital	6,564	6,564	6,564	0	0	0	0	0
Cost of Borrowing	74,792	74,792	74,792	74,792	71,168	67,545	60,405	60,405
Other Board Shares	850	624	850	900	950	950	1,200	1,200
Depot/Office Costs	7,652	7,692	7,660	7,813	7,969	8,129	8,291	8,457
Maintenance	248,567	291,206	280,316	285,922	291,641	297,474	303,423	309,492
Administration	69,557	69,798	71,105	72,527	73,978	75,457	76,966	78,506
Pumping Stations	132,916	139,027	142,701	145,555	148,466	151,435	154,464	157,553
Telemetry Maintenance	0	16,900	26,000	0	0	0	0	0
Telemetry Purchase	0	38,892	0	0	0	0	0	0
Telemetry Contract	26,802	13,400	0	0	0	0	0	0
TOTAL EXPENDITURE	666,555	754,871	705,964	684,445	692,077	699,874	704,623	716,485
Surplus (Deficit) on Year	(34,628)	(66,373)	(57,379)	(19,220)	20,424	48,368	68,226	80,594
Balance Brought Forward	260,819	303,679	237,306	179,928	135,164	130,044	152,867	195,549
Balance	226,191	237,306	179,928	160,708	155,588	178,411	221,094	276,143
Capital Account Balance transfer	0	0	0	25,544	25,544	25,544	25,544	91,959
Balance to Carry Forward	226,191	237,306	179,928	135,164	130,044	152,867	195,549	184,184
Reserve Policy Target 30%	33.93%	31.44%	25.49%	19.75%	18.79%	21.84%	27.75%	25.71%
AV: £4,622,172								
Penny Rate: £46,222								
Rate in £	12.50p	12.50p	12.50p	13.25p	14.25p	15.00p	15.50p	16.00p
Inc./Dec. from Previous Year	no change	no change	no change	0.75p inc.	1.00p inc.	0.75p inc.	0.50p inc.	0.50p inc.
Rate in £ Inc./Dec. from Previous Year	no change	no change	no change	6.00% inc.	7.55% inc.	5.26% inc.	3.33% inc.	3.23% inc.



Year Ending	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Capital Account	£	£	£	£	£	£
INCOME						
PWLB Loan		500,000				1,300,000
Environment Agency - Grant in Aid		0				
Local Enterprise Partnership Contribution						
Environment Agency - Highland Water Contribution		0				
Other Contributions						
Transfer from Revenue Account	0	25,544	25,544	25,544	25,544	91,959
TOTAL INCOME	0	525,544	25,544	25,544	25,544	1,391,959
EXPENDITURE						
NEW WORKS						
Hibaldstow PS Scheme R		500,000				
Broughton PS Scheme R						1,300,000
Thirty Foot PS Scheme R						
Island Carr PS Scheme R						
Whitton Carr PS Scheme R						
Worlaby Carr PS Scheme R						
Cadney PS Scheme R						
Brimmer Beck PS Scheme R						
Appleby PS Scheme						
North Kelsey PS Scheme B						
South Kelsey PS Scheme B						
Waddingham PS Scheme B						
Candley Beck PS Scheme B						
Bentley Farm PS Scheme R						
Redbourne Hayes PS Scheme R						
Fulseas PS Scheme R						
North East Area Outfalls						
Telemetry						
Cost of Borrowing		25,544	25,544	25,544	25,544	91,959
TOTAL EXPENDITURE	0	525,544	25,544	25,544	25,544	1,391,959
Surplus (Deficit) on Year	-	-	-	-	-	-
Balance Brought Forward	0	0	0	0	0	0
Balance	-	-	-	-	-	-
Balance to Carry Forward	0	0	0	0	0	0

3.5 Schedule of Payments

All payments made since those reported to the Board at the previous meeting.

