

**Dan Vm Drainage  
Commissioners  
Finance Committee**

JBA Consulting  
Epsom House, Doncaster

**Meeting**

Friday 2 December 2016  
10.00am



Shire Group of IDBS  
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Finance Officer

## Purpose

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## Agenda

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1. Apologies for Absence
2. Declaration of Interest
3. Election of Chairman
4. Minutes of meeting 7 October 2016

Present: Andrew Cooke (AC) (Chairman)  
Gillian Ivey (GI)  
Derek Bell (DB)  
Richard Thompson (RT)

Attendees JBA: Craig Benson (CB)  
Alison Briggs (AB)

**2016.16** Apologies

Received from Andrew Parmenter, Richard Ward, Mike Jordan and Tony Sockett as Observer. Noted Andrew Parmenter has since resigned from the Board. Dave Hill had resigned from the Board

**2016.17** Declaration of Interest – None given.

**2016.18** Minutes of meeting 27<sup>th</sup> May 2016.

Proposed approved GI, seconded AC, all in Agreement

**2016.19** Matters arising:

Noted no motion had been tabled at the Board Meeting regarding modelling. **GI proposed Board officers should remind members [even where Officers have declared an interest], where a recommendation should be discussed and resolved by the Board. Seconded DB, all in agreement.**

**2016.20** External Audit

Discussed treatment of Fixed Assets. At the request of the external auditor, items will be put in the audit declaration at cost for all subsequent years even though that is not the true value of the asset.

**2016.21** VAT

HMRC has confirmed board operates legally. Internal Auditor has confirmed Board operates legally. Issue raised by complainant through External Auditor, waiting for them to answer complainant following which they will respond to audit.

**2016.22** Internal Audit Report

Comments made on a number of subject headings, Board operating correctly.

GI – queried auditors request to the Board to have a Reserves Policy which it already has. CB confirmed auditor oversight, will be amended prior to Board meeting.

Internal Audit comments on VAT and PSCA work. CB advised under likely PSCA work Board will be asked to undertake, that work may exceed £83,000.00 threshold; Board will need to register. **Proposed: DB proposed Board become VAT registered in anticipation of**

**undertaking an amount of PSCA work in excess of the VAT threshold. Seconded GI, all in agreement**

**2016.23** Internal Review meeting

28<sup>th</sup> November 2016. VAT issue will be on agenda as PSCA affects all Boards.

**2016.24** Budget

81% of landowner ratepayers have settled rates, some pay by instalments. Special Levy second instalment expected November. Discussed commuted sum investment on rolling basis. Discussed Board borrowing from itself, noting risks associated with an unexpected requirement to use a commuted sum in connection with its particular asset. Sale of cottage monies used for capital investment only. **GI proposed: Board considers on an individual project basis borrowing monies from itself to save money. RT seconded, all in agreement.** Noted budget where expected to be

**2016.25** Five-year budget estimate:

**AC proposed: Agreed to include a note within full board meeting papers regarding the 100% recovered assets detailed in budget. GI seconded, all agreed.** Discussed loan and contribution toward Coal Authority work. That work had been delayed, if draw down now, the loan would be for half year only.

Members considered the predicted rate in 2021/22 noting capital programme influenced and rate necessary to cover new loans to pay for capital replacement. Advised 10-year budget rate doubling from current one. CB confirmed brought to attention of Members at board meeting. DB appointed to discuss with Dave Hill and Richard Ward funding of assets in the future. Hoped modelling would identify savings but if Board continues its work at present, budget indicated a 19p rate in 10 years. Considered impact on 6 local authorities raising Special Levy. DB – need communication exercise that includes benefits but advise will require an increase and detailing why then identifying what the increase would look like. AC advised the importance of special levy payers receiving that communication message. GI – Finance must also look at what it can do differently for which hydraulic model will influence. AC noted this work would also be influenced by WLM Committee. CB noted as Local Authorities were able to retain business rates, the importance of the Board being able to explain the benefit of what it does allowing business development to expand into drained areas. **AC proposed: Communication is made between Board and its ratepayers and special levy payers as to what Board is trying to achieve 5-10 year plan. DB seconded noted the importance of evidencing benefits being derived from Board work. Members agreed to include as an Agenda item to review this before the rate demands issued next May. All in agreement**

**2016.26** New Work & Plant

CB advised Board worked on 10-year capital replacement. Noted cottage sale monies could contribute to pump station works. GI would like to see it as a loan meaning it would be subsequently replaced. GI advised preference for fixed transfer into NW&P, not changing figure. Advised fixed amount would result in capital replacement deficit of £200,000 by 2021. Board had previously resolved not to use a fixed figure annually.

