



Goole Fields District Drainage Board

**Half Moon
Reedness
DN14 8ET**

Meeting Papers

21 June 2016

2:00pm

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Meeting Papers

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Engineer to the Board

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Clerk to the Board

Purpose

These meeting papers have been prepared solely as a record for the Internal Drainage Board. JBA Consulting accepts no responsibility or liability for any use that is made of this document other than by the Drainage Board for the purposes for which it was originally commissioned and prepared.

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1. Governance

1.1 Apologies for Absence

1.2 Declaration of Interest

Board Members are advised to declare a pecuniary or non-pecuniary interest on any item in the Agenda.

1.3 Minutes of the Meeting held 25 January 2016

Present

Mr MPG Dougherty (Chairman)	MD
Mr J Barker	JB
Mr J Oldridge	JO

In attendance on behalf of JBA Consulting, Clerk, Engineer and Environmental Adviser:

Mr I Benn	IB
Mr C Benson	CB
Mr P Jones	PJ

Apologies for Absence

2016.1. Apologies were received from Martin Belton and Douglas McTaggart.

Declaration of Interest

2016.2. There were none.

Minutes of the Meeting held 22 June 2015

2016.3. Minutes of the last meeting circulated with the meeting papers were taken as read and JB proposed and JO seconded that the Minutes were approved for signature by the Chairman.

Matters arising

2015.22 The Clerk confirmed that he had signed the Public Sector Cooperation Agreement on behalf of the Board.

Finance Report

The Financial report, copies of which had been circulated with the meeting papers, was considered and adopted by Members.

Matters arising

2016.4. Rating: it was noted that all the rates had now been settled.

2016.5. Internal Audit: The Review of the provision of the internal audit process was now complete and it was noted that the current provider would continue in their role for the next five years.

2016.6. Review of the System of Internal Audit. The minutes of the last meeting held in November were noted by the Board.

2016.7. Risk Register. Members reviewed the Risk Register document that was circulated with the meeting papers and they agreed to adopt the document as presented.

2016.8. External Audit – The Finance Officer confirmed that the audit on the Financial Statements of the Board was completed in September.

2016.9. List of Cheques: The Board approved for signature by the Chairman a List of Cheques signed since the last meeting totalling £20,312.72, of which £452.55 were approved by the Officers only. The Board also approved a list of payments that were made direct from the Board's bank account totalling £117.69.

2016.10. Estimates and Income, Rates and Special Levies for the Year Ending 31 March 2017:

The Board considered and approved an Estimate of Income and Expenditure for the year ending 31 March 2017, copies of which had been previously circulated to members.

In accordance with Section 37 of the Land Drainage Act, the Board determined the aggregate annual value of chargeable properties in the district and the aggregate value of all other land in the district as at 31 December 2015 for the financial year beginning 1 April 2016 as follows:-

a) Aggregate annual value of chargeable properties	£ 112,131
b) Aggregate value of all other land	£ 28,800

Members reviewed the financial forecasts and JB proposed a penny rate increase for the forthcoming year. MD tabled a revision to leave the rate at the current level of 18p and this was seconded by JO. Members voted on the amendment and it was approved.

It was agreed that for the purpose of defraying costs, charges and expenses etc. incurred by the Board under the Land Drainage Act 1991 for the period 1 April 2016 to 31 March 2017, and in pursuance of the Internal Drainage Board (Finance) Regulations 1992, that the Board make a drainage rate for their district in respect of agricultural land and agricultural buildings and a Special Levy as follows:-

The amount of the Board's expenses to be met by drainage rates was £20,184 by way of an occupier's rate of 18p in the £ on the basis of the annual value of agricultural land and agricultural buildings in the district.

The amount of the Board's expenses to be met by Special Levy on East Riding of Yorkshire Council was £5,184

The Chairman and Clerk were authorised to seal the rate and the Special Levy on the Local Authority in accordance with the Act and the Finance Regulations.

Five Year Budget Estimate: The Board reviewed the five year budget estimate and the anticipated increase in the level of drainage rates and special levy over that period.

Clerk's Report

The Clerk's report was read and approved.

Matters arising

2016.11. Humber Flood Risk Management Strategy: This meeting had been rescheduled by the Environment Agency to sometime in February. The Clerk confirmed that the EA were looking to create around five flood cells in the Humber Region.

2016.12. ADA – Members noted the appointment to the national committees of three officers of the IDB management team.

Engineer's Report

The Engineer's report was read and approved.

Matters arising

Cross Drain Pumping Station: The Engineer took the opportunity to inform members of the current position. He had received two quotations and these had been passed on to Farmcare Ltd. He would continue to liaise with Farmcare Ltd and keep the Board updated on progress.

The Engineer also informed Members that the station had been designated has a high priority site for the passage of eels, however it had been given an exemption until 2020. The Engineer recommended that the Board works closely with the EA Fisheries Officers.

Environmental Report

The Environmental Report circulated with the Meeting Papers was read and approved.

2016.13. Eels (England and Wales) Regulations 2009: Members noted the implications of the regulations.

2016.14. Water Vole Class Licence: Guidance will now be revised following the Counsel's opinion obtained by Bedford Group of IDBs, Ely Group and Water Management Alliance.

Health & Safety Report

The report which was circulated to members was read and noted by members.

Any Other Business

The Board agreed to the addition of JB to the Board's Bank Mandate and the removal of other old signatories. The Board's Chairman and Clerk also signed the Management Services Contract between the Board and JBA Consulting.

Date of next meeting

Monday 20 June 2016, Half Moon Inn

1.4 Matters Arising not discussed elsewhere

2. Financial Report

Recommendations

- To note the information contained in this report
- To Approve the Governance Statement (Section 1 of the Annual Return)
- To approve the Board Accounts for the Year Ended 31 March 2016 and the Accounting Statement (Section 2 of the Annual Return)
- To approve the schedules of payments

2.1 Rating Report

Details of the Rates and Special Levies issued and payments received up to and including 31st March 2016:-

	£	£
Balance Brought forward at 1 April 2015		39.60
2015/2016 Drainage Rates and Special Levies		
Drainage Rates	20,183.58	
Special Levies: -		
East Riding of Yorkshire Council	5,184.00	25,367.58
		25,407.18
Less Paid:-		
Drainage Rates	20,223.18	
Special Levies : -		
East Riding of Yorkshire Council	5,184.00	25,407.18
Balance Outstanding as at 31st March 2016		<u>NIL</u>

2.2 Audit

2.2.1 Internal Audit

The internal audit of the Board's financial statements and accounts is underway.

2.2.2 External Audit

At the previous meeting the Board considered a review of the effectiveness of its system of internal controls. The Board is now requested to approve the Annual Governance Statement, Section 1 of the Annual Return. The document is shown at Appendix A.

