



A Publication Scheme is a guide to the classes of information that the Internal Drainage Board publishes, or intends to publish routinely. Section 19 of the Freedom of Information Act 2000 requires every public body to adopt and maintain a Publication Scheme which has been approved by the Information Commissioner, and to publish information in accordance with the scheme. The idea of the Scheme is to let everyone know what information will be automatically or routinely published and/or made available by the Board.

The term 'published' is broad and is not limited to information produced in paper form. As far as the Freedom of Information Act is concerned, information made publicly available is published. Information provided on our website is therefore part of the Publication Scheme, in addition to printed documents.

Classes of information

The Publication Scheme contains seven classes of information

What are the charges for information?

The purpose of the scheme is to make the maximum amount of information available at the minimum cost and inconvenience. Charges made for routinely published information will be justified, transparent and kept to a minimum.

Material published and accessed on the website will be provided free of charge.

Charges may be made for actual costs such as:

- photocopying
- postage and packing
- as a result of viewing information
- where they are legally authorised, justified and in accordance with a published schedule of fees which is readily available to the public.

If a charge is to be made, confirmation of the payment due will be given in advance. Payment may also be required in advance.

Any Freedom of Information Act requests by email must be addressed to alison.briggs@shiregroup-idbs.gov.uk