**2016.27** Planned expenditure meeting:

Meeting between DB, RW and DH. It was noted imperative modelling informs on future pumping requirements. Need to include all assets including pipelines, remote weed screens, culverts in forward plans. Group reviewed all actions including grants borrowing options, partnership working. Board task was to reduce expenditure wherever possible and take into account requirements of partners and their asset replacement programmes. Vital to undertake condition assessments before undertaking works, this links with WLM asset management and the importance of intervention at the correct time. AB advised that compliance with Eels Regulation needed to be consideration. DB agreed Members had identified a risk that is not financially factored into the budget. Impact could be large or small and needs to be catered for. Figures currently are correct but there is a need to acknowledge no accommodation been made in those



figures to comply with Eels Regulations. Condition assessments will better inform what expenditure required. It was requested that a note be added to the bottom of the planned capital expenditure figures and graphs indicating no allowances had been made for Eel Regulation compliance adaptations which may be in the region of £80-150,000 per station

#### **2016.28** Coal Authority pump station schemes

**Fishlake** - Second station complete this financial year. Board is financing through monies already received from Coal Authority.

**Great Heck** - CA wishes to complete work within next financial year. CA would like the Board to reconsider work for third parties and undertake works with recharge back to CA. LDA 1991 s64, provides for Board passing powers of entry but permitted development rights cannot. Members discussed all associated financial risks including project over run, additional administration and possible CA funding cuts from Defra/DECC. **DB proposed CB confirm to CA if Board to agree it required Coal Authority fund 100% of all costs, including additional administration, it indemnifies the Board against all risks and requires all funding in advance. If CA can do that, it will be put to the Board but not otherwise. GI seconded, all in Agreement.** Noted this information must be available from the CA 14 days before next Board meeting to go in the papers for discussion otherwise it would not be.

**RT proposed the Board does not enter into any new commuted sum for pumping stations. GI seconded, all in agreement.**

#### **2016.29** Third party agreements to contribute to pump stations

Yorkshire Water will not contribute toward capital replacement, old agreements badly worded and interpreted to mean contribution to maintenance. All bodies are endeavouring to produce new agreements fit for purpose.

#### **2016.30** PSCA

CB advised for this and particularly any asset transfer/de-maining funds would be made available for only a short period. AC advised Board should take funds whilst available

#### **2016.31** Modelling

Members noted Coal Authority comments regarding possible contribution to costs.

**GI proposed: Board funds the remaining balance so that 100% of the model can be completed immediately and not wait for possible contributions from Coal Authority. DB seconded, all in agreement.**

#### **2016.32** Options testing

Noted local levy application made for 100% funding. Will be put to main RFCC Board on 20<sup>th</sup> October.

**2016.33** New Website is under construction, and not yet viewed by board members – GI requested search for Danvm Drainage Commissions result would go straight to Board pages, not Shire Group of IDBs. DB requested data cleansing exercise on website relating to length of service.

#### **2016.34** BAP – Bramwith Rands

Noted monies to be used for Eels Regs compliance in connection with solutions to issue of culvert. Model would inform. Culvert was responsibility of riparian owner

#### **2016.35** Workforce

Members noted large cost of plant and machinery asset replacement over 10 years and cost of workforce. RT advised whilst substantial cost, having own workforce works well particularly in times of inundation, the true value of a workforce is seen. DB suggested it would be counter intuitive to pursue PSCA work unless the Board has its own staff. GI advised own workforce had



saved Board money by incorporating previously contracted work. All agreed value of employing own workforce.

**2016.36** GI proposed, DB seconded closed session. All in agreement

**2016.37** Humber FRM Strategy

Noted the inclusion of an area that will affect this Board. CEO advised information would be provided at the full Board

**2016.38** List of payments

Noted Towns Clough PS electricity consumption high. RT proposed approval of payments, DB seconded, all in agreement

**2016.39** AOB – none

**2016.40** Next meeting 2<sup>nd</sup> December 2016 – RT sent apologies

## 4.1 Matters arising



## **5. Finance**

### **5.1 Audit**

#### **5.1.1 External Audit**

The Board has received a further request for information from the Auditors relating to the Board's accounts and specifically the reconciliation of the accounts to the trial balance. A response has been given to their enquiry and it is expected that the audit will be completed soon.

#### **5.1.2 Internal Audit Review Meeting**

The meeting was held on 28 November. An update will be given at the meeting.

### **5.2 VAT Registration**

Further to the resolution at their meeting on 4 November 2016 the Board have submitted their application to become VAT registered. An update on progress will be given at the meeting.

