

MINUTES OF SELBY AREA IDB MEETING
HELD ON THURSDAY 25th MAY 2017
AT 12 PARK STREET SELBY

- 39 **Present** Mr J Dennis (Chairman), Mr M Bramley, Mr C Clark,
 Mr J Deans, Mr M Hobson, Mrs G Ivey, Mr J Mackman,
 Mr N Parkinson, Mr C Pearson, Mr P Roberts, Mr R Shepherd,
 Mr J Thirsk, Mr C Tindall.
- In attendance Mr N Everard (Clerk of the Board)
Mr P Jones (Consulting Engineer),
Mr I Chapman (Works Supervisor),
Mr P Musson (NFU)
- 40 **Apologies** Mr D Buckle, Mr J Cattanach, Mr I Chilvers, Mrs J Chilvers,
 Mr C Fenteman, Mr C Lunn, Mr D Peart, Mr T Wood
- 41 **Disclosure of** Mr C Clark disclosed an interest in Minute 45.
Interest
- 42 **Minutes** The Minutes of the Meeting held on 26th January 2017, were
 approved and signed.
- 43 **Maintenance** The Work Supervisor reported that the workforce were
 completing the wracking works on behalf of the Environment Agency
 under the Public Sector Co-operation Agreement. The direct labour
 force had also attended various Health & Safety Courses in readiness
 for the forthcoming maintenance season.
- 44 **Planning** The Consulting Engineer reported that 58 planning applications had
Applications/ received comment and two consents had been issued between 18th
Consents January and 8th May 2017.
- 45 **Great Clough** The Consulting Engineer reported on the Tender Evaluation Report
Pumping Station which had been distributed to members and confirmed that the tenders
 remained valid until 27th July 2017. The preferred tenderer was
 identified as Bedford Pumps and Control Star System for telemetry,
 providing a total Scheme cost of £324,577.59, including 15%
 risk contingency.
- Due to the history of the site, the Consulting Engineers are instructed
to contact suppliers to investigate extended warranties over and above
the standard twelve month retention period.
- The Consulting Engineer then reported on the meeting attended by the
Chairman and Clerk with representatives of the Environment Agency,
resulting in the offer for transfer of the pumping station to the Board,
together with maintenance responsibility of Holmes Dyke, within the
Barrier Bank. The section, including Cockrett Dyke outside of the

Barrier Bank, would remain the responsibility of the Agency. Following negotiations, the decommissioning costs offer had been increased to £312,000, plus three years maintenance costs based on £17,000 per annum, of which £25,000 was already allocated to the agreed engineering costs. The Board were asked to consider the proposal and, if acceptable, the Environment Agency would draw up an agreement to transfer the assets and all future liability for the asset and begin proceedings to demain the watercourse from the Barrier Bank downstream to the confluence with the River Ouse, subject to final approval by the Agency Board.

A proposal was made to reject the offer and to request an increased sum to fully cover the total estimated scheme cost, engineering costs and three years operational costs. The proposal was not supported by the Board.

The Board agreed by majority decision, with the abstention of Councillor Mr J Mackman, to accept the offer and the Clerk was instructed to contact the Environment Agency to enable the works to progress within the tender period.

The Board approved the Tender Report and deferred authority to the Finance Committee with regard to the extended warranty to place orders subject to confirmation of the Environment Agency funding.

46 **Lendall Pumping Station Refurbishment Scheme**

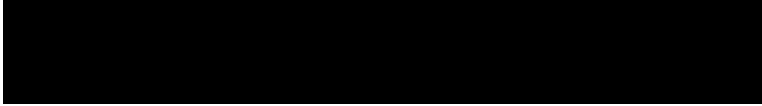
The Consulting Engineer confirmed that the current estimate for the scheme was £728,034.17 remaining within the EA grant in aid approved scheme cost of £766,000 and the Board approved scheme cost of £740,000. The scheme was now substantially complete with the elver pass and weedscreen cleaner panel to install and commission. The Board's own workforce had completed minor defects on site and pump number 3 was awaiting an overhaul. A compensation claim from C W Engineering is currently being challenged and a report will be made to the Finance Committee.

