

**Doncaster East IDB
Draft Minutes of Meeting**


Friday 10 November 2017, 14:00

Held at:

**Yorkshire Wildlife Park
Branton
Doncaster
DN3 3NH**

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DRAFT Minutes

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Mngt Climate Change, PIEMA
Senior Administrator and Environment Officer

Reviewed by Craig Benson BA. Business Studies
Senior Finance Officer

Purpose

These meeting papers have been prepared solely as a record for the Internal Drainage Board. JBA Consulting accepts no responsibility or liability for any use that is made of this document other than by the Drainage Board for the purposes for which it was originally commissioned and prepared.

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DRAFT Minutes of the Meeting held 30 June 2017

In attendance:

Member	15 11 13	14 02 14	27. 06. 14	14. 11. 14	13. 02. 15	16. 06. 15	06. 11. 15	12. 02. 16	17. 06. 16	29. 07. 16	11.11. 16	10.0 2.20 17	30.0 6.17	10.1 1.17
Michael Brooke (MB)	X	X	X	X	X	X	X	X	x	x	x	x	A	x
Paul Burtwistle (PB)	X	X	A	X	X	X	X	R	R	R	x	-	-	-
Roni Chapman (RC) DMBC	X	X	X	A	X	X	X	X	x	x	x	x	x	x
Peter Cornish (PC)	X	X	X	X	X	A	X	A	x	x	x	x	x	x
Catherine Anderson (DMBC)											x	x	x	x
Ken Durdy (KD)	X	X	X	X	A	X	X	X	A	X	x	X	x	x
Richard Durdy (RD)	A	X	X	A	A	X	X	X	x	A	x	x	x	x
Lee Garrett (LG) DMBC	X NE W	X	X	A	X	X	X	A	A	x	x	x	x	x
Neville Williams (NW)							X	X	x	x	x	x	x	x
Peter Wilkinson (PW)							X	X	x	-	x	x	x	x
John Hoare (JH) DMBC	X	X	A	A	X	A	X	X	x	-	x	X	x	x
Peter Horne (PH1)	X	X	A	X	X	A	X	X	x	x	x	A	x	x
Pat Hagan (PH) DMBC							A	A	A	x	A	x	A	x
Dave Ridge (DR) DMBC											A	A	x	x
Chris McGuinness (CMcG) DMBC	X	A	A	X	X	X	X	A	-	x	x	x	x	x
Roger Mitchell (RM) DMBC	X	X		X	A	X	A	X	A	-	Resig ned	R	R	R
Martin Oldknow (MO) DMBC	X	X	X	A	X	A	X	X	A	A	x	x	x	x
Geoff Parker (GP1)	X	X	X	X	X	X	X	X	x	x	x	x	x	x
Gordon Platt (GP2)	X	X	A	X	X	X	A	X	A	x	x	x	x	x
Chris Crowe (CC) Coal Authority		X	X	X	X	X	X	A	x	-	A Morrit t X	x	x	A
Sue Wilkinson (SW) DMBC	X	X	X	X	X	A	X	X	x	x	x	x	x	x
Karen Winnard (KW) (DMBC)							X	X	x	x	x	A	A	x

Officers: Craig Benson (Finance Officer)
Alison Briggs (Environment Officer/Administrator)

Also in attendance Mr A Cane, Internal Auditor

Apologies for absence

2017.59 Apologies were received from Chris Crowe.

Declaration of Interest

2017.60 KD and PC as Member of Isle of Axholme WLMB. Chair thanked JBA for work delivered over last few years.

Minutes of 30 June 2017

2017.61 Members agreed a true record of the meeting.

Matters arising not discussed elsewhere on the Agenda

2017.62 **Minute 2017.28** Chair advised he had received a letter from JBA Bentley regarding the Contract award in which he noted they were keen to ensure smooth transition to new appointees.

2017.63 **Minute 2017.38** KW queried whether a letter had been sent to Defra on reconstitution. Members advised not, whilst Board had agreed it wished to reconstitute, decisions need to be made on which agricultural members would represent agricultural ratepayers. Chair advised ERYC report on IDBs in which it recommended a smaller size of Board, attended by ADA showed clearly there was a drive for smaller sized Boards.

2017.64 **Minute 2017.46 Isle of Axholme Strategy** Chair advised at a recent meeting the EA had acknowledged it made the mistake of starting a de-maining process without being in direct contact with Board Members. PC advised on the de-maining process, the Isle of Axholme Board was actively working to support the process relating to Snow Sewer which took a lot of water from this Board.

Complaints/FOI requests

2017.65 As detailed in the papers. Complaint relating to Mr Goldthorpe now resolved in so much as an obstruction to flow has been identified in a Network Rail culvert. Network Rail have been informed and requested to remove and the landowner's Agents been informed of the position.

2017.66 MB advised brought up the complaints about Board maintained drains with NFU. Advised FOI requests not complaints. Agricultural Members felt the response made it appear they were the only parties to benefit from this work. EO asked Members to note, the responses given to the specific questions were in line with advice previously received from DMBC; answer the question asked and do not expand, LG in agreement. KW suggested a more informative response could have been given. EO advised the response provided advice on several points including refusal for some information, and other party involvement in pumping costs. Members wished it to be acknowledged the drains referred to in the FOI were not for the sole use of riparian owners.