### **5.3 Budgets**

#### **5.3.1 Estimates, Rates and Special Levy for the year ending March 2018**



<b>DANVM DRAINAGE COMMISSIONERS</b>						
<b>2016/17</b>				<b>2017/18</b>		
<b>Approved Estimate</b>		<b>Estimated Out-Turn</b>		<b>Estimate</b>		
<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
				<b>INCOME</b>		
				<b>Drainage Rates on Agricultural Land:-</b>		
143,613		143,613		9.75p in £ on AV of £1,558,550	151,959	
				<b>Special Levies:-</b>		
				<b>Doncaster MBC</b>		
390,062		390,062		9.75p in £ on AV of £422,0801	411,528	
				<b>Barnsley MBC</b>		
36,278		36,278		9.75p in £ on AV of £392,198	38,239	
				<b>Rotherham MBC</b>		
2,416		2,416		9.75p in £ on AV of £26,116	2,546	
				<b>Selby DC</b>		
376,286		376,286		9.75p in £ on AV of £4,077,392	397,546	
				<b>East Riding of Yorkshire Council</b>		
12,178		12,178		9.75p in £ on AV of £275,470	26,858	
				<b>Wakefield MDC</b>		
93,325		93,325		9.75p in £ on AV of £1,008,916	98,369	
8,978		8,978		Rental Income	8,978	
500		500		Interest and Investment	500	
46,481		50,176		Contribution to Pumping Stations	52,578	
30,500		33,606		Contribution to Other Works	30,500	
0		0		New Works and Improvement	0	
<u>12,200</u>	<u>1,152,817</u>	<u>124,038</u>	<u>1,271,456</u>	Other Contributions	<u>12,200</u>	<u>1,231,802</u>
				<b>EXPENDITURE</b>		
315,676		306,482		Flood Defence Levy	315,676	
190,472		154,722		Pumping Stations	172,672	
385,000		473,118		Drains Maintenance	421,450	
211,956		223,808		Administration Costs	293,495	
20,750		14,000		Other Expenditure	22,000	
11,760		0		New Loan	18,738	
<u>11,678</u>	<u>1,147,292</u>	<u>11,678</u>	<u>1,183,808</u>	Cost of Borrowing - Loan Repayment	<u>11,678</u>	<u>1,255,709</u>
	5,525		87,648	Surplus - (Deficit)		(23,907)
	<u>80,000</u>		<u>80,000</u>	Transfer to New Works and Plant Account		<u>125,000</u>
	(74,475)		7,648	Balance		(148,907)
	<u>536,115</u>		<u>529,446</u>	Balance Brought Forward		<u>537,094</u>
	<u>461,640</u>		<u>537,094</u>	<b>Balance Carried Forward</b>		<b>388,187</b>
				<b>Penny Rate : £115,594</b>		30.91%

<b>DANVM DRAINAGE COMMISSIONERS</b>					
New Works and Plant Account					
2016/17				2017/18	
Approved Estimate		Estimated Out-Turn		Estimate	
£	£	£	£	£	£
				<b>INCOME</b>	
100,000		0		PWLB Loan for PS Replacement	175,000
				PWLB Loan for Plant and Vehicles	400,000
100		100		Interest	100
0		0		Sale of Excavator	30,000
10,000		0		Sale of Tractor & Flail	22,500
0		28,943		WLM Strategy	0
0		25,045		Catchment Modelling - Grant	0
0		42,000		Ings and Tethering Drain PSCA	0
0	110,100	0	96,088	Water Level Management Strategy Grant	0
					627,600
				<b>EXPENDITURE</b>	
0		0		New Excavator -	128,000
0		0		New Low Loader	20,000
21,000		0		New 4x4	21,000
108,250		0		Capital Works - Pumping Stations	175,000
0		0		New Flail Mower	40,000
0		0		New Tractor	100,000
0		16,220		Weedcutting Buckets x 3	0
0		103,654		Catchment Modelling	0
0		0		Pumping Station Asset Inspection	50,000
139,444		100,402		Loan Repayments - plant	182,776
10,000		2,000		ICT Capital Spend (Website, Equipment)	0
0	278,694	42,000	264,276	Ings and Tethering Drain PSCA	0
					716,776
	(168,594)		(168,188)	Surplus - (Deficit)	(89,176)
	80,000		80,000	Transfer From Revenue	125,000
	(88,594)		(88,188)	Balance	35,824
	159,228		206,368	Balance Brought Forward	118,180
	70,634		118,180	<b>Balance Carried Forward</b>	<b>154,004</b>

### **5.3.2 Detailed Budget 2017/18**

The detailed budget is attached with the meeting papers.

### **5.3.3 Budget Options**

Proposed Rate of 9.75p (0.5p increase) – Reserves £388,800 (30.92%)

Retain existing drainage rate of 9.25p – decrease reserves by £57,800

Increase Rate by 0.25p – decrease reserves by £28,900

Increase Rate by 0.75p - increase reserves by £28,900

Increase Rate by 1.00p – increase reserves by £57,800

### **5.3.4 Five Year Budget Estimate**

The five-year budget estimate can be found over the following pages.