47 **Coates Marsh & Cawood Marsh Refurbishments & Flood Plain Functionality**

The Consulting Engineer reported on a site meeting between owners/occupiers and Environment Agency. The Agency confirmed that funding for both pump refurbishment schemes have been reallocated to 2017/18. In order to progress the schemes, a feasibility study and business case was required. The Board authorised the Consulting Engineers to proceed on the basis of maximum quoted as follows:-

Coates Marsh Pumping Station Feasibility Study
Business Case
Environmental Appraisal
Wistow Clough Pumping Station Feasibility Study
Business Case
Environmental Appraisal



- 48 **Biscombe Lodge Bank Stability** The Consulting Engineer reported on the site meeting with the ratepayer and North Yorkshire County Council Rights of Way Officer. In order to remediate the damage and to avoid future claims against the Board, it was proposed to carryout works under maintenance, with the County Council agreeing to contribute £300 towards the protection of the Public Right of Way.
- 49 **Mill Dyke – South Milford** The Consulting Engineer reported that access had been requested to the hydraulic model of Mill Dyke undertaken by the Environment Agency and a response was awaited. Subject to receipt of this, residual risk would be in respect of access to undertake the works and potential injury and future compensation. It is now understood that the funding available to the Group is time limited and three potential contractors have been suggested to enable a direct contract to be awarded.
- 50 **Reconstitution** The Clerk reported that the reconstitution came into force on 7th March 2017 and following that it was proposed to commence a review of the Board's Policies. The Standing Orders based on the DEFRA model had previously been considered, however, the quorum had been questioned at a recent Board Meeting. It was proposed that the Standing Orders be prepared on the basis of a quorum of seven, i.e. one-third of Board members. The Board approved the amendment.
- 50a **Standing Orders** The Clerk reported that the amended Standing Orders were ready for adoption. The Board approved that the Common Seal be affixed thereto and that copies be forwarded to the Minister for approval.
- 51 **Environment Agency Precept** The Clerk reported on the Environment Agency Precept for 2017/18 in the sum of £136,931, being a 0% increase.
- 52 **Machinery Report** The Clerk reported on the quotations received for a new machine to enable the enable the area covered by the existing flailmower contract to be reduced. The quotes were as follows:-

The Board ratified the Finance Committee's decision to order the JCB Hydradig.
- 53 **Direct Labour Force** The Board approved the appointment of the Flailmower Operator on a fulltime contract and an Excavator Operator on a fixed six month term contract to operate a self-drive excavator.
The Board authorised the Finance Committee to consider the direct labour wage review effective from 1st April 2017.

- 54 **Contractor Rates** The Board delegated authority to the Finance Committee to agree rates for the forthcoming season.
- 55 **Engineer’s Contract Rate** The Board approved the Engineers request for an increase in contract rates effective from 1st April 2017, based on the CPI rate of 2.3%.
- 56 **ADA Northern Branch Conference** The Clerk reported that the Conference was scheduled for Friday 2nd June 2017. Any members wishing to attend should contact the Clerk.
- 57 **Audit**
- 57a. **The effectiveness of the system of internal control** The Board approved the Internal Control review for the year ended 31st March 2017,
- 57b. **Annual Governance Statement** The Board approved the Annual Governance Statement (Section 1 of the Annual Return) for the year ended 31st March 2017.
- 57c. **Accounting Statements** The Board considered and approved the Accounting Statements (Section 2 of the Annual Return) for the year ended 31st March 2017.

- 58 **Health & Safety** The Clerk reported that the Health & Safety Policy had been completed and the Chairman and Vice Chairman were authorised to sign on behalf of the Board. Mr R Shepherd, Health & Safety Advisor to the Board advised members on their responsibilities as Board members and the Clerk was instructed to distribute copies of the report to members on request.
- 59 **Accounts For Payment** The Board approved the Accounts for Payment Schedule numbers 3, 4, and 5 were approved by the Board in the sum of ££93,328.04, £116,788.84, £108,712.98 respectively.
- 60 **Next Meeting** The next meeting of the Board will be held on Thursday 30th November 2017.

.....Chairman

.....Date