2.3 Year End Accounts

2.3.1 Statement of Accounts for the Year Ended 31 March 2016

The accounts for the Year Ended 31 March 2016 are included as a supplement. The Board are requested to consider the accounts for approval.

2.3.2 Governance Statement

The Board are additionally requested to approve the Accounting Statements (Section 2 of the Annual Return, a summary of the accounts mentioned in section 2.3.1, is shown at Appendix A.

2.4 List of Cheques

Cheques raised since those in the schedule presented to the board at the previous meeting:

DATE		CHEQUE	REF	PAYEE	DESCRIPTION	TOTAL	
		NO.				CHEQUE	
2016						£	
Jan	15th	000354	23	ADA	Annual Subscription	643.20	*
		000355	24	Danvm Drainage Commissioners	ADA Conference Expenses	12.37	*
	26th	000356	25	JBA Consulting	1/4 Salary & Expenses	1,617.00	
		000357	26	NPower	Supply to Cross Drain PS 3-Nov-14 to 2-Nov-15	3,076.55	
Feb	26th	000358	27	NPower	Supply to Cross Drain PS 2-Nov-15 to 16-Feb-16	2,518.13	
Apr	6th	000359	28	NPower	Supply to Cross Drain PS 16-Feb-16 to 25-Feb-16	4,339.14	
		000360	29	Doncaster East IDB	Cardnet Fees	11.77	*
May	10th	000361	2	Towergate Insurance	Insurances	449.20	*
				Total Amount of all Cheques		12,667.36	
				*Total Amount of Cheques sent out signed by the Clerk's		1,116.54	

2.5 Payments Made Directly from the Bank Account

DATE		CHEQUE	REF	PAYEE	DESCRIPTION	TOTAL	
		NO.				CHEQUE	
2016						£	
Jan	29th	d/d	-	NatWest	Bank Charges	8.84	*
Feb	29th	d/d	-	NatWest	Bank Charges	6.71	*
Mar	31st	d/d	-	NatWest	Bank Charges	8.84	*
Apr	29th	d/d	-	NatWest	Bank Charges	6.22	*
				Total Amount of all Payments		30.61	

2.6 Five Year Budget Estimate

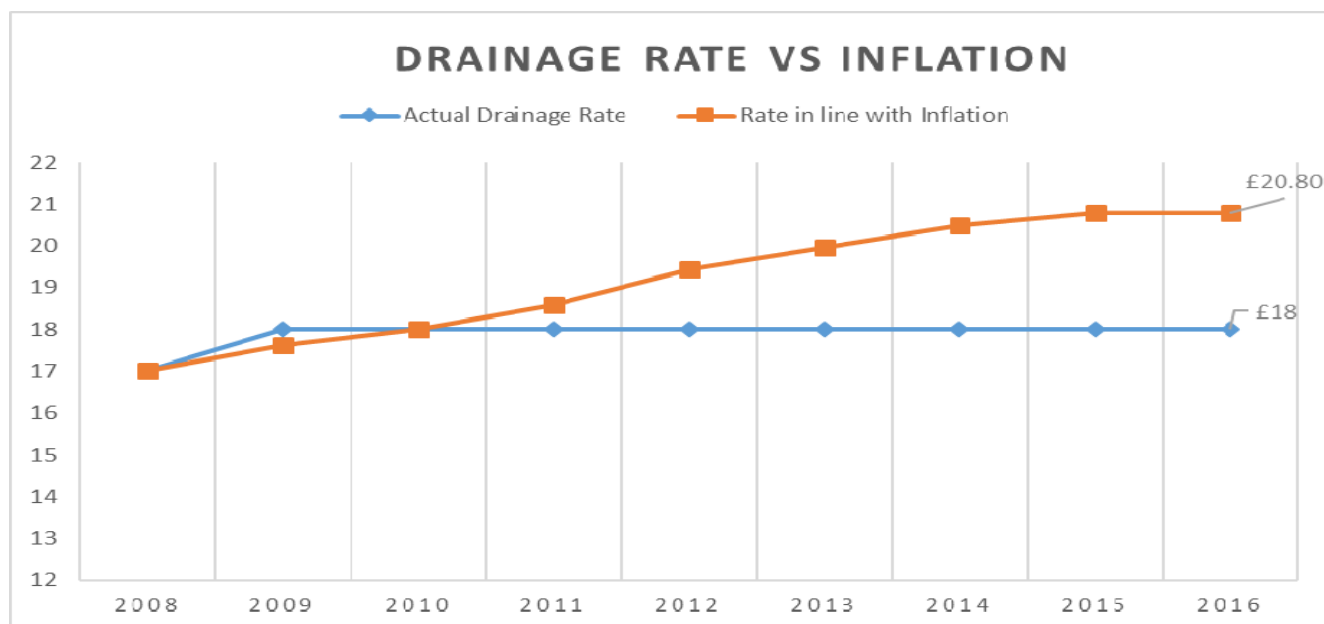
Goole Fields District DB	0	0	1	2	3	4	5	6
Revenue Account	2015/16	2016/17	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	Actual	App	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
	Out-turn	Budget	Out-turn	Out-turn	Out-turn	Out-turn	Out-turn	Out-turn
	£	£	£	£	£	£	£	£
Income								
Drainage Rates	20,184	20,184	20,184	21,305	21,305	21,866	22,146	22,426
Special Levies	5,184	5,184	5,184	5,472	5,472	5,616	5,688	5,760
Bank Interest, consents etc	53	2	2	2	2	2	2	100
Total Income	25,421	25,370	25,370	26,779	26,779	27,484	27,836	28,286
Expenditure								
Flood Defence Levy	2,453	2,527	2,527	2,602	2,680	2,761	2,844	2,929
Clerk & Engineers Fees	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250
Other Administration	4,098	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Maintenance of Drains	5,446	7,500	7,500	7,500	7,700	7,700	7,900	7,900
Maintenance of Pumping Station	8,300	6,000	6,000	6,000	6,000	6,000	6,000	6,500
Other Expenditure								
Biodiversity Action Plan etc	147	850	850	850	850	850	850	850
Dempster IDB wayleave	373	350	350	350	350	350	350	350
Humber Management Scheme	91	100	100	100	100	100	103	106
Reedness & Swinefleet DB wayleave	600	600	600	600	600	600	600	600
Consents	50	-	-	-	-	-	-	-
Total Expenditure	25,808	27,177	27,177	27,252	27,530	27,611	27,897	28,485
Surplus/(Deficit)	(387)	(1,807)	(1,807)	(473)	(752)	(127)	(61)	(199)
Balance Brought Forward	22,441	21,747	22,054	20,247	19,773	19,022	18,894	18,834
Balance Carried Forward	22,054	19,940	20,247	19,773	19,022	18,894	18,834	18,635
Penny Rate in £	18.00p	18.00p	18.00p	19.00p	19.00p	19.50p	19.75p	20.00p
Penny Rate £1,409	85.45%	73.37%	74.50%	72.56%	69.09%	68.43%	67.51%	65.42%

2.7 Additional Information

The data in this section is intended to provide background information to the constitution of the Board.

