

**MINUTES OF SELBY AREA IDB MEETING**  
**HELD ON THURSDAY 25<sup>TH</sup> JANUARY 2018**  
**AT 12 PARK STREET SELBY**

- 80     **Present**                     Mr J Dennis (Chairman), Mr J Cattanach, Mr I Chilvers,  
Mrs J Chilvers, Mr C Clark, Mr J Deans, Mrs G Ivey,  
Mr J Mackman, Mr C Pearson, Mr D Peart, Mr R Shepherd,  
Mr J Thirsk, Mr C Tindall.
- In attendance Mr N Everard (Clerk of the Board)  
Mr P Jones (Consulting Engineer),  
Mr I Chapman (Works Supervisor),  
Mr P Musson (NFU)
- 80     **Apologies**                     Mr M Bramley, Mr D Buckle, Mr C Fenteman, Mr C Lunn  
Mr M Hobson, Mr N Parkinson, Mr P Roberts, Mr T Wood.
- 81     **Disclosure of Interest**             Mr C Clark disclosed an interest in Minute number 87.
- 82     **Minutes**                     The Minutes of the Meeting held on 30<sup>th</sup> November 2017, were  
approved and signed.
- The Clerk reported on the attendance by the Vice-Chairman and  
Clerk at the ADA conference in November 2017. Any members  
not currently receiving the ADA Gazette in which there was a  
report on the conference should contact the Clerk.
- 83     **Maintenance**                     The Works Supervisor reported that maintenance work was still  
progressing. The excavator is working at Quosquo near Camblesforth,  
The Hydradig was working in the Wistow Lordship area and the  
flailmower in Wistow. The Environment Agency wracking work will  
commence following completion of annual maintenance. The  
operatives are undertaking traffic management duties when working on  
the highway and manual ditch cleaning where it is not possible to gain  
access for machinery.
- There has been one minor river overtopping into the West Marsh wash  
lands which has now been pumped back into the river.
- There was one pump breakdown at Fleet Pump Station West  
Haddlesey, which was caused by a core drill sleeve of concrete which  
must have dropped into the sump when it was refurbished several years  
ago by the contractors. The damage has been minor and the  
pump was reinstalled after only four days out of action.
- 84     **Planning Applications/Consents**             The Consulting Engineer reported that 24 planning applications had  
received comment and no consents had been issued between 16<sup>th</sup>  
November 2017 and 16<sup>th</sup> January 2018.

- 85      **Lendall Pumping Station Refurbishment Scheme**      The Consulting Engineer reported that following the appointment of Environmental Systems & Services Limited (ESS) to install the panel and commission the cleaner, it became apparent that a panel had been fabricated by CW Engineering (CW). ESS intended panel supplier declined to supply and they, therefore, now intend to supply and install the CW's panel and it has been approved by the Finance Committee subject to:-
- Vesting Certificate (including proof of existence)
  - Statements confirming that the panel proposed meets the requirements of the contract and all contract warranties under the contract with ESS remain unaltered e.g. twelve months defect correction.
- Instruction to proceed has now been provided to ESS as well as approval for an upfront payment of £6,395 plus VAT to allow ESS to purchase the panel from CW whilst the ownership and entitlement of the equipment will immediately transfer to the Board upon payment.
- 86      **Coates Marsh & Cawood Marsh Refurbishments & Flood Plain Functionality**      The Consulting Engineer reported that business cases would be submitted to the Environment Agency in February.
- 87      **Great Clough Pumping Station**      The Consulting Engineer reported as follows:-
- Capital Works**
- Bedford Pumps (BP) are in possession of all the required materials/castings and assembly of the pumps is underway and remains in line with the anticipated programme of fabrication by the end of March and installation in April 2018.
- A design meeting to review the panel and other elements is to be held with the Environment Agency subject to receipt of updated drawings.
- BAFFLE WORKS?/KELL CROOK?/?PIPELINE CROSSING?/?SHERBURN PONDS?/?**
- The Board delegated authority to the Finance committee to approve schedule 3 of the Public Sector Cooperation Agreement to enable Contractors access to site as required.
- Temporary Pumping**
- The Environment Agency have removed the two temporary pumps from site. It was confirmed that the one remaining pump is operational but will be subject to close monitoring.

- 88     **ADA Northern Branch**     The Clerk reported that the next meeting of the Branch was scheduled for 2.00 p.m. today at Howden, the Board being represented by the Chairman, Vice-Chairman and Clerk.
- 89     **Audit**     The Clerk reported that the Internal Auditor's Report for the year ended 31<sup>st</sup> March 2018 interim visit had been received and there were no matters to be brought to the attention of the Board.
- 90     **Risk Management Review**     The Clerk confirmed that a meeting had been held with the Health & Safety Adviser and the report will be distributed to the Finance Committee.
- 91     **Vehicle Quotation**     The Clerk reported on quotations for replacement of the Mitsubishi pickup. The quotations showing net cost after part – exchange was considered as follows (ex VAT): -
- Glews Garage**     Isuzu D-Max Eiger     £20,585.00
- York Van Centre** Isuzu D-Max Eiger     £18,749.00
- Stoneacre**     Ford Ranger XL     £22,195.62
- Burrells**     SsangYong Musso Ex     £15,871.00
- The Board approved the acquisition of the SsangYong Musso X.
- 92     **Tractor Quotation**     The Clerk reported on the quotations for a replacement tractor, which was subject to approval of the Budget. The quotations were considered as follows, net cost after part exchange (ex VAT): -
- Wilfred Scruton**
- Valtra T174     £69,780
- Valtra T194     £72,329
- Ripon Farm Services** John Deere 6230R     £114,550
- Russell Group** New Holland T7.245     £114,500
- Peacock & Binnington**
- Fendt 718     £94,214
- Massey Ferguson 772OS     £81,033
- The Board approved the acquisition of the Fendt based on whole of life cost subject to approval of the Budget.
- 93     **Replacement Flail mower**     As there were currently no market alternatives, the prices for the flail mower attachment were discarded and the Board approved the purchase of the Herder MBK 411 at £74,770.

- 94     **Annual Values**     The annual values of the Board at 31<sup>st</sup> December 2017 were formally minuted as £2,047,167 in respect of agricultural land and buildings, other hereditaments £16,833,795, totalling £18,880,962.
- 95     **Rating 2018/19**     The Board considered the previous year’s budget, together with the estimated and actual expenditure to 31<sup>st</sup> March 2018 and the budget for the forthcoming year. The Board resolved, that the drainage rate be in the sum of 5.8953p in the pound in respect of agricultural land and buildings in the District. It was resolved that a Special Levy be made on Selby District Council in the sum of £992,404.
- The Board approved that the common seal be affixed thereto.
- 96     **Reserves**     The Board confirmed the existing reserves policy as follows:-
- New Works & Plant - Capital Reserve - To provide for the replacement of plant on a five year cycle, together with specified proposed new works.
  - Revenue Reserve – To maintain the balance at three months of the annual revenue expenditure.
- 97     **Accounts For Payment**     The Board approved the Accounts for Payment schedule numbers 12, 13 and 14 in the amounts of £158,084.17, £83,689.31 and £154,010.72 respectively.
- 98     **Next Meeting**     The next meeting of the Board will be held on Thursday 31<sup>st</sup> May 2018.

.....Chairman

.....Date

**The Seal of the Board was affixed in the presence of:-**

.....Chairman  
Mr J Dennis

.....Clerk  
Mr N Everard

.....Date