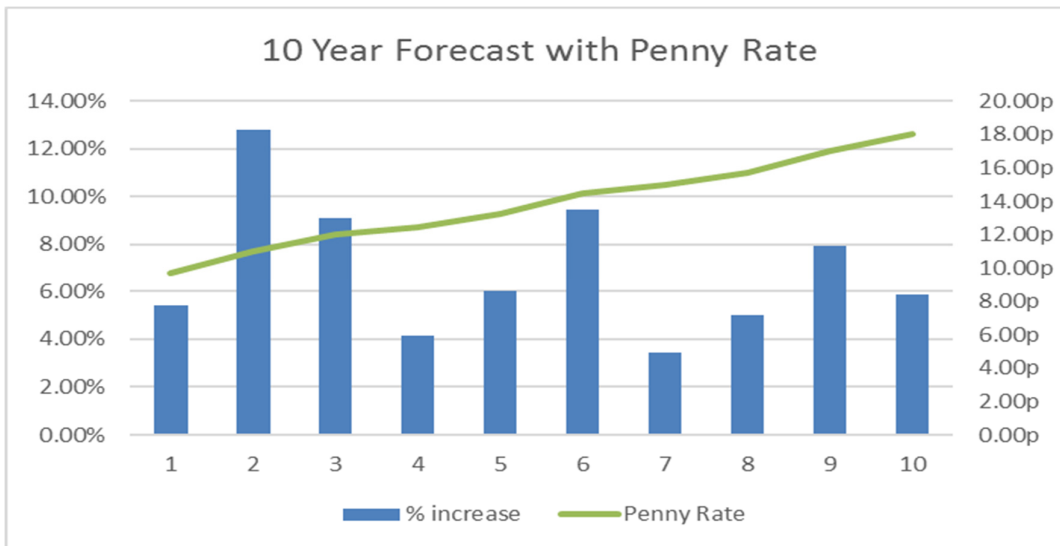
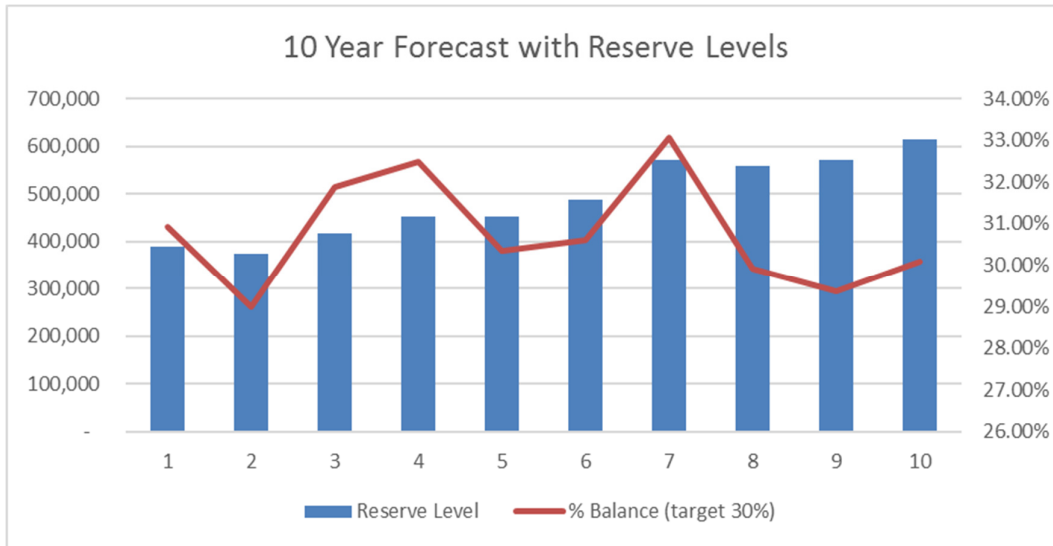