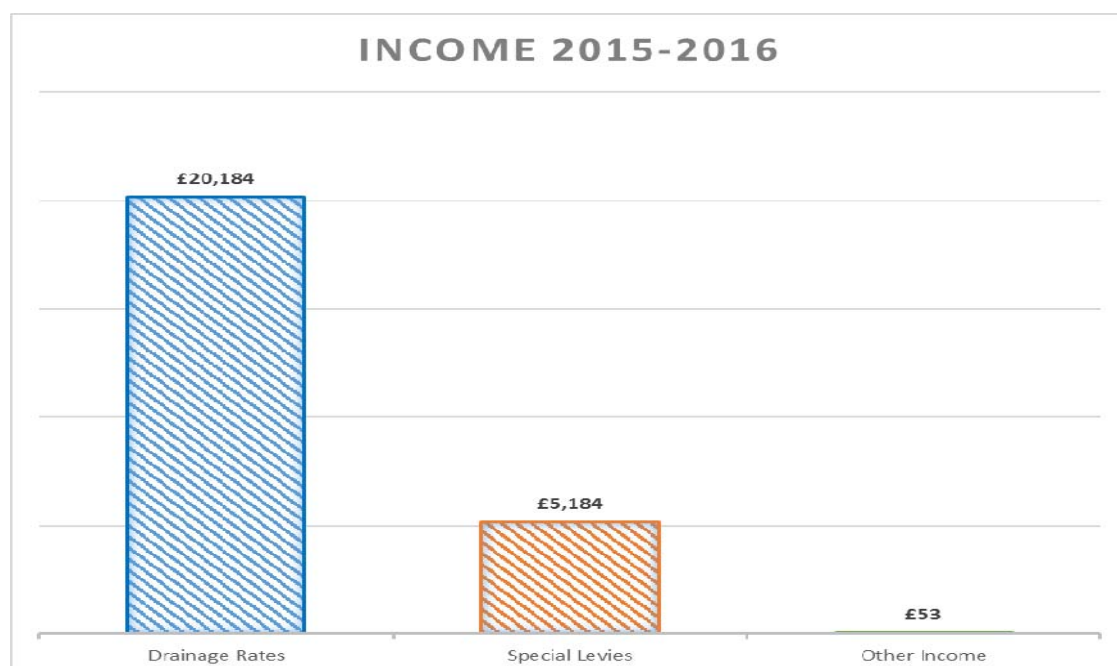
Drainage Rate Increase against Inflation (YoY)

The graph below demonstrates the increase in Drainage Rate (YoY) against what the rate would be if it increased in line with the inflation rate (YoY).



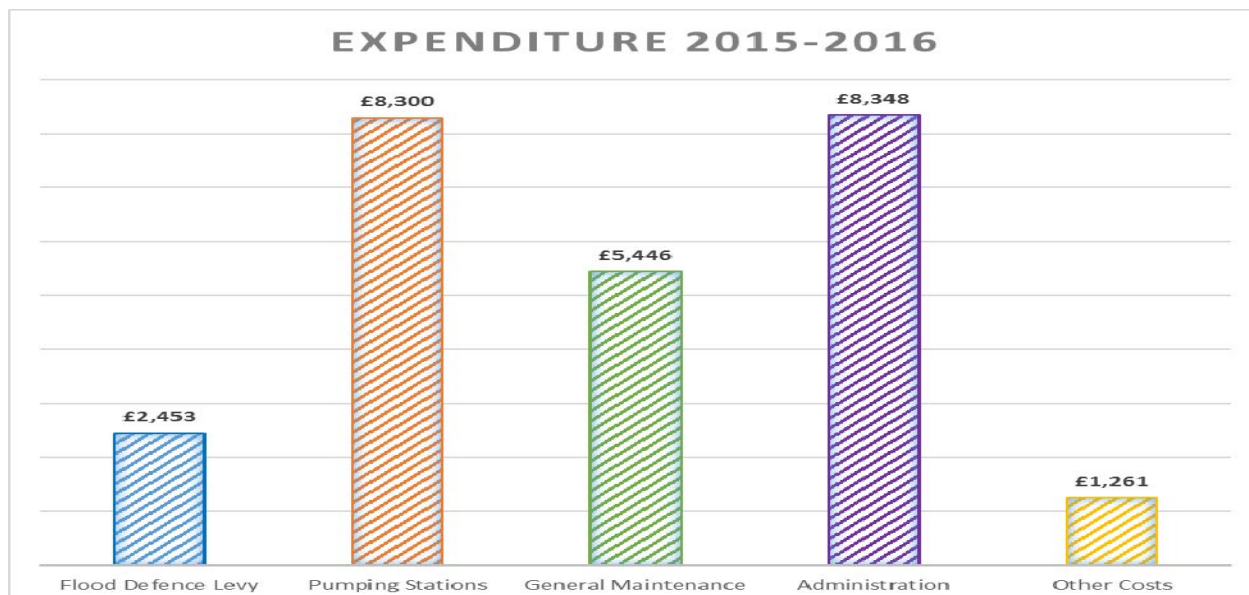
Income Split

Total board income for 2015/16 was **£25,421** this was split between Drainage Rates, Special Levies and Other Income. Other income includes Foreign Water grants and also contribution to labour costs.



