



Danvm

Drainage Commissioners

Shire Group of IDBs
Epsom House
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Adwick le Street
Doncaster DN6 7FE

Meeting Papers

Friday 3 November 2017
9.30am




Shire


Group of IDBs

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Meeting Papers

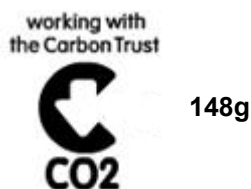
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Purpose

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1.5 Minutes of the Meeting held 23 June 2017

Member	4.11.16	23.2.17	23.6.17
Catherine Anderson (DMBC)	✓	-	✓
David Atkinson (Dun District)	✓	✓	✓
Wayne Atkins (Barnsley DC)			✓ new
Andrew Cooke (Went District)	✓	✓	A
Chris Crowe (Coal Authority) (Knottingley to Gowdall District)	✓	✓	A
John Duckitt (Dun District)	✓	✓	✓
Martin Falkingham (Went District)	✓	✓	✓
Terry Grady (Doncaster MBC)	✓	A	✓
Mel Hobson (Selby DC)	✓	-	-
Charlie Hogarth (Doncaster MBC)	✓	-	✓
Gillian Ivey (Chair) (Selby DC)	✓	✓	✓
Frank Jackson (Vice Chair) (Doncaster MBC)	✓	✓	✓
Mike Jordan (Selby DC)	✓	A	✓
Steve Lomas (Dun District)	✓	✓	✓
Paul Maddison (Wakefield MDC)	✓	✓	A
Cllr Dave Peart (Selby DC)			-
David Platt (Knottingley to Gowdall District)	✓	✓	✓
Robert Robinson (Dun District)	A	A	✓
Barry Roughley (DMBC)	A	x	A
Richard Thompson (Dun District)	A	A	✓
Cllr Debbie White (Selby DC)	A	A	-
Richard Ward (Doncaster MBC)	✓	✓	✓
Neil Welburn (Went District)	✓	✓	✓
Martin Drake (Went District)			new
Michael Rogers (D&D District)			New ✓

Officers attending:

Ian Benn – Clerk
 Craig Benson – FO
 Alison Briggs – EO
 Paul Jones - Eng.
 Malcolm Muscroft – Senior Eng.

Public attendance – none

Governance

- 2017.33** Chairman welcomed Wayne Atkins to his first meeting, nominated by Barnsley MBC.
- 2017.34** Apologies for absence were received from Andrew Cooke, Paul Maddison, Barry Roughley, Chris Crowe. Chair noted Mike Jordan would be late.
- 2017.35** Declaration of Interest - none
- 2017.36** Public forum – no request received
- 2017.37** Key Performance Indicators - noted
- 2017.38** Minutes of meeting 3 February 2017–**RW, seconded FJ, all in favour**
- 2017.39** Matters arising not discussed elsewhere on the Agenda - RW on Minute 2017.11 he had not circulated the paper from Yorkshire RFCC and will do so.
- 2017.40** Chair noted Action for Engineer to investigate EA forward maintenance plan. Eng. advised noted on page 5. Input information into WLM Committee papers. Available information on flood outlines been made by available by EA, information can assist model.
- 2017.41** JD Minute 2017.13 in connection with hydraulic pile hammer and slips that require attention on Sykehouse Main Road that have not received any attention. Acknowledged Board had consultations with DMBC but he had not seen any action. RW advised DMBC was aware of the situation but slip had stabilised and was not affecting carriage way or impeding flow. DMBC concerns surrounded those slips on West Lane which had affected the carriageway. The design was complete and contractors were in the process of moving water voles, hopefully work will be completed in September. JD advised this matter of interest to the local Parish Council on which he was a member.
- 2017.42** Complaints/FOI requests – as noted in the papers, all dealt with in accordance with Policy

CEO Report

Chair advised Members Agenda had been turned around in order it was clear what the Board required to make decisions on.

CEO advised on the one matter requiring Board resolution.

2017.43 Casual Vacancy – two nominations, Martin Drake of Fishlake and Michael Rogers for Yorkshire Wildlife Trust, both ratepayers in the District. **RT proposed both appointments to fill the casual vacancy be made, DA seconded, all in agreement.** Chair noted Michael Rogers present from YWT and took his seat at the table. Martin Drake was unwell and unable to attend.

2017.44 David Platt joined the meeting 09.45

2017.45 CEO advised on a meeting recently held with Environment Agency colleagues, himself, the Asset Manager, the Chair and the Chair of Black Drain regarding EA proposed maintenance for forthcoming year. Aim to meet at minimum on annual basis. Chair advised discussions had included River Went tidal doors and de-silting.

2017.46 Mike Jordan joined meeting 09.50

Finance Report

Members considered the Finance report previously circulated.

2017.47 Audit – Annual Return Section 1 Governance Statement was reviewed by the Board. MJ queried whether Board had to bring statement of accounts forward. FO confirmed not, and the requirement does not change for some IDBs until next year. **MJ proposed the Board approve Section 1 Governance Statement, seconded CA, all in agreement.**

2017.48 Statement of Accounts – Reserves balance appeared more than Reserve Policy but noted over next 5-year period would reduce to 30% following capital replacement reserves. Noted

pump station costs greatly reduced as pump action is weather dependent. Board budgets for an average over 5 years of pump station cost. Members viewed notes to the accounts providing greater detail. RW asked when commuted sums secured by the Board would become usable. FO advised Adwick Mill commuted sum was to accommodate works to allow other authorities to drain into Board maintained watercourses and pumped system and commuted sum from the Coal Authority commuted sum for similar regrading works required for the Blackshaw Clough system. Commuted sums received from various developers were to maintain certain watercourses. The Lake Outfall commuted sum in Dearne & Dove district provided by Barnsley NMDC will be ready for refurbishment within next 5 years and part of the commuted sum fund will be used.

2017.49 MJ noted local government business rates retention will be funding source for local authorities in full by 2020 with no additional grant monies which fund items such as raising drainage rates. He queried whether the Board was in discussion with special levy paying local authorities. FO advised not, the Board was entitled under the Land Drainage Act to raise whatever income it required to cover its expenditure noting the Special Levy was not council money and irrespective of council budgets, the Board would raise its required special levy. In response to that point CA advised that the Councils do not receive any specific grants to administer/collect or pay the special levy and explained that Councils are funded from a variety of sources, including Council Tax and various grants, it's all in the mix to fund Council expenditure which includes the levy – the levy is not collected separately i.e. it is not shown as a separate item on the Council Tax bill as a precept would be. An increase in levy is an increase in Council expenditure, and given the current budget pressures that Councils are faced with, an increase in expenditure would normally have to be met with a decrease in expenditure elsewhere - the Councils would not be able to simply increase the amount collected through Council tax without any impact, in order to offset an increase in the levy.

The FO advised all local authorities are informed of the Board's expected requirement over next five years. The Chair advised it important the Board recognised the impact of Board drainage rate on the local authority precept and the importance of showing this payment per household on council tax demands; the amount collected on behalf of IDB. FO advised a Local Authority expenditure may be in the region of £400 million and the Special Levy it collected on behalf of the Board of £400,000 did not have an extraordinary impact on a Local Authority nearing its 2% figure that would trigger a referendum under the Local Audit & Accountability Act. The Chair advised, council representatives should declare an interest when speaking on behalf of the Council and its budget. The Chair noted it appeared this is an issue that requires revisiting to make the situation very clear and it was disappointing the Special Levy is not detailed on council tax bill thereby creating further difficulty. The Chair suggested it worthwhile the Board discussing issue with LA finance departments.

2017.50 FJ asked if this situation would arise with Parish Councils. Advised not as it appeared separately in council tax bills and was therefore not included as contributing to the 2% threshold. **Chair proposed the Board accept the accounts, TG seconded, all in favour**

2017.51 Section 2 Annual Return – Accounting Statement summary of accounts – The summary was reviewed. **FJ proposed approved for signature, TG seconded, all in agreement.**

Information only

2017.52 Joint Committee - Chair advised on the joint meeting between Finance and WLM Committee, she had sought approval to do so which was given. The Chair advised it had worked well and it was proposed the October meeting of the two Committees would again be joint.

2017.53 Preliminary Flood Risk Assessment - RW advised the Preliminary FRA document was submitted to the Environment Agency the previous day. He would share a copy of the draft with the Engineer.

2017.54 Hydraulic Model Optioneering - CA queried progress on the optioneering tender for hydraulic model. Eng. advised the specification had been produced and ready, North Lincs Council had been approached to provide a quote which had been approved by the Chairman. The specification will be sent today to N Lincs Council procurement team and from today, JBA Consulting Management Team will not be involved in the process including tender evaluation which will be done by N Lincs Council through liaison with the Chairman. He advised efforts were being made to set up an evaluation group which included the Environment Agency. The advertisement would be through open tender, timescales would be a month of advertising, a month evaluation and

conclusions on evaluation. The whole process should be completed in approximately 2 months. The Board had just received a formal letter from the EA confirming approval of a further £105,000 local levy toward optioneering; a further £31,500 is to be applied but that's a risk contingency.

2017.55 Environmental Impact Assessment is being advertised for the Great Heck scheme, the Coal Authority has funded new pump station to mitigate subsidence. All information is on the Board website and has to be advertised for 30 days under the EIA (Land Drainage Improvement Works) Regulations, the Coal Authority hope to be undertaking site works by August.

2017.56 Date of next meeting **3 November 2017**

2017.57 10.25 Meeting closed for workshop on strategy and modelling