Danvm Drainage Commissioners Income & Expenditure Account	2016/17	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
	App	Est	Est	Est	Est	Estimated	Estimated	Estimated
	Budget	Out-turn	Out-turn	Out-turn	Out-turn	Out-turn	Out-turn	Out-turn
	£	£	£	£	£	£	£	£
<b>Income</b>								
Drainage Rates	143,613	143,613	151,959	171,441	187,026	194,819	206,508	225,990
Special Levies	910,545	910,545	975,087	1,100,098	1,200,107	1,250,112	1,325,118	1,450,129
Other Income	12,200	124,038	12,200	12,810	13,451	14,123	14,829	15,571
Contribution to Pumping Stations	46,481	50,176	52,578	54,155	55,780	57,453	59,177	60,952
Contribution to Other Works	30,500	33,606	30,500	21,500	21,500	21,500	21,500	21,500
Easements/Rents	8,978	8,978	8,978	9,000	9,000	9,000	9,000	9,000
Other Authority Assets (100% recovered)		-	-	-	-	-	-	-
Bank Interest	500	500	500	525	551	579	608	638
<b>Total Income</b>	<b>1,152,817</b>	<b>1,271,456</b>	<b>1,231,802</b>	<b>1,369,529</b>	<b>1,487,415</b>	<b>1,547,586</b>	<b>1,636,740</b>	<b>1,783,780</b>
<b>Expenditure</b>								
Environment Agency - Flood Defence Levy	315,676	306,482	315,676	325,146	334,901	344,948	355,296	365,955
Administration Costs	211,956	223,808	293,495	295,000	295,000	295,000	295,000	295,000
Pumping Stations	190,472	154,722	172,672	177,852	183,188	188,683	194,344	200,174
Other Authority Assets		-	-	-	-	-	-	-
Drain Maintenance	385,000	473,118	421,450	434,094	447,116	460,530	474,346	488,576
Other Expenditure (Depot Costs)	20,750	14,000	22,000	22,660	23,340	24,040	24,761	25,504
Loan Repayments:-	11,678	11,678	11,678	11,678	5,839	-	-	-
New Loan Repayments	11,760	-	18,738	18,738	18,738	79,203	143,802	221,320
<b>Total Expenditure</b>	<b>1,147,292</b>	<b>1,183,808</b>	<b>1,255,709</b>	<b>1,285,168</b>	<b>1,308,122</b>	<b>1,392,404</b>	<b>1,487,549</b>	<b>1,596,530</b>
Surplus/(Deficit)	5,525	87,648	(23,907)	84,361	179,293	155,182	149,192	187,251
Balance Brought Forward	536,115	529,444	537,092	388,185	372,546	416,839	452,021	451,213
Transfer to NW&P	80,000	80,000	125,000	100,000	135,000	120,000	150,000	150,000
<b>Balance Carried Forward</b>	<b>461,640</b>	<b>537,092</b>	<b>388,185</b>	<b>372,546</b>	<b>416,839</b>	<b>452,021</b>	<b>451,213</b>	<b>488,463</b>
<b>New Works and Plant Account</b>	<b>70,631</b>	<b>118,182</b>	<b>154,006</b>	<b>26,330</b>	<b>93,654</b>	<b>111,381</b>	<b>457,252</b>	<b>245,996</b>
<b>Penny Rate in £</b>	9.25p	9.25p	9.75p	11.00p	12.00p	12.50p	13.25	14.50
<b>Penny Rate £115,594</b>	40.24%	45.37%	30.91%	28.99%	31.87%	32.46%	30.33%	30.60%