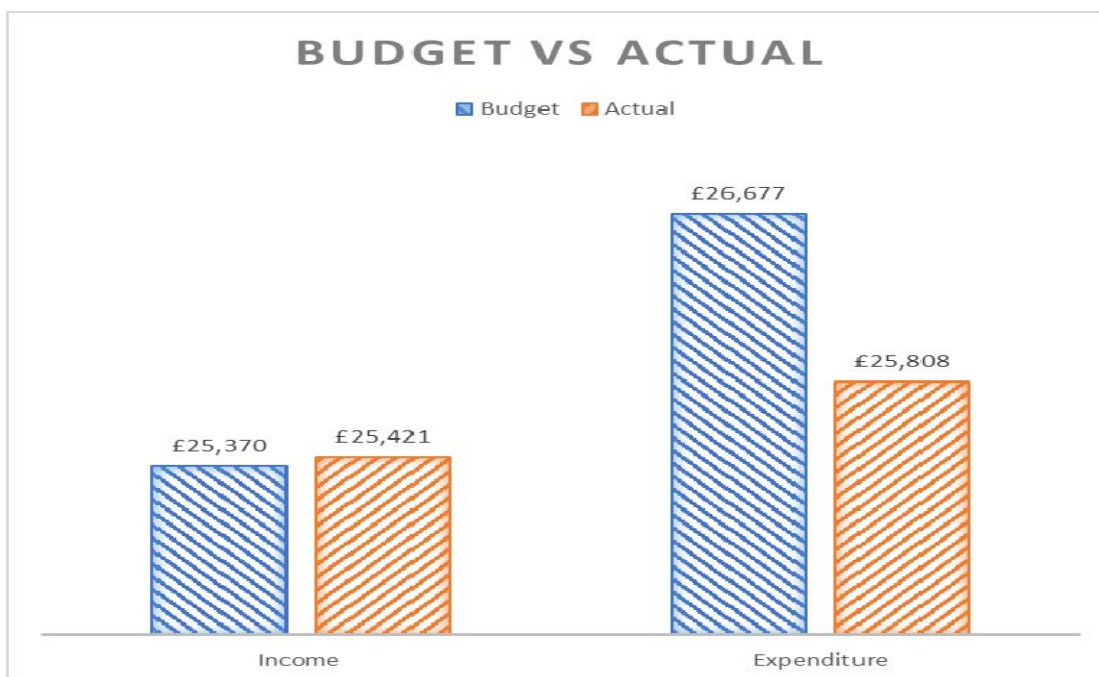
Expenditure

Total Expenditure for **2015/16** was **£25,808**, **53%** of which relates to Pump Station and Drain Maintenance



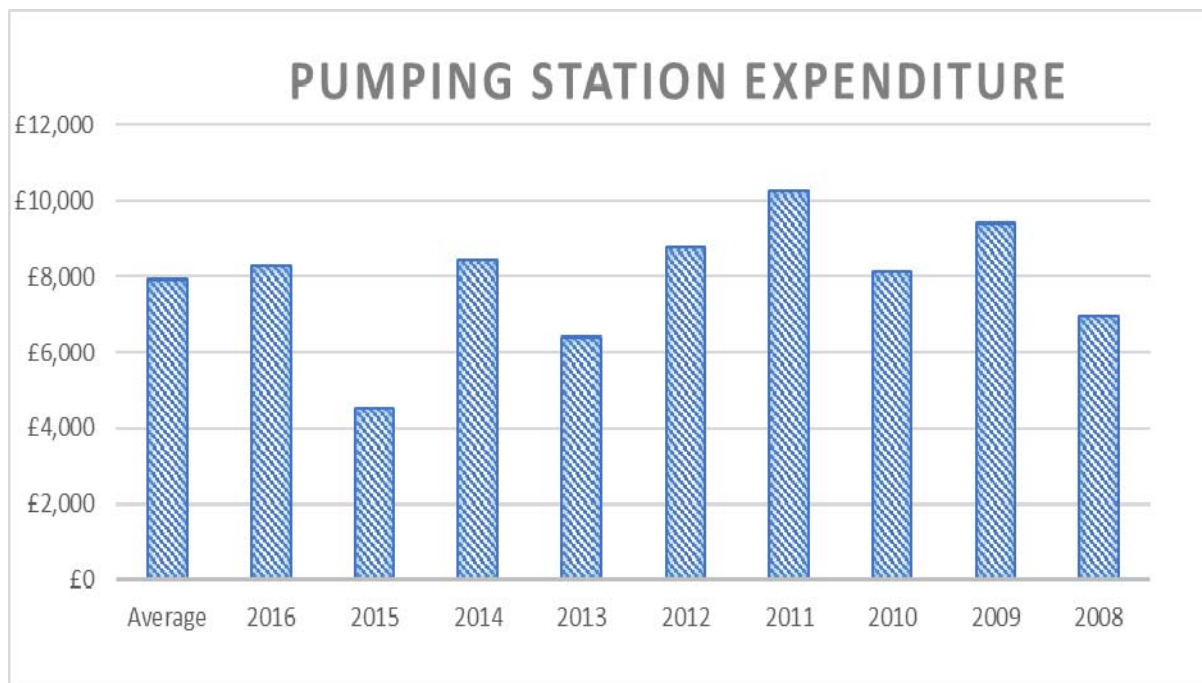
Estimated Budget Vs Actual Cost

Board Income was generally in line with budget. Expenditure was less than budgeted due to lower pump/drain maintenance costs than expected. The board had an overall deficit of **£388** for the financial year 2015/16.



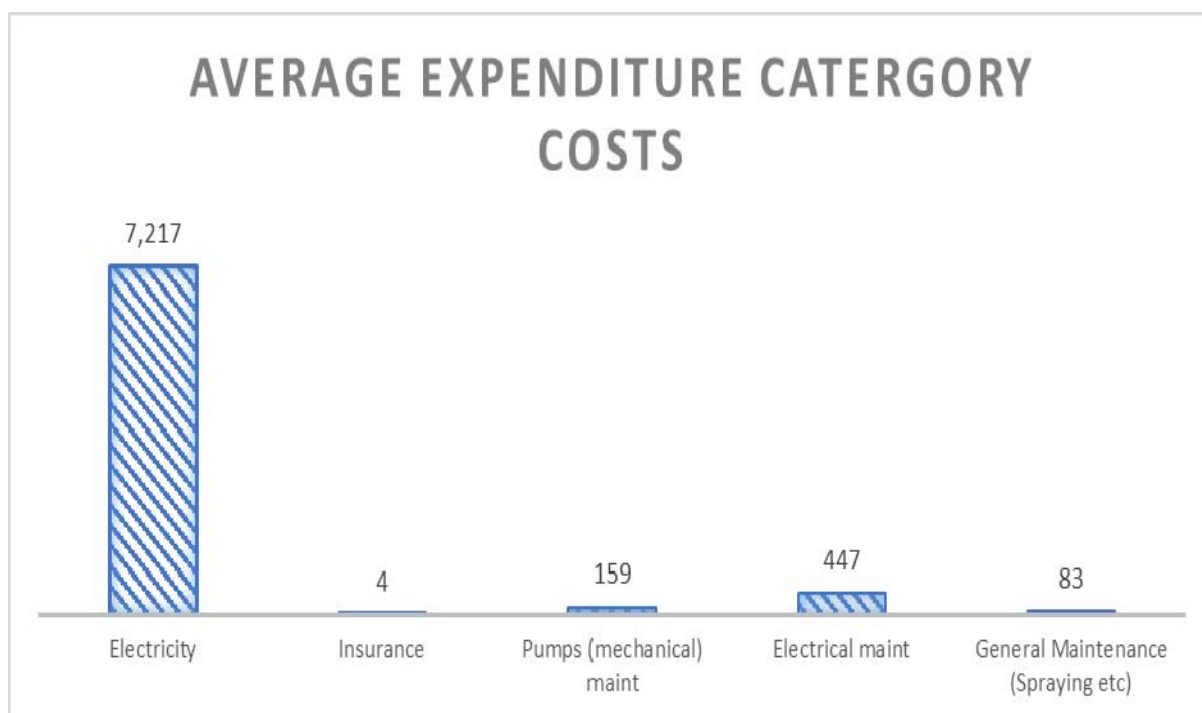
Pumping Station Expenditure & Cost Per Hectare

The graph represents total expenditure for all Pumping Stations since 2008. The average expenditure over that period for Carr Drain PS is **£7,910** which equates to a cost of **£17.27** per hectare.



