

MEETING PAPERS



JBA Project Code 2014s1005
Contract Management Services
Client Danvm DC
Day, Date and Time **Friday 13th May 2016, 10:00am**
Meeting Water Level Management Committee
Venue Epsom House, Chase Park, Redhouse Interchange
 Doncaster, DN6 7FE

Item

1 **Apologies for absence**

2 **Declarations of interest**

2.1 Officers declare an interest on behalf of JBA Consulting in Item 4.3 as JBA Consulting (Skipton) are the Consultant delivering the Drainage District Hydraulic Model.

3 **Minutes of the Meeting 2nd October 2015**

3.1 The minutes were published as approved with no amendments in the Board Papers.

4 **Matters Arising**

4.1 (Minute 2015.41) Canal & River Trust (SO d)

Works on the full Soak Drain system in the 2015/16 season were completed with the exception of a number of locations where tree within the channel prevented access and maintenance.

The omitted locations are included in the 2016/17 and are scheduled for commencement in September as restricted by the CRT Environmental Officer due to bird nesting.

Repeat of the 2015/16 maintenance works will also be undertaken and follow on after the tree works.

Desilting of the R. Don outfall tidal doors and discharge bay area has been given a maximum provision of 3 visits during the 2016/17 year, subject to need.

4.2 (Minute 2015.43) Riparian Owner mapping exercise (SO c, e)

The initial mapping exercise has been completed identifying currently maintained watercourses against riparian ownership.

This information is to compliment Drainage District hydraulic modelling information to inform future decisions of the Board on maintenance activities and understanding the benefits within each catchment in accordance with the Boards Maintenance Statement.

4.3 (Minute 2015.46) Hydraulic Modelling

Instruction to proceed was provided on 16th November 2015 capping the tendered service from £143,062.07 to £103,457 based upon available funding.

The suppliers were tasked with finding efficiencies within the project to reduce the overall cost and deliver as much of the project as possible. Efficiencies have been found from existing survey data but at present enables delivery of 11 of the 20 catchments identified.

Survey and modelling has been completed in the Fosterhouses, Sykehouse, Kirk Bramwith, Askern North, and Toll Bar sub catchments.

The supplier is to provide an overview of hydraulic modelling, the benefits of hydraulic modelling and hopefully a practical flume demonstration at the next Board meeting.



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4.4 (Minute 2015.26) Main River PSCA

A PSCA is now in place with the EA permitting the Board to consider maintenance works on Main River.

Our intension is to consider works on those main river systems upon completion of the hydraulic modelling.

5 Health and Safety

5.1 Accidents, Incidents and Near Misses

A Manual Handling Incident is the sole issue to report since the last meeting and was the result of a Board employee having to undertake the manual raking of a weedscreen grid, due to the failure of the Cleaner and the awaiting of a decision from the Coal Authority on how they wish to proceed with its repair or replacement.

5.2 Training

7 x 4x4 RoSPA Off Road Driving

2 x NPTC Level 2 Excavator Training

2 x NPTC Level 2 Flail Mower Training

4 x NPTC Level 2 Independent Assessments

2 x SoloProtect Attended Training in Doncaster

2 x Staff attended and passed IOSH Work Safely Course at High Melton College

1 x Staff completed and passed Safety Driver CPC 35hrs

6 PO 1 – Pumping Stations and Ordinary Watercourses

6.1 Watercourse Maintenance Plan (SO e, h)

The Committee are asked to agree to the publishing of the Maintenance Plan for 2016/17 with the former Dearne & Dove area now being undertaken by the Boards Direct Workforce.

RECOMMENDATION 1: The Committee agree to publish the Maintenance Plan for the 2016/17 season.

6.2 M&E Framework

At present, where we identify that M&E services need to be outsourced, we directly appoint or obtain quotations for repair services related to mechanical and electrical equipment within pumping stations based upon an approved supplier list.

This procurement process can cause significant delay to repairs; for example, a pump is removed from site, stripped and reported on problems; dependant on the findings in further quotations maybe necessary to complete repair and may result in another contractor collecting the pump from the original contractor.

To improve on the delivery of repair services we recommend entering into a Framework agreement.

North Lincolnshire Council Procurement are moving forward with some soft market testing for their pumping stations over the next few weeks and want to improve value for money and attractiveness of the framework for suppliers through a combined framework for NLC and the Shire Group and possibly the Coal Authority.

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NLC would require our (IDB and CA) input in to the specification and NLC Procurement would run the procurement process through EU at no charge.

Initially, we will develop the specification and lotting (procurement strategy) and then NLC would proceed with soft market testing to obtain feedback from potential suppliers.

Our aim is for the Framework to be active from January 2017.

RECOMMENDATION 2: The Board agree to participate in the Framework and, subject to soft market testing, provide assurances that the Board will commit to the Contract when finalised.

6.3 Asset Failure Response Plan & Incident Support Plan

A presentation will be provided at the meeting to explore the Board's role in relation to the Civil Contingencies Act 2004 (as amended) and in relation to asset failure and supporting Risk Management Authorities with their duties.

7 **Any other business**

7.1 Environment Agency Main River: December 2015 Asset Recovery

We have received a snapshot of the defects identified in relation to Main River from the EA which will be presented at the meeting for information.

8 **Date of next meeting**