<b>New Works and Plant Account</b>	<b>2016/17</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>
	<b>App</b>	<b>Est</b>	<b>Est</b>	<b>Est</b>	<b>Est</b>	<b>Estimated</b>	<b>Estimated</b>	<b>Estimated</b>
	<b>Budget</b>	<b>Out-turn</b>	<b>Out-turn</b>	<b>Out-turn</b>	<b>Out-turn</b>	<b>Out-turn</b>	<b>Out-turn</b>	<b>Out-turn</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income</b>								
<b>PWLB Loan for Plant &amp; Vehicles</b>	-	-	400,000	-	-	-	650,000	
From committed Reserves	-	-	-	-	170,000	-	-	
Interest	100	100	100	100	100	100	100	100
Sale of Plant - Excavator	-	-	30,000	-	-	-	-	30,000
Sale of Plant - 4x4	-	-	-	-	-	15,000	-	-
Sale of Plant - Tractor and Flail Mower	-	-	22,500	-	-	-	30,000	22,500
Sale of Plant - Tractor	10,000	-	-	-	-	-	20,000	
Ings and Tethering Drain PSCA	-	42,000	-	-	-	-	-	
Grant Received - WLM Strategy	-	28,944	-	-	-	-	-	
Catchment Modelling - Grant	-	25,045	-	-	-	-	-	
PWLB Loan for PS replacement	100,000	-	175,000	-	-	1,170,000	1,250,000	1,500,000
<b>Total Income</b>	<b>110,100</b>	<b>96,089</b>	<b>627,600</b>	<b>100</b>	<b>170,100</b>	<b>1,185,100</b>	<b>1,950,100</b>	<b>1,552,600</b>
<b>Expenditure</b>								
Machine Replacement - Excavator 1 (Case)	-	-	-	-	-	-	-	140,000
Machine Replacement - Excavator 3 (Komatsu)	-	-	128,000	-	-	-	-	-
Machine Replacement - Tractor 2 (New Holland T7250)	-	-	-	-	-	-	100,000	-
Machine Replacement - Bomford *m Eagle & front Topper	-	-	-	40,000	-	-	40,000	-
Machine Replacement - Tractor 3 (McCormick XTX 185 2)	-	-	100,000	-	-	-	-	100,000
Machine Replacement - Herder Mid Mount Flail Cavalier MBK 180)	-	-	40,000	-	40,000	-	-	40,000
Machine Replacement - Tractor 5 (New Holland T7200)	-	-	-	-	-	-	80,000	-
Plant Replacement - Low Loader 1 (Marston)	-	-	-	-	-	30,000	-	-
Plant Replacement - Low Loader 2 (Herbst Low Loader)	-	-	20,000	-	-	-	-	-
Vehicle Replacement - 4x4 1 (Toyota Hilux) 5yr	21,000	-	21,000	-	-	-	21,000	-
Vehicle Replacement - 4x4 2 (Ford Ranger Board) 5yr	-	-	-	-	-	-	21,000	-
Vehicle Replacement - 4x4 3 (Ford Ranger supercab) 5yr	-	-	-	-	-	-	21,000	-
Plant Replacement - Weed Cutting Buckets	-	16,220	-	-	-	-	-	-
Vehicles and Plant loan repayments	139,444	100,403	182,776	182,776	182,776	82,373	216,229	133,856
Website development and IT	10,000	2,000	-	-	-	-	-	-
Ings and Tethering Drain PSCA	-	42,000	-	-	-	-	-	-
Catchment Modelling	-	103,654	-	-	-	-	-	-
PS Comprehensive Asset Inspection	-	-	50,000	5,000	5,000	5,000	5,000	-
PS Refurbishment	108,250	-	175,000	-	10,000	1,170,000	1,250,000	1,500,000
<b>Total Expenditure</b>	<b>278,694</b>	<b>264,277</b>	<b>716,776</b>	<b>227,776</b>	<b>237,776</b>	<b>1,287,373</b>	<b>1,754,229</b>	<b>1,913,856</b>
Surplus/(Deficit)	(168,594)	(168,188)	(89,176)	(227,676)	(67,676)	(102,273)	195,871	(361,256)
Balance Brought Forward	159,225	206,370	118,182	154,006	26,330	93,654	111,381	457,252
Transfer from I&E	80,000	80,000	125,000	100,000	135,000	120,000	150,000	150,000
<b>Balance Carried Forward</b>	<b>70,631</b>	<b>118,182</b>	<b>154,006</b>	<b>26,330</b>	<b>93,654</b>	<b>111,381</b>	<b>457,252</b>	<b>245,996</b>

## 5.4 10 Year Forecast



## 5.5 Coal Authority Pumping Station Schemes

The Coal Authority have confirmed that the Field House Pumping Station scheme will be completed by the end of this financial year. The Great Heck Pumping Station scheme will be undertaken during 2017/18 and the cost has been estimated at £1m.



## 5.6 Hydraulic Modelling

Having secured the monies for the second phase of the modelling it is hoped to complete the works early next financial year.

## 5.7 List of Payments

Schedules of all payment made since those reported at the last meeting can be found below.

### 5.7.1 Payments made by cheque

DATE		CHEQUE	REF	PAYEE	DESCRIPTION	TOTAL	
		NO.				CHEQUE	
<b>2016</b>						<b>£</b>	
Sep	27th	000175	464	Post Office Counters	Licence	230.00	*
Oct	31st	000176	499	Post Office Counters	Licence	165.00	*
				<b>Total</b>		<b>395.00</b>	
					<b>*Total signed by Clerks &amp; Engineers Only</b>	<b>395.00</b>	