Board Pumping Station Costs

The graph below shows Total Pumping Station Costs split into different expenditure categories;



3. CEO's Report

Recommendations

- **Members note the information in the report.**

3.1 Website

The specification was offered for Tender through North Lincolnshire Council Procurement Service, with a closing date of Friday 20 May. The Local Authority procurement team will assess tenders received on behalf of the Group of Boards and make a recommendation as to appointment. There have been 10 expressions of interest. The Shiregroup administration team are not involved in any part of the tender review process.

All Boards within the Shire Group will collectively sign a contract with the successful supplier.

3.2 Election Year

2016 is an election year for the Board and the procedure is set out below.

31 October 2016 will see the end of the current three-year term of office of the elected members of the Board, a new Board coming into place on 1 November 2016.

The Board are required to approve certain procedural arrangements in respect of appointment of a returning officer, date of poll if necessary as follows: -

- To confirm the appointment of JBA Consulting as returning officer
- A draft register of electors was prepared on 1 April 2016 and has been advertised on the Board's website. The Board are asked to consider any representations made by the public and approve the register. This approval must then be advertised.
- It is proposed to receive nominations by post and the last date for return of the nomination papers in Friday 7 October 2016.

If there are more candidates nominated than the fixed number of elected members, then a poll must be arranged and the date for that poll is to be Friday 28 October 2016.

3.3 Legislation

Nothing to report

3.4 Environment Agency

3.4.1 Flood Risk Management Plans



17 March 2016

Flood risk management plans have been published

The first cycle Flood Risk Management Plans, developed jointly by Risk Management Authorities, have been published today. These plans describe the risk of flooding from rivers, the sea, surface water, groundwater and reservoirs; and they do so at a river basin and a catchment scale. The plans set out how Risk Management Authorities will work together, and with communities, to manage flood and coastal risk between 2015 and 2021. This includes measures and actions to manage the risk and improve resilience.

FRMPs are developed using the best information currently available including: information from past flooding, Catchment Flood Management Plans, Shoreline Management Plans, Local Flood Risk Management Strategies and Surface Water Management Plans (where available). Following the December 2015 flooding we updated FRMPs to reflect the impacts seen across the north of England and the resulting priorities. This was important to ensure that they provide an accurate reflection of the risk in a river basin, and we therefore felt it was appropriate to delay publication of FRMPs to make sure that they take account of the recent flooding.

Flood risk management planning is an important part of a collaborative and integrated approach to catchment planning for water. We believe these plans, and their link with the previously published River Basin Management Plans, will help us to move further toward this.

The plans are available on the GOV.UK website. You will be able to find flood risk management plans (FRMPs) here:

- FRMPs published by the Environment Agency:
<https://www.gov.uk/government/collections/flood-risk-management-plans-frmps-2015-to-2021>
- FRMPs published by Natural Resources Wales:
<https://naturalresources.wales/our-evidence-and-reports/flooding/flood-risk-management-plans?lang=en>
- FRMPs published by the Scottish Environment Protection Agency:
<http://apps.sepa.org.uk/FRMStrategies/>

Following publication of FRMPs we report to Europe on the measures contained within each FRMP. We will report to Defra annually on progress with the delivery of the measures.

By continuing to work together, we can achieve the objectives in the plans and help promote a greater awareness and understanding of the risks of flooding, particularly in those communities at high risk. We also believe that the plans can help encourage and enable householders, businesses and communities to take action to manage their own risk.

With the publication of FRMPs, we move into the next six-year cycle of planning. We are already thinking about the next milestone, which is the requirement to review the preliminary flood risk assessments you carried out in the first cycle. We want this to be a proportionate task and we will be engaging with you soon to agree an approach.

Thank you for your involvement so far. We look forward to continuing to work with you to implement flood risk management plans.

3.4.2 Budget 2016 - Additional Funding – investment outcomes

An extra £40m per year for asset maintenance from 2016/17 to 2019/20, £160m in total. The additional funding is provided for FCRM asset maintenance which is the activity funded through the asset management revenue service level.

3.4.3 The Isle of Axholme Strategy – Implementation.

The implementation of the preferred option within the strategy is now moving forward. The area is being used as one of two pilots in England regarding the de-maining of main river systems and asset transfer. The challenges are not insubstantial considering long term funding requirements. The EA are being encouraged to look at opportunities for 'quick wins' to be delivered 2017 with significant rationalisation of main river systems by 2019/20.

Whereas the strategy does not affect this Board directly there are the recognisable long term implications regarding the de-maining of main river systems and assets. This will not affect the EA's commitment to maintaining the tidal Trent.

3.4.4 Humber Flood Risk Management Strategy

Comprehensive Review of the Humber Flood Risk Management Strategy (HFRMS)