DATE		REF	PAYEE	DESCRIPTION	TOTAL
					PAYMENT
2019					£
Oct	17th	88	Glanford Beet Ltd	Maintenance	16,637.28
		86	JBA Consulting	1/4 Salary & Expenses	12,952.55
	18th	-	HMRC	PAYE/NI	747.24 *
	19th	84-5	Andrews Sykes	Pump Hire at Low Farm	2,498.10 *
		83	Crystal Motor Group	Vehicle Maintenance	181.15 *
		73	Danvm Drainage Commissioners	Cardnet Fees, Payroll Costs, etc.	345.98 *
		87	Fire Logistics Ltd	Fire Extinguisher Maintenance	76.38 *
	21st	82	Woldmarsh Producers Ltd	Supply to South Kelsey	155.86 *
				Supply to North Kelsey	83.61 *
				Supply to Appleby	80.98 *
				Supply to Carr Drain	121.92 *
				Supply to Fulseas	120.84 *
				Supply to 30'	127.80 *
				Supply to Broughton Carr	155.01 *
				Supply to Cadney	119.90 *
				Supply to Bentley Farm	138.15 *
				Supply to Worlaby	441.96 *
				Supply to Redbourne	165.49 *
				Supply to Waddingham	248.88 *
				Supply to Brimmer Beck	149.33 *
	23rd	91	Post Office Counters	Licence	143.00 *
	24th	-	Employee	Wages	2,498.47 *
		-	B&CE Holdings	Pension Contributions	226.06 *
	29th	96	BT	Employee Home Telephone Line	90.36 *
	30th	97	O2 (UK) Ltd	Mobile Telephone	18.44 *
	31st	99,103	3 Business Services	Controlstar Account - Telemetry Lines	934.01 *
		94	BT	Line to Depot	223.12 *
		-	NatWest	Bank Fees	13.65 *
Nov	1st	95	Crystal Ball Ltd	Vehicle Tracking	70.20 *
		4 pt	North Lincolnshire Council	Business Rates	113.00 *
	15th	104-5	Andrews Sykes	Pump Hire at Low Farm	2,736.02 *
		110-1	Ellgia Ltd	Skip Hire	1,888.91 *
		90	DDM Agriculture	Depot Rent	937.50 *
		100-1	N E Davis Plant Hire	Pumping Station Spraying, etc.	1,155.00 *
		102	Skid-Inc	Telemetry System Maintenance	120.00 *
		98	3 Business Services	Telemetry Lines	474.58 *
		92	Towergate Insurance	Insurances	266.37 *
		-	NatWest	Bankline Fees	28.60 *
		-	HMRC	PAYE/NI	747.24 *
	19th	129	Nat West Business Card	Business Card - Fuel	524.39 *
				- Tools & Equipment	5.46 *
				- Van Hire for Telemetry Handover	178.20 *
	20th	106	Woldmarsh Producers Ltd	Supply to 30' PS	190.68 *
				Supply to Appleby	97.92 *



				Supply to Bentley Farm	130.57	*
				Supply to Brimmer Beck	52.83	*
				Supply to Broughton Carr	229.70	*
				Supply to Cadney	179.49	*
				Supply to Candley Beck	87.75	*
				Supply to Carr Drain	149.12	*
				Supply to Depot	69.51	*
				Supply to Fulseas	127.44	*
				Supply to Hibaldstow	673.93	*
				Supply to Island Carr	116.84	*
				Supply to Nettleton Beck	47.25	*
				Supply to North Kelsey	251.46	*
				Supply to Redbourne Hayes	249.82	*
				Supply to South Kelsey	322.99	*
				Supply to Waddingham	343.30	*
				Supply to Worlaby	557.22	*
				Membership Fees	130.67	*
				Waddingham PS - Meter Operator Charges	168.00	*
				North Kelsey PS - Meter Operator Charges	168.00	*
				Broughton PS - Meter Operator Charge	168.00	*
				Cadney PS - Meter Operator Charges	168.00	*
				Redbourne PS - Meter Operator Charges	168.00	*
				South Kelsey PS - Meter Operator Charges	168.00	*
				Appleby PS - Meter Operator Charges	168.00	*
	21st	-	Employee	Wages	3,065.09	*
		-	B&CE Holdings	Pension Contributions	242.45	*
	22nd	112	Environment Agency	Flood Defence Levy	47,988.00	
		109	JBA Consulting	Fee Account - Telemetry Handover	6,156.30	
		107-8	N E Davis Plant Hire	Maintenance	58,136.92	
		113	Perry's Pumps Ltd	Carr Drain PS - Pump Maintenance	957.60	
	29th	114	O2 (UK) Ltd	Mobile Telephone	18.44	*
		-	NatWest	Bank Fees	10.50	*
Dec	2nd	4	North Lincolnshire Council	Business Rates	113.00	*
			Total		170,813.78	
				* Total amount of direct debits, standing orders and payments approved by the Clerk only	27,985.13	