## 5.7.2 Payments made directly from the bank account

DATE		REF	PAYEE	DESCRIPTION	AMOUNT	
<b>2016</b>					<b>£</b>	
Sep	7th	389	Jet Card	Fuel Account	1.20	*
	15th	332-4, 346,370	Arco Ltd	Protective Equipment, etc.	355.97	
		393	Doncaster East IDB	Cardnet Fees	37.28	
		344	Canal & River Trust	Discharge Licence	336.60	
		343	Crystal Ball Ltd	Vehicle Tracking	140.40	
		369	Connect Internet Solutions	Website Design & Development	1,892.40	
		379	Don Industrial Supplies Ltd	Tools & Equipment	37.92	
		372-3	Discount Tyre Services	Puncture Repairs	28.80	
		796	Emmerson Doors Ltd	Depot - Door Motor	830.40	
		391-2	Edmundson Electrical Ltd	Tools & Equipment	204.44	
		338	Fairfield Fencing	Tilts PS - Barrier	720.00	
		349	Filtermech Plant Sales Ltd	Excavator Parts	14.01	
		390	Farmstar Ltd	Flail Mower Parts	120.02	
		337,381	IUS	Kirk Bramwith PS - High Voltage Operation, etc.	774.95	
		353	JBA Bentley Limited	Management Fees - Sep 2016	16,810.92	
		374-7	Carrier Rental Systems Ltd	Pump Hire at Fishlake	17,193.72	
		382-3	Mastenbroek	Tools & Equipment	128.19	
		388	M Gould (Scunthorpe) Ltd	Fishlake Subsidence Remedial Scheme	4,066.86	
		371	NPower	Old Hee Meter Operator Charge	536.40	
		348	Network Rail	Dam Hill Drain	369.17	
		380	The Print & Design Factory Ltd	Stationery - Permit to Work Book	94.80	
		387	Professional Driver Resources	Training Course	550.00	
		360,362, 383,385-6	Ripon Farm Services	Tools & Equipment	304.46	
		357-9,384	Russell's (Kirkbymoorside) Ltd	Tractor Service, etc.	1,185.87	
		350	Staples UK Retail Ltd	Depot Stationery	27.77	
		356	SoloProtectLtd	Loan Worker Monitoring	210.72	
		352	Vodafone	Telemetry Lines	686.98	
		335-6, 354-5	Yorkshire Hose & Fittings	Tools & Equipment	160.86	
		394	Inverter Drive Systems Ltd	Training Course	84.00	
		339-40, 363-5,403	F. Peart & Co. Ltd	Gas Oil, etc.	6,290.40	*
	19th	319	Information Commissioner	Data Protection Registration	35.00	*
	20th	366-8	Dawsonrentals vans limited	Vehicle Hire	1,695.22	*
		378	Woldmarsh	Supply to Hensall PS	216.34	*
				Supply to Old Hee PS	126.14	*
				Supply to Kirk Bramwith PS	1,432.46	*
				Supply to Jenny Lane PS	120.97	*
				Supply to Lake Outfall PS	103.73	*
				Supply to Rampart PS	67.63	*
				Supply to Church Walk PS	56.74	*
				Supply to Goosepool PS	110.44	*
				Supply to Longwood PS	795.71	*
				Supply to Ackworth PS	1,628.51	*
				Supply to Blackshaw Clough PS	329.57	*
				Supply to Towns Clough PS	528.58	*
				Supply to Whitley Bridge PS	101.54	*
				Supply to Taining Drain PS	45.10	*
				Supply to Woodholmes PS	99.38	*
				Supply to Southfield Lane PS	183.54	*
				Supply to Blowell PS	243.17	*
				Supply to Gowdall PS	105.47	*





Sep	20th			Supply to Thistlegoit PS	767.96	*
				Supply to Sour Lane PS	202.36	*
				Supply to Adwick Mill PS	260.96	*
				Screwfix	63.45	*
				Mobile Telephones	125.70	*
	22nd	351	3 Business Services Ltd	Mobile Broadband Package	294.46	*
		-	SYPA	Pension Contributions	787.40	*
		-	HMRC	PAYE/NI	5,203.64	*
	23rd	-	Workforce	Wages	14,027.95	*
	26th	-	NFU Mutual	Pension Contributions	154.53	*
		-	Legal & General	Pension Contributions	166.77	*
	29th	415-21	Arco Ltd	Tools & Equipment	722.89	*
		396	ACS (UK) LTD	Antivirus Software	42.00	*
		344	Canal & River Trust	Discharge Licence	1,297.20	*
		407	Cromwell	Tools & Equipment	192.72	*
		413	Edmundson Electrical Ltd	Tools & Equipment	120.00	*
		404	Farmstar Ltd	Tools & Equipment	8.78	*
		411	Gemini Control Systems	Electrical Drawings	120.00	*
		397	Peter Fowler (Electrical) Ltd	Depot Electrical Maintenance	619.20	*
		399	Russell's (Kirkbymoorside) Ltd	Tools & Equipment	77.43	*
		422	SoloProtectLtd	Loan Worker Monitoring	210.72	*
		398	Torne Valley Ltd	Tools & Equipment	106.62	*
		405	Vodafone	Telemetry Lines	69.07	*
		408	Yorkshire Handlers Ltd	Tractor Parts	213.15	*
		395,406	Yorkshire Water	Water Supply to Depot	32.22	*
	30th	400-2	Holmes Agricultural Services	Plant Maintenance	6,625.85	
		409	Royal Haskoning DHV	Shirley Pool SSSI - Project Management	16,984.06	
		-	Lloyds Bank plc	Bank Fees	17.73	*
Oct	3rd	414	BT (Combined a/c)	Line to Depot	153.01	*
		423	Lloyds TSB Commercial	Henry Squire & Son - Padlocks	294.34	*
				Meccsafe - PASMA Training	144.00	*
				Towing Centres UK Ltd - Vehicle Adapter	34.90	*
	5th	432	Jet Card	Fuel Account	1.20	*
	17th	403,412, 433	F. Peart & Co. Ltd	Gas Oil, etc.	4,435.56	*
	20th	446-8	Dawsonrentals vans limited	Vehicle Hire	1,640.57	*
		450	Woldmarsh	Supply to Hensall PS	242.21	*
				Supply to Old Hee PS	128.07	*
				Supply to Kirk Bramwith PS	1,327.44	*
				Supply to Whitley Bridge PS	66.10	*
				Supply to Blackshaw Clough PS	85.61	*
				Supply to Towns Clough PS	59.45	*
				Supply to Taining Drain PS	44.09	*
				Supply to Ackworth PS	44.08	*
				Supply to Woodholmes PS	79.28	*
				Supply to Southfield Lane PS	122.19	*
				Supply to Gowdall PS	89.63	*
				Supply to Lake Outfall PS	105.46	*
				Supply to Depot	887.05	*
				Supply to Thistlegoit PS	947.14	*
				Supply to Adwick Mill PS	209.99	*
				Supply to Park Farm PS	48.01	*
				Supply to Church Walk PS	-56.56	*
				Supply to Goosepool PS	1,125.56	*
				Telemetry Lines and Mobile Telephones	670.98	*
	21st	410	PWLB	Loan Repayment	5,838.94	*
	24th	439	3 Business Services Ltd	Mobile Broadband Package	258.44	*
	25th	-	DMBC	Rates	18.50	*