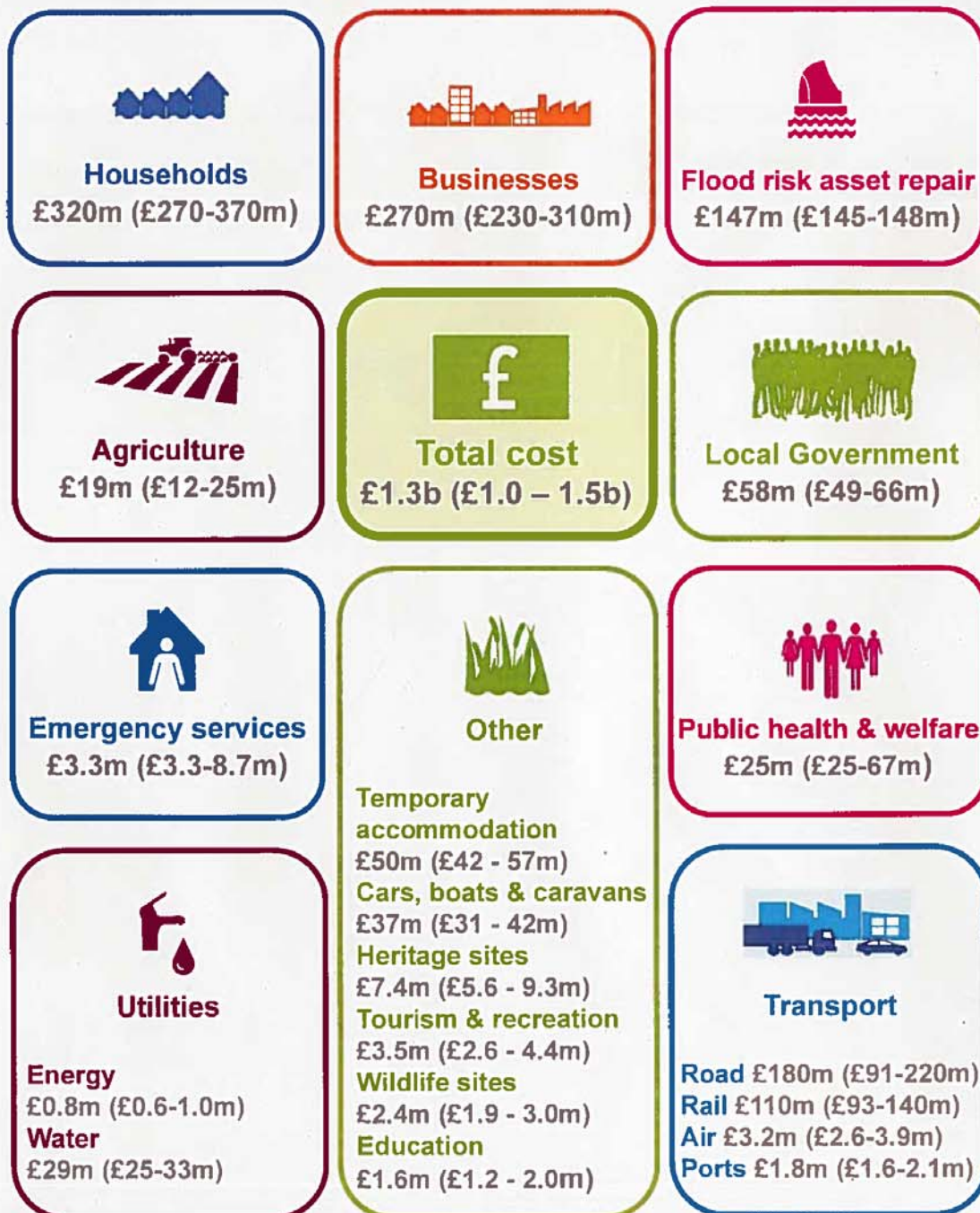
The Environment Agency has been working with its local authority partners to agree a new governance structure for the comprehensive review of the HFRMS, to utilise the, priorities and opportunities identified in the Business Case but in a way that meets technical, economic and environmental requirements. The review will identify future investments needs beyond the current 6 year programme period.

Mike Dugher attended a meeting in January with the Defra Minister, Rory Stewart MP, and the Humber MPs to discuss flood risk management investment around the Estuary. The MPs agreed to support the Environment Agency and partners in delivering the comprehensive review, and support the delivery of the current 6 year programme.

Mike Dugher is currently acting as Lincolnshire and Northamptonshire Area Manager for the next few weeks, and Philip Winn will be acting as Humber Manager during this time. Helen Todd, will be covering the Humber Strategy Manager's post to maintain momentum on the comprehensive review during this crucial period.

3.4.5 Environment Agency Flood Data

How much did the winter 2013-2014 floods cost England & Wales?



Date: February 2016

Source: Environment Agency, 2016. *Costs and impacts of the winter 13-14 floods*. Download [here](#)

Please note: Best estimates costs are given in bold and possible ranges are given in brackets.

Figures include direct costs, and indirect costs related to economic disruption where there is a likely economic loss from a national perspective.



Department
for Environment
Food & Rural Affairs



Llywodraeth Cymru
Welsh Government

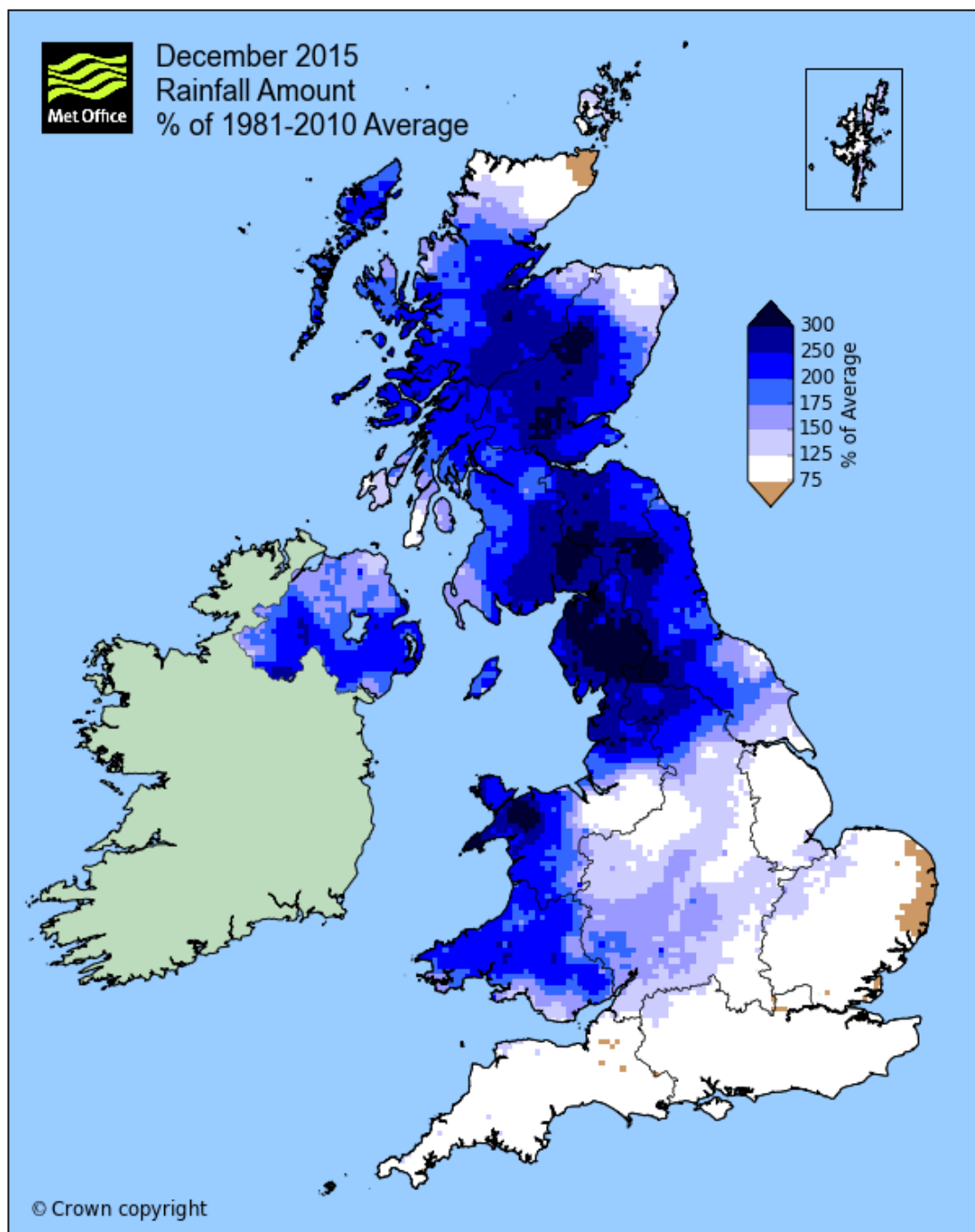


Cyfoeth
Naturiol
Cymru
Natural
Resources
Wales



RPA
Royal
Hagioningdyr

Graphic and text reproduced from the Met Office website.
<http://www.metoffice.gov.uk/climate/uk/summaries/2015/december>