4. Engineer's Report

Recommendations

- To note the information contained in this report.
- Item 4.1.1 Telemetry – review recommendations
- Item 4.1.6 Low Priority River Maintenance – Provision of strategic direction

4.1 Asset Management

4.1.1 Telemetry

Several IDB former customers of the system have agreed varying lengths of contract with the Board for the provision of continued access to visibility of the software telemetry system.

A due diligence report of the system/software has been prepared and is currently being reviewed. Once completed, this will be issued to the Chairman and Vice Chairman.

An update will be provided at the meeting

4.1.2 Water Level Management

Low Farm Outfall – temporary pumping

The Board's Environment Officer secured Natural England asset to pumping outside daylight hours during periods of severe and extreme wet weather for a 5-year period.

Fuelling of the temporary pump is becoming an issue due to the condition of the access track and options require urgent consideration by the Board.

4.1.3 Pumping Stations

No issues have arisen that require the attention of the Board.

4.1.4 Inverted Syphons

No issues have arisen that require the attention of the Board.

4.1.5 Maintained Ordinary Watercourses

Watercourse Maintenance 2019/20

Pumped catchments anticipated completion by the end of January 2020.

Gravity systems - currently only 25% completed and it is unlikely the remainder will receive maintenance this year.

4.1.6 Main River

Environment Agency (EA) Systems – General

The EA have been contacted regarding incomplete maintenance in several areas which may have compounded flooding issues within the Boards district throughout November.

Former Board member Mr Stewart Brown provided pictorial evidence of several areas where little or no work on critical river systems had been carried out. We would like to thank Mr Brown for his continued support and diligence in providing valuable information, it is greatly appreciated.

South Ferriby Embankment

Work will recommence at site in March 2020.



Low Priority Main River Maintenance

The Environment Agency has repeatedly claimed that it currently has no funding for Low Priority Main Rivers. Therefore, the Board are requested to consider how it wishes to strategically address this issue moving forward.

4.2 Planning, pre-application advice, and consents

4.2.1 Land Drainage Act 1991 Section 23 and 66 (Byelaws) Consents

4 No consents require consideration on behalf of the Board to 16 December 2019.

4.2.2 Extended District Consents (Land Drainage Act 1991 Section 23)

1 No. consent has been issued on behalf of Lincolnshire County Council between 23 Oct 2019 and 16 December 2019.

5. Health, Safety and Wellbeing

Recommendation:

- To note the information contained in this Report

5.1 Board Employee

5.1.1 Accident, incidents and near misses

Nothing to report.



6. Environmental Adviser's Report

Recommendation:

- To note the information contained in this Report

6.1 Legislation

6.1.1 Biodiversity Action Plan 2015-2020

Work will recommence Spring 2020

7. Representation

Officers have represented the Board at the following fora:

Environmental	Flood Risk Management	Other
Humber Estuary Relevant Authorities Group (HERAG)	Humber Flood Risk Management Steering Group	
Comprehensive Review Humber Strategy	Partnership Approach to Catchment Management (PACM)	
ADA Biodiversity Action Plan group		
Humber Nature Partnership Board		

8. Any Other Business by Leave of The Chairman

9. Date of Next Meeting

15 January 2020

13 May 2020

4 November 2020

at Godfreys Offices, Elsham Top.



