

MINUTES OF SELBY AREA IDB MEETING
HELD ON THURSDAY 25TH JANUARY 2018
AT 12 PARK STREET SELBY


- 80 **Present** Mr J Dennis (Chairman), Mr J Cattnach, Mr I Chilvers,
Mrs J Chilvers, Mr C Clark, Mr J Deans, Mrs G Ivey,
Mr J Mackman, Mr C Pearson, Mr D Peart, Mr R Shepherd,
Mr J Thirsk, Mr C Tindall.
- In attendance Mr N Everard (Clerk of the Board)
Mr P Jones (Consulting Engineer),
Mr I Chapman (Works Supervisor),
Mr P Musson (NFU)
- 80 **Apologies** Mr M Bramley, Mr D Buckle, Mr C Fenteman, Mr C Lunn
Mr M Hobson, Mr N Parkinson, Mr P Roberts, Mr T Wood.
- 81 **Disclosure of Interest** Mr C Clark disclosed an interest in Minute number 87.
- 82 **Minutes** The Minutes of the Meeting held on 30th November 2017, were
approved and signed.
- The Clerk reported on the attendance by the Vice-Chairman and
Clerk at the ADA conference in November 2017. Any members
not currently receiving the ADA Gazette in which there was a
report on the conference should contact the Clerk.
- 83 **Maintenance** The Works Supervisor reported that maintenance work was still
progressing. The excavator is working at Quosquo near Camblesforth,
The Hydradig was working in the Wistow Lordship area and the
flailmower in Wistow. The Environment Agency wracking work will
commence following completion of annual maintenance. The
operatives are undertaking traffic management duties when working on
the highway and manual ditch cleaning where it is not possible to gain
access for machinery.
- There has been one minor river overtopping into the West Marsh wash
lands which has now been pumped back into the river.
- There was one pump breakdown at Fleet Pump Station West
Haddlesey, which was caused by a core drill sleeve of concrete which
must have dropped into the sump when it was refurbished several years
ago by the contractors. The damage has been minor and the
pump was reinstalled after only four days out of action.
- 84 **Planning Applications/Consents** The Consulting Engineer reported that 24 planning applications had
received comment and no consents had been issued between 16th
November 2017 and 16th January 2018.

- 85 **Lendall Pumping Station Refurbishment Scheme** The Consulting Engineer reported that following the appointment of Environmental Systems & Services Limited (ESS) to install the panel and commission the cleaner, it became apparent that a panel had been fabricated by CW Engineering (CW). ESS intended panel supplier declined to supply and they, therefore, now intend to supply and install the CW's panel and it has been approved by the Finance Committee subject to:-
- Vesting Certificate (including proof of existence)
 - Statements confirming that the panel proposed meets the requirements of the contract and all contract warranties under the contract with ESS remain unaltered e.g. twelve months defect correction.
- Instruction to proceed has now been provided to ESS as well as approval for an upfront payment of █████ plus VAT to allow ESS to purchase the panel from CW whilst the ownership and entitlement of the equipment will immediately transfer to the Board upon payment.
- 86 **Coates Marsh & Cawood Marsh Refurbishments & Flood Plain Functionality** The Consulting Engineer reported that business cases would be submitted to the Environment Agency in February.
- 87 **Great Clough Pumping Station** The Consulting Engineer reported as follows:-
- Capital Works**
- Bedford Pumps (BP) are in possession of all the required materials/castings and assembly of the pumps is underway and remains in line with the anticipated programme of fabrication by the end of March and installation in April 2018.
- A design meeting to review the panel and other elements is to be held with the Environment Agency subject to receipt of updated drawings.
- Bedford Pumps has recommended baffles be affixed to the sump to entrain the flow of water to the pumps and reduce the risk of cavitation at a cost of £14,040.00 resulting in greater efficiencies in pumping. The Board approved the recommendation with costs remaining within the original budget and risk contingency.
- The Board delegated authority to the Finance committee to approve schedule 3 of the Public Sector Cooperation Agreement to enable Contractors access to site as required.


Temporary Pumping


The Environment Agency have removed the two temporary pumps from site. It was confirmed that the one remaining pump is operational but will be subject to close monitoring.

- 88 **Kellingley Crook Pumping Station** The Engineer updated the Board on the Coal Authority's Contractor J N Bentley's progress on site with temporary dams and pumps in place with the Works anticipated to be complete by the end of March.
- 89 **Yorkshire Water Hillam Rising Main** The Engineer noted that a site meeting had taken place and that the location of proposed chambers for the new rising main were acceptable to place closer to the bank top of a riparian ordinary watercourse.
- 90 **Redrow Persimmon Sherburn** The Engineer confirmed that a site meeting was to be held to discuss future maintenance requirements of the developments attenuation pond which may impact the agreement.
- 91 **ADA Northern Branch** The Clerk reported that the next meeting of the Branch was scheduled for 2.00 p.m. today at Howden, the Board being represented by the Chairman, Vice-Chairman and Clerk.
- 92 **Audit** The Clerk reported that the Internal Auditor's Report for the year ended 31st March 2018 interim visit had been received and there were no matters to be brought to the attention of the Board.
- 93 **Risk Management Review** The Clerk confirmed that a meeting had been held with the Health & Safety Adviser and the report will be distributed to the Finance Committee.
- 94 **Vehicle Quotation** The Clerk reported on quotations for replacement of the Mitsubishi pickup. The quotations showing net cost after part-exchange was considered as follows (ex VAT): -



The Board approved the acquisition of the SsangYong Musso X.
- 95 **Tractor Quotation** The Clerk reported on the quotations for a replacement tractor, which was subject to approval of the Budget. The quotations were considered as follows, net cost after part exchange (ex VAT): -



The Board approved the acquisition of the Fendt based on whole of life cost subject to approval of the Budget.
- 96 **Replacement Flail mower** As there were currently no market alternatives, the prices for the flail mower attachment were discarded and the Board approved the purchase of the Herder MBK 411 at 

- 97 **Annual Values** The annual values of the Board at 31st December 2017 were formally minuted as £2,047,167 in respect of agricultural land and buildings, other hereditaments £16,833,795, totalling £18,880,962.
- 98 **Rating 2018/19** The Board considered the previous year’s budget, together with the estimated and actual expenditure to 31st March 2018 and the budget for the forthcoming year. The Board resolved, that the drainage rate be in the sum of 5.8953p in the pound in respect of agricultural land and buildings in the District. It was resolved that a Special Levy be made on Selby District Council in the sum of £992,404.
- The Board approved that the common seal be affixed thereto.
- 99 **Reserves** The Board confirmed the existing reserves policy as follows:-
- New Works & Plant - Capital Reserve - To provide for the replacement of plant on a five year cycle, together with specified proposed new works.
 - Revenue Reserve – To maintain the balance at three months of the annual revenue expenditure.
- 100 **Accounts For Payment** The Board approved the Accounts for Payment schedule numbers 12, 13 and 14 in the amounts of £158,084.70, £83,689.31 and £154,010.72 respectively.
- 101 **Next Meeting** The next meeting of the Board will be held on Thursday 31st May 2018.

.....Chairman

.....Date

The Seal of the Board was affixed in the presence of:-

.....Chairman

Mr J Dennis

.....Clerk

Mr N Everard

.....Date