December was an exceptional and record-breaking month. The UK was in a warm and moist tropical air mass for most of the month, bringing unseasonably mild conditions to England and Wales, although Scotland and Northern Ireland were colder at times, particularly in the second week. It was also exceptionally wet and often windy, with frequent deep depressions and frontal systems - including storms Desmond, Eva and Frank - bringing record-breaking rainfall over much of Scotland, Wales and northern England. Severe flooding affected Cumbria for much of December, and became widespread across North Wales, northern England and Scotland after Christmas.

The provisional UK mean temperature was 7.9 °C, which is 4.1 °C above the 1981-2010 long-term average, making it the warmest December in a series from 1910. This was 1.0 °C warmer than the previous warmest December. It was also easily the warmest December in the Central England temperature (CET) series from 1659. Mean temperatures were 5 to 6 °C above average in southern England, and remarkably, no stations in Wales or central southern England recorded any air frosts; temperatures were often comparable with those that might be expected in October, April, or even May. With 191% of average rainfall, it was provisionally the wettest December, and calendar month, in the UK series. Rainfall reached 2 to 4 times the average in the west and north, and the severe flooding was exacerbated by saturated ground conditions following very wet weather in November in these areas. Fortunately, rainfall totals were close to average over much of central and southern England. There were only 73% of average hours of bright sunshine, and it was provisionally the dullest December since 1989.

3.5 Association of Drainage Authorities (ADA)

3.5.1 FloodEx 2016

The two-day event was held in Peterborough on 18th and 19th May. Your CEO delivered a presentation on Asset Management and your Finance Officer on difficulties encountered in assessment of land values relating to the proposed creation of new IDBs in Cumbria. Other subjects presented included Total Catchment Management and Ecological Improvement delivery of Biodiversity 2020 outcomes.

3.5.2 Technical & Environment Committee

Meeting held 11 May 2016. Matters discussed

- Health & Safety – importance of monitoring employee health, ticks & Lyme disease adding to Risk Registers
- SuDS amendment to Housing & Planning Bill – postponed for review in 2019
- FloodEx – full complement of exhibitors for the show
- Eel Regulation update
- Workstream progress including:
 - Managing Assets – Whole life costs
 - Water Transfer licencing – effect on some IDBs
 - Total Catchment Management – importance of whole catchment not discrete areas
 - Ecological improvement – update to BAP guidance to deliver Biodiversity 2020 outcomes

3.5.3 Policy & Finance Committee

Meeting held 12 May 2016. Matters discussed:

- ADA Subscription Levels – Agreed to look at alternative billing methods, individual memberships
- IDB1 Form Questions for 2017
- FloodEx
- Ratings and Local Finance – Agreed Board Finance Officer to deliver presentation at FloodEx on New IDBs and the Methodology in calculation of Rates and Special Levies.

3.5.4 ADA Press Statements

Included as attachments for information only.

3.6 Defra

Defra is encouraging the Environment Agency to move forward positively with investigating the de-maining of some main river systems and transfer of pumping stations to third parties which do not offer flood risk protection to people and property. This has particularly been highlighted in the Isle of Axholme area and the Implementation of the strategy.

The IoA FRMS was approved by the Environment Agency's Large Project Review Group (LPRG) and submitted to Defra for approval. Defra approved the Strategy subject to the following recommendation:

"The publication of an implementation document which succinctly and clearly identifies roles and responsibilities, including more certain plans as to how and when asset / maintenance transfer to local IDBs plans will take place; financial contributions and identification of any funding gaps with proposals as to how these will be met; and, clear identification of the environmental benefits the strategy contributes towards"

3.7 Board Information – Total Catchment Management

What is Total Catchment Management (TCM)?

Definition of TCM

Total Catchment Management (TCM) is defined in the New South Wales Catchment Management Act (1989) as "the coordinated and sustainable use and management of land, water, vegetation and other natural resources, on a water catchment basis, to balance resource use and conservation"

Drivers for change?

Defra – May 2013

Catchment Based Approach: Improving the quality of our water environment A policy framework to encourage the wider adoption of an integrated Catchment Based Approach to improving the quality of our water environment

Overview

Undertaking flood risk and water level management (WLM) activities within a catchment which involves multiple Risk Management Authorities (RMAs) and stakeholders can be challenging. Cooperation, sharing of information, boundaries and definitions are often blurred yet intertwined. The approaches in dealing with these by individual RMAs still appears disparate and disjointed. Successful WLM requires a holistic view of a catchment and recognition and acceptance of the requirements of others in the delivery of a service. The challenge for individual RMAs is to recognise that their work relies on cooperating and forming successful working partnerships with others. Ultimately being independent yet accepting the inter-dependability on others.

Internal Drainage Boards (IDBs) have now established partnerships for water level management in a number of areas. Opportunities exist to broaden these partnerships through Public Sector Cooperation Agreements (PSCAs) for example with the Environment Agency. Other stakeholders in the catchment include; (not exhaustive)

- Lead Local Flood Authorities,
- Environmental Groups
- Land Owners
- Highways

- Railways
- Water Utility Companies
- Members of the Public

Each particular body has its own unique drivers and aspirations which can on occasion conflict with the views and requirements of others requiring third party facilitation to resolve.

The primary function of an IDB is dealing with land drainage and to permit the flow of water through a defined internal drainage district. Delivering this function benefits agriculture, development, infrastructure, ecology, people and the natural environment as well as supporting other RMAs in performing their roles under the Flood and Water Management Act 2010.

The LLFA role through Section 19 Flood Investigations is a first step towards Collaborative Catchment Management with RMAs, but is a reactive approach in response to a specific flood event within a catchment. The drivers for RMAs remain independent in relation to proactive planned Operations within a catchment and the understanding of interdependency between organisations needs to be strengthened. RMAs will continue to have varying financial and operational drivers but a common objective needs to be identified to support water level management from a catchment perspective and reduce long term risks, taking into account benefits from supporting the local economy.

There are certainly challenges and opportunities for all concerned. Particular attention is given to the role of localism in decision making and of Asset Management Standard ISO 55000 in providing a framework for integrated asset management and understanding the value of our assets. Total Catchment Management (TCM) models of operation utilise whole life asset management approaches in line with Asset Management Standards.