10. APPENDIX A - Minutes of the Audit Review Meeting

**Held at JBA Consulting, Epsom House,
Monday, 25 November 2019**

Present:

Mr David Hinchcliffe (DH)	Black Drain Drainage Board
Mrs Gillian Ivey (GI)	Danvm Drainage Commissioners
Mr Adrian Black (AB)	Scunthorpe & Gainsborough WMB
Mr Andy Cane (AC)	Brodericks GBC

In Attendance on behalf of JBA Consulting:

Mr Craig Benson (CB) (Financial Officer to the Shire Group of IDBs)
Mr David Blake (DB) (Financial Officer to the Shire Group of IDBs)
Mr Mark Joynes (MJ) (Financial Officer to the Shire Group of IDBs)

Introductions and Apologies for Absence

MJ welcomed the members. Apologies for absence were received from Mr Ray Sutherland, Mr Christopher Day and Mr Michael Dougherty.

Minutes of the Last Meeting / Matters Arising

The panel approved the minutes as a true and fair record with no matters arising.

Risk Register

The panel discussed the document. The overall view was very positive. AC said it was important not just to compile the document, but also that Boards adopt the register and provide feedback accordingly. DH said the general feeling was good and the document looked excellent. He also said the traffic lighting system highlights any issues well. MJ said the risk register though useful, is still only a piece of the wider risk management jigsaw. AC also commented it was easier to use than the previous one. DH said risks should be managed with due diligence and should not be treated as a back-covering exercise.

DB said the document presented to the panel provided the core for the custom registers that would be issued to the individual members. GI said the tailored, individual registers were more critical. DB also said the draft custom registers would be issued to the chairs before the Christmas break for inclusion in the January/February 2020 meetings. GI asked if the register was kept under regular review. DB said it was reviewed and updated on a quarterly basis.

DB also said the recent issues with the telemetry system previously came under a generic heading, but now a specific item had been added to cover this kind of situation, along with the corresponding mitigation.



Internal Auditor's Report

The internal auditor reviewed the work undertaken on the 2018/19 accounts. In general, the internal auditor was satisfied with how things were run and said there were no major concerns. The panel then discussed the following points:

Supplier Bank Details and Associated Fraud Risk

AC said that further to the previous year's review, a six-point procedure had been adopted. He also mentioned an individual Internal audit report, quoting some specific statistics. GI said online software gave indications of redirected payments. MJ said this provided good evidence of changes to creditor bank details. DH said the sector had now settled down somewhat, various banking restructures now being largely complete. AC said there was always an element of risk. MJ reminded the panel a log was maintained showing all instances both of suppliers changing their bank details and of new suppliers being added to the system.

Decision Making & Member Attendance

The panel briefly discussed this issue. AC said that while this may not be a huge issue, it arose every meeting. DH asked if new members were routinely given copies of governance documents. MJ confirmed they were.

External Auditor's Report

The Annual Returns were reviewed by the panel and more specifically the External Auditors' comments. The panel was pleased to note there were no major issues. The panel went on to discuss the following issue:

Deferred Income

MJ gave the panel a brief summary of the situation, in particular how drainage boards are required to write all grant funds received to their reserves in the year of receipt. He also explained that writing money to the 'deferred income', 'monies received in advance', etc. was problematic for the auditors because there is no scope for including these on the AGAR. MJ said it was wrong to compromise principles in order to meet the limitations of that document, but they had little choice. AC said this practise was contrary to basic accounting practises. CB said many drainage authorities were undertaking capital schemes, and that the misleading increases in reserves could create the impression the boards do not need to increase their rates. However, the problem could be circumvented by creating dedicated, appropriately named reserves for this purpose. He also mentioned some authorities may record multiple project costs under single reserves. AB mentioned Scunthorpe & Gainsborough WMB's 'New Work & Plant' account and the possible impacts this may have.

Any Other Business

The Board briefly discussed the impact of qualified audit opinions. GI said that as the meetings took place after the audits were complete, there was nothing that could be done to affect the outcome. MJ said the meetings were a chance to address the reasons why such an opinion had been given and to prevent recurrence in future audits.



Date of Next Meeting and Close of Meeting

The next meeting of the panel will be held on Monday, 23 November 2020 at 10.00am at the offices of JBA Consulting, Epsom House, Chase Park, Redhouse Interchange, Doncaster, DN6 7FE.

MJ thanked the members for attending. The meeting was closed at approximately 10:25am.



11. APPENDIX B – Draft Risk Register

A copy of the Risk Register can be found over the following pages.

Ancholme IDB- Risk Register Dec 2019

OBJECTIVE	RISK	Current Controls/Assurances	Risk			Status	Mitigation/Action Plan	Owner/Target Date		
			Impact	Likelihood	Score					
S U S T A I N A B I L I T Y	Objective 1 : Provide & Maintain Sustainable Flood Protection through Water Level Management	Lack of direction, Conflicting aims & objectives (Internal & External)	Policy statement on Flood Protection and Water Level Management The board has an extensive list of policies	Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Next Review 30/06/20		
		Asset Failure- Pump, Watercourses, Culverts & Syphons Suitable Contractors (Qualified Engineers)- lack of staffing & required expertise	Adopted an Asset Management strategic approach, detailed Asset conditioning reporting Contingency Planning-District Vastly experienced Pump Attendant Up to date Telemetry system Regular Syphon & Culvert Inspections Good working relationship with Perry's Pumps	High	Unlikely	3	REDUCE- ACTION REQUIRED TO REDUCE RISK	Board to consider Catchment modeling Develop current Pump Station Register linked with contingency planning Review Supplier/Contractor list- Appropriate governance checks. Also linked to contingency planning.	Eng- Summer 19 SGAT- May 19 NW- Jan 19	
			Human Resource Risk- Contractors	Contractors go through tender process if necessary Timely Contractual performance review- Time & Quality All Legislation and requirements made clear to all contractors All Contractors must meet basic requirements	Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Next Review 30/06/19	
			Risk of prosecution for not adhering to Environmental Legislation	Board directly employs a suitably qualified Env. Officer Extensive Environmental Surveys carried out Species reporting on all new watercourses	High	Unlikely	3	REDUCE- ACTION REQUIRED TO REDUCE RISK	Refresher presentation to be given to Operatives & Contractors before start of summer works season. Continue to communicate Environmental best working practices	Env Officer- Apr 19
	Objective 2: Promote & Integrate Biodiversity with the boards primary and operational activities	The board does not deliver on the duty to protect and where practicable enhance the environment	The board has a Biodiversity Action Plan Produce Environmental Annual Report and Action Plan for the year ahead.	Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Next Review 30/06/19		
		Lack of staff training, not provided with the relevant training and information to ensure necessary steps are taken with regard to Diversity	Contractors are advised in environmental matters Training made available (Badgers License etc) Develop plans to mitigate the risk of destroying habitat	High	Unlikely	3	REDUCE- ACTION REQUIRED TO REDUCE RISK	Refresher presentation to be given to Operatives & Contractors before start of summer works season. Continue to communicate Environmental best working practices	Env Officer- Apr 19	