Environmental Report

2017.67 BAP – IDB1 – noted greater reporting by IDBs on BAP implementation will be required from next year.

2017.68 Haxey Grange Fen SSSI – SW advised this SSSI fen was currently under Board Management. Chair advised Members of further request received via EO on a project funding bid suggested by NE supported by Humberhead Levels secretariat and an associated cost to Board of EO completing the application form. EO advised the potential funding bid would have helped support NE's request for a Memorandum of Agreement for this site. She advised in such a tight timeframe there would have been guesswork associated with cost of a sluice. Chair advised that approach had similarities with the Thorne Moors issue with so many costs unknown. EO advised irrelevant as the deadline had passed a week ago; Board resolution required on the requested MoA. **Members agreed the Board's support in principle of a Memorandum of Agreement**

2017.69 Hatfield Chase Ditches SSSI – MB raised query of timing associated with work and difficulty with access because of cropping patterns and EA did not appear to have the same timings. EO advised it was because of the action taken by the Board Contractor on separate occasions potentially damaging the SSSI that the timings had been imposed, presumably the Environment Agency undertook its maintenance by working to environmental best practice. Members agreed they could renegotiate the maintenance timing with Natural England.

2017.70 Misson Training Area – Gresham Drain – EO advised of contract with the Chair on an application for consent from iGas regarding planning consent to monitor water levels. Consenting process could take 2 months and condition required monitoring started 20th November. iGas instead requested use of the Board monitoring equipment installed as part of SSSI WLMP but if not working now, would replace with new and share all data with the Board. Chair believed inappropriate for public body to be seen to be assisting a planning application. EO advised the words planning condition suggest permission had been granted. PC advised this SSSI failing condition as little water delivered into site. The

WLMP had not worked, as predicted by landowners. He believed iGas would be discharging water into the drain as part of the proposed fracking operation which would be delivered to Snow Sewer and the Isle of Axholme and North Notts WLMB district for them to deal with. KW expressed concern the Board should ensure protection of its assets which is maintenance of the drain, no evidence had been required of how they would do the work. EO advised secondary and tertiary systems and tube sleeves for monitoring equipment were already installed, to reuse those would be less invasive than installing new. PC advised data loggers were accessed from his land and he had not given permission for iGas entry. **Chair advised Members believed they had too little information upon which to base a decision.**

CEO Report

2017.71 Clerk report self-explanatory and required no Member comment

Engineers Report

2017.72 Papers included that would have been issued to the WLM Committee. Information contained in papers is for note.

Finance

2017.73 PH advised Minutes in papers were not those which he had issued following release of the draft Committee Minutes. MO advised as draft Minutes they would be approved or otherwise by the Finance Committee. PH advised on several of the amendments he had made to Committee Minutes. The Chair questioned **Minute 2017.25** in relation to TUPE advising Members reference in the Tender Specification to TUPE related to the 2 Board employees, requesting support of the advice from LG. LG advised the Board employees were and would remain Board employees and were not subject to TUPE in this regard.

2017.74 CMcG provided Members with a specification of the work commissioned by Faithful & Gould for consideration, explaining the cost of the report would come from the project EA Grant fund, that there had been further discussions between himself and the Vice Chair with the EA on this matter and he had received a confirmatory email from Catherine Wright at EA agreeing that was the case. Board Auditor requested a copy of that email to ensure costs were secured from the project monies. KW expressed concern the Chair was delivering this information at the meeting, there was a lot to take in within a short space of time. PH advised the Committee had expressed support of a project audit by Faithful & Gould, an estimate of potential cost was set out in paperwork. The Finance Committee had been advised, based on reduced information available, the cost would be in the region of £5,000, however the cost quoted was £17,303. LG queried jump in estimated cost for an incomplete report not covering the work commissioned. The Board Auditor requested information detailing the outstanding paperwork. Members noted it was believed related to specifications and drawings.

2017.75 Approval of External Auditor opinion – no issues raised with Board position at that moment in time. Members noted information.

2017.76 Finance Committee recommendations:
Yorkshire Wildlife Trust revaluation – support of Committee decision
Faithful & Gould – approval of Minute to continue to press Faithful & Gould

Health & Safety Report

2017.77 H&S in Agriculture – for information

Date of next meetings

Environment	WLM	Finance	Board
TBC	TBC	TBC	9 February 2018

2017.78 FO advised unavailable to attend Committee meeting planned for 8th December querying whether one was required as new contractors would be producing the Budget. PH noted Committee was dependent on WLM requirements but would pencil in for 7th December. NW would check on room availability, CA suggested opportunity for joint meeting of Committees.

2017.79 SW advised Life+ Steering Group require another Member to fill vacant seat following resignation of Mr Mitchell. MO volunteered.

2017.80 Chairman signed Minutes of previous meeting and Management left the meeting.

Private Session

2017.81 Handover Lindsey Marsh IDB

2017.82 Whistle blowing complaint