Delivery of truly integrated catchment management requires stakeholders to consider alignment of their Strategic and Asset Management Plans (SAMPs / AMPs) with others under an overarching SAMP document for all. The challenge here is to encourage all the individual RMAs to operate cohesively within the catchment and look for innovative solutions to long standing issues regarding funding and the effective maintenance of assets.

What will a TCM approach mean in reality?

- Review of individual stakeholder requirements and expectations
- Recognising and respecting the views and requirements of others
- All RMAs investing in a hydraulic model of the catchment that can be used by all
- Understanding the environmental requirements within the catchment
- Aligning environmental, technical and financial disciplines to achieve common goals
- Understanding how a catchment reacts in varying weather conditions/events as well as considering the effects of climate change
 - Upper catchment storage
 - Employing natural processes to control water
 - Investigating water storage opportunities
 - Review of land use and practises
- Aligning RMAs operations and Forward Plans as well as exploring funding opportunities
- Move from managing assets ad hoc to Asset Management in the context of ISO 55000; to realise the value of our assets and reduce whole life costs for a more sustainable future
- Promote the use of SMART infrastructure through a shared network of sensors and rain gauges within the catchment.
- Considering predictive water level management
- Investing in water level management technology i.e. Telemetry Systems

- Catchment management decisions should be responsible, realistic, achievable and sustainable, therefore in some circumstances, accepting that defence will not always be possible or achievable.
- Engaging with, and working with communities to enhance their surroundings
- Support a longer term view on policy and strategy taking into account legislation and regulation
- Promoting a best practise approach in the delivery of any works and promoting the highest standards in the delivery of said works and mitigating their effect on the environment.

Some immediate questions that spring to mind:

- Can TCM be limited in its delivery purely to address WLM activities?
- What are the likely barriers that to be faced in the delivery of TCM from key stakeholders?
- Factual decision making processes are vital to supporting expenditure, what are the key areas that need to be acknowledged?

Can land use and management processes be modified to comply fully with WFD edicts yet still be effectively productive and viable?

3.8 Board Performance Measures

	Key Performance Indicators	Inadequate	Work to be done	Adequate	Good	Very Good
GOOLE FIELDS DRAINAGE BOARD	Management of the Board	Compliance with Audit Requirements				
		Health & Safety				
		Partnership Working				
		Overall				
	Reduction of waterlogging & Flood risk to assets	Asset Management				
		Flood Risk management strategy				
		Flooding- Learning Outcomes				
		Overall				
	Environment	Water Framework Directive				
		Invasive Species/Designated Sites				
		Conservation & Biodiversity				
		Biodiversity Action Plan				
		Overall				
	Supporting	Financial Statements				
		Receipt of Drainage Rates				
		Governance Documentation				
		Overall				
	Overall Performance					

4. Engineer's Report

Recommendations

- **Members note the information in the report.**

4.1 Asset Management

4.1.1 Pumping Station

M&E Framework

At present we directly appoint or obtain quotations for repair services related to mechanical and electrical equipment within pumping stations based upon an approved supplier list.

This procurement process can cause significant delay to repairs; *for example, a pump is removed from site, stripped and reported on problems; dependant on the findings in further quotations maybe necessary to complete repair and may result in another contractor collecting the pump from the original contractor.*

To improve on the delivery of repair services we recommend entering into a Framework agreement.

North Lincolnshire Council Procurement are moving forward with some soft market testing for their pumping stations over the next few weeks and want to improve value for money and attractiveness of the framework for suppliers through a combined framework for NLC and the Shire Group and possibly the Coal Authority.

NLC would require our (IDB and CA) input in to the specification and NLC Procurement would run the procurement process through EU at no charge.

Initially, we will develop the specification and lotting (procurement strategy) and then NLC would proceed with soft market testing to obtain feedback from potential suppliers.

4.1.2 Maintained Ordinary Watercourses

No issues have been reported regarding planned maintenance activities.

4.2 Planning, pre-application advice and consents

4.2.1 Planning Applications

No planning applications have required comment on behalf of the Board between 13th January and 24th May 2016.

4.2.2 Land Drainage Act 1991 Section 23 and 66 (Byelaw) Consents

No consent has been issued on behalf of the Board between 13th January and 24th May 2016.

5. Environmental Adviser's Report

Recommendations

- Members note the information in the report.

5.1 Advice on Maintenance Issues

Contractors must inform the Badger Licence holder when works are being undertaken within 20 metres of a badger sett.

5.2 Legislation

5.2.1 Eels (England and Wales) Regulations 2009

The Agency is now contacting all IDBs to discuss Board plans for compliance with the regulations on high priority sites. The Board must identify a strategy for compliance.

5.3 Policy

5.3.1 Biodiversity Action Plan implementation 2015-2020

Actions to be undertaken this year include water vole surveys.

6. Health and Safety Report

6.1.1 Accidents/Incidents/Near Misses

Nothing to Report

6.1.2 New Legislation

Nothing to Report

6.1.3 HSE Incidents

Nothing to Report

7. Any other business by leave of the Chairman

8. Date of next meeting

24 January 2017.

9. APPENDIX A – Annual Return

The two sections of the Annual Return referred to in the Financial Report are shown over the following pages.

Section 1 – Annual governance statement 2015/16

We acknowledge as the members of:

Enter name of
smaller authority here:

GOOLE FIELDS DISTRICT DRAINAGE BOARD

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2016, that:

	Agreed		'Yes' means that this smaller authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.	✓		has only done what it has the legal power to do and has complied with proper practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered the financial and other risks it faces and has dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	NA
			has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts.

This annual governance statement is approved by this smaller authority and recorded as minute reference:

MINUTE REFERENCE
dated DD/MM/YY

Signed by:

Chair

SIGNATURE REQUIRED

dated

DD/MM/YY

Signed by:

Clerk

SIGNATURE REQUIRED

dated

DD/MM/YY

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Section 2 – Accounting statements 2015/16 for

Enter name of
smaller authority here:

GOOLE FIELDS DISTRICT DRAINAGE BOARD

RESTATE

	Year ending		Notes and guidance
	31 March 2015 £	31 March 2016 £	
1. Balances brought forward	22046	22442	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	25367	25367	Total amount of precept or (for IDBs) rates and levies received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	3	53	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	0	0	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).
6. (-) All other payments	24974	25808	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	22442	22054	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8. Total value of cash and short term investments	25004	24769	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	150000	150000	The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the smaller authority as at 31 March
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2016 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer

SIGNATURE REQUIRED

Date

09/05/2016

I confirm that these accounting statements were approved by this smaller authority on this date:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting approving these accounting statements.

SIGNATURE REQUIRED

Date

DD/MM/YYYY



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