			I N N O V A T I O N	Employees contravene H&S regs	Role clarity for all staff- Regular reviewed job descriptions. Staff Training H&S Workshops, Systems and processes to enable workforce to carry out necessary Risk Assessments Required Insurance in place	Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Monitor all Health & Safety legislation to ensure board is currently complying
	Potential claims against a Board, e.g. ranging from an individual personal injury claim to an HSE Corporate Manslaughter charge over a H&S issue.	Provision of appropriate staff training and documentation of such. Regular training of staff, updated as required, maintain training records. Engage external Health and Safety advisors (HS Direct) to provide Required Insurance in place			Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Monitor all Health & Safety legislation to ensure board is currently complying	Next Review 30/06/19
	Low Morale- Lack of Direction, Insufficient tools/equipment, Lack of Innovation, Lack of training & development	Competitive Salaries- In line with market standard Catchment Management provides clear direction Regular Appraisal reviews/Ongoing Training provided			Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Next Review 30/06/19	
	Aging Workforce- Health & Safety Risks, Loss of experience & expertise	Lone Worker monitoring- Regular Contact Catchment Studies currently undertaken Day to day activities- Process Mapped		Med	Very Likely	6	TRANSFER- RISK TOO HIGH, TRANSFER ELSEWHERE IF POSSIBLE (EG. INSURANCE)	FO to undertake further Catchment studies assisted by Operative, with the aim of transferring as much knowledge & experience as possible. 2. The board must think about succession planning	SFO-2019	
Objective 4: Promote Innovation, ensure the board is continually looking at ways to improve and grow		Members lack understanding of the Board's objectives, latest legislative requirement and latest developments in the industry.		Land Drainage Act provides for election of members every 3rd Year Training Courses for board members Legislative/Industry developments promoted on the website and in meetings	High	Unlikely	3	REDUCE- ACTION REQUIRED TO REDUCE RISK	1. ADA's good governance guide will be sent to all drainage Board members 14/12/2018 2. Members will be encouraged to attend ADA IDB governance workshop 20/03/2018 @ Doncaster Knights Rugby Club 3. Seminar sessions will be provided at board meetings	Clerk- Jan Meeting
	Board Structure- Limited diversity of members background	Elected/Nominated split dependant on Annual Values Nominated members typically have knowledge of WLM		Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Next Review 30/06/19		
		Elected members must be nominated by Landowners in the district		STP/MTP/LTP	Med	Likely	4	REDUCE- ACTION REQUIRED TO REDUCE RISK	1. Presentation to be given at Jan meeting incorporating the mid-term & Long-term plan. Highlighting the impact short-term decisions have overall 2. Annual review of the boards WLM and KPI's/Goals & CSF's	FO- Jan 2019 SGAT- Annual
	Short Termism- Reduction of cost philospny	Long Term Forecasting, 20 years Budget plans, Long Term Capital plan		Med	Likely	4	REDUCE- ACTION REQUIRED TO REDUCE RISK	Next Review 30/06/19		
	Unsuitable members appointed to the Board	Elected members must be nominated by Landowners in the district Members register of interest		Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Next Review 30/06/19		

OBJECTIVE	RISK	Current Controls/Assurances	Risk			Status	Mitigation/Action Plan	Owner/Target Date	
			Impact	Likelihood	Score				
STAKEHOLDER VALUE	Objective 5: To be a self sufficient IDB that provides value to 'our' stakeholders at all times	Systems and processes to maximise income opportunities and collection	High	Unlikely	3	REDUCE- ACTION REQUIRED TO REDUCE RISK	1. SFO to approach Hook Two Sisters and invite to sit on the board. 2. Provide all significant ratepayers with the Long-Term forecast, allowing them to make provisions accordingly.	Senior Finance Officer Mar 19	
		Timely invoicing of Drainage Rates account holders annually, monitoring of collection rates and take follow-up action when non-payment.							
		Submit Highland Water claims to the EA.							
	Overspending, not obtaining value for money	Monthly Budget reviews, Budget to date and out turn analysed by members at meetings	Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE		Next Review 30/06/19	
		Financial Regulations- >£5000 2 quotes > £20,000 Tender Process Approved Suppliers List with specific criteria that is regularly monitored							
	Perception that this isn't the case	Internal/External Audits & IDB1 forms	Med	Likely	4	REDUCE- ACTION REQUIRED TO REDUCE RISK	Promote the board, shout about the good work Ancholme IDB do Tap into to Social Media to do this	SGAT- Ongoing	
		Website promoting board Activities							
	Flood damage to third party	Insurance Policies to cover main risks including asset failure and indemnity for third party damage	High	Unlikely	3	REDUCE- ACTION REQUIRED TO REDUCE RISK	Insurance policies reviewed annually for the Board and risks required changes to cover reassessed.	SFO- Jan 2019	
		Catchment Mapping completed							
	Objective 6: To be a champion of partnership working, work collaboratively where this can deliver shared research objectives more cost-effectively and for the wider good of all connected	Miscommunication causing differing expectations/goals	Close working relationships with all connected stakeholders	Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Monitor all relationships with all connected stakeholders, continue to be a champion of partnership working	Next Review 30/06/19
			Historic Agreements						
		Lack of formal structure and clear risk-sharing arrangements	Drive for partnership working	Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Monitor all relationships with all connected stakeholders, continue to be a champion of partnership working	Next Review 30/06/19
Good working relationship with LLFA Clear definition of role between IDB & other Stakeholders									
Internal & External Conflicts, which could create a lack of trust	Conflict Management Policy	Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Monitor all relationships with all connected stakeholders, continue to be a champion of partnership working	Next Review 30/06/19		
	Open & Honest- 100% Transparent- Minutes on website								
COMPLIANCE	Objective 7: Ensure that the board always complies with all recommended accounting practices	Put in place a satisfactory Governance framework, including: - Internal Audit contract & access to the Boards. - External Audit Service - Financial regulations in place for each Board - Business continuity & recovery plan - Insurance Policies proportionate to identified risks - Appropriate ICT systems to support key functions (Ratings, Finance and GIs). - ADA Practitioners' Guide (2006), as revised 2017 - Data processing, handling and retention in compliance with ICO's Guidance & Licence for each Board.	High	Unlikely	3	REDUCE- ACTION REQUIRED TO REDUCE RISK	1. Continue to work with Internal Auditor to always minimise risks associated with accounting practices, especially when new risks emerge 2. Review current SGAT processes & procedures and update where appropriate	Finance Team- May 2019 & Ongoing	
		Adhere to Board Approved Financial Regulations							
		Experienced and suitably qualified finance officers							
		Bank Mandate in place, always two signatories needed							
	Loss of Cash through error or fraud	All Purchase Ledger Transactions are reviewed by the board	High	Unlikely	3	REDUCE- ACTION REQUIRED TO REDUCE RISK	1. Create & Implement process with regard to new suppliers & also existing suppliers who request to change bank details 2. Review current SGAT processes & procedures and update where appropriate	Finance Team- May 2019 & Ongoing	
		Adequate Insurance to cover such Losses							
	Loss of Control through inadequate processes.	Audit approved documented processes, that have a clear segregation of duties	High	Unlikely	3	REDUCE- ACTION REQUIRED TO REDUCE RISK	Review current SGAT processes & procedures and update where appropriate	Finance Team- May 2019 & Ongoing	
		Bank Mandate in place, always two signatories needed							
	Liquidity issues, lack of reserves	The Board has adopted a reserves policy	Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Review Reserves level (30%) at the monthly budget meetings	Next Review 30/06/19	
		Boards financial position presented at Board meetings							
Objective 8: Ensure that at all times the board complies with all current EU & UK legislation	Risk to Board Members	Qualified & experienced staff attempt to advise the board	Med	Unlikely	2	ACCEPT- RISK LEVEL ACCEPTABLE	Monitor any changes to current EU & UK legislation	Next Review 30/06/19	
		Ultimately, all decisions should be discussed and made as a collective Adequate Insurance undertaken							
	Non-compliance with legislation, regulations good practice resulting in prosecution, fines /penalties / sanctions and loss of confidence in the Board(s).	Access specialist advice as required, eg Finance, Legal, H&S, Insurance, etc. Peer Group support, e.g. ADA's Policy & Finance and Technical Committees Inter-agency working amongst FRM authorities	High	Unlikely	3	REDUCE- ACTION REQUIRED TO REDUCE RISK	Monitor any changes to current EU & UK legislation	Next Review 30/06/19	



**Epsom House
Malton Way
Adwick le Street
Doncaster DN6 7FE**

T: 01302 337798
info@shiregroup-idbs.gov.uk
www.shiregroup-idbs.gov.uk

JBA Consulting has offices at

**Coleshill
Doncaster
Dublin
Edinburgh
Exeter
Glasgow
Haywards Heath
Isle of Man
Leeds
Limerick
Newcastle upon Tyne
Newport
Peterborough
Saltaire
Skipton
Tadcaster
Thirsk
Wallingford
Warrington**