Oct	25th	-	Legal & General	Pension Contributions	154.53	*
		-	NFU Mutual	Pension Contributions	154.53	*
		-	SYPA	Pension Contributions	787.40	*
		-	HMRC	PAYE/NI	4,673.17	*
		-	Workforce	Wages	15,046.16	*
	27th	425	ADA Northern Branch	Conference Fees	150.00	*
		434,445	Direct Traffic Management Ltd	Road Closures	4,872.00	*
		436-7	Discount Tyre Services	Tractor Maintenance, etc.	394.50	*
		453	Easy Hire Plant Ltd	Mobile Welfare Unit	1,323.60	*
		438	Keyline Builders Merchants Ltd	Geotextiles	468.00	*
		426	Mastenbroek	Bucket Parts	278.30	*
		431	M Gould (Scunthorpe) Ltd	Fishlake Subsidence Remedial Scheme	1,260.00	*
		454	Plevey & Sons Ltd	Seeds	68.25	*
		441	Ripon Farm Services	Tools & Equipment	82.63	*
		427,440, 465	Russell's (Kirkbymoorside) Ltd	Tractor Service, etc.	677.09	*
		428-30	Rocksure Systems Ltd	Loan Worker Monitoring	432.00	*
		424	Savills (L&P) Ltd	Letting Agent's Fee	426.00	*
		435	Staples UK Retail Ltd	Depot Stationery	14.26	*
		455	Schofield Sweeney LLP	Legal Fees - Dispute with Yorkshire Water	2,760.00	*
		466	Wekanhire Ltd	Ings & Tethering Drain - Fence Panels	132.61	*
		461-2	Yorkshire Hose & Fittings	Tractor Parts, etc.	128.59	*
		458-60	Yorkshire Handlers Ltd	Tractor Parts	368.03	*
	31st	479	Lloyds TSB Commercial	Burrells - Wing Mirror	49.20	*
				Lockout Tagout Safety - Container Lock	102.50	*
Nov	1st	449	Connect Internet Solutions	Website Design & Development	5,677.20	
		451	JBA Bentley Limited	Management Fees - Oct 2016	16,966.92	
		470-1	KE Lunness Aggregates Ltd	Ings & Tethering Drain - Boatstone	5,199.53	
		469, 442-4	Lincoln Electrical Services	Pumping Level Control Equipment Refurbishments	12,279.60	
		468	M Gould (Scunthorpe) Ltd	Fishlake Subsidence Remedial Scheme	11,760.00	
		-	Lloyds Bank plc	Bank charges	35.30	*
	9th	-	Jet Card	Fuel Account	1.20	*
			<b>Total</b>		<b>217,503.91</b>	
				<b>* Total amount of direct debits and payments approved by the Clerk Only</b>	<b>94,106.84</b>	

## 5.8 Finance Committee Terms of Reference

The current terms of reference of this committee are included with the meeting papers. Members are invited to comment on them.

## 6. Any Other Business

## 7. Date of Next Meeting

26 May 2017





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**Thirsk**  
**Wallingford**  